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PROJECT MANUAL

ISSUED FOR BID

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United States Environmental Protection Agency

Work Assignment No. 000-0000-0000  
RAC 3 Contract No. EP-00-00-00

**Phase 2 – Perkiomen Creek Water  
Line Installation**

Upper Salford Township, PA

[REDACTED]

103I903401001

July 01, 2021

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WORK ASSIGNMENT NO. \_\_\_\_\_  
RAC 3 CONTRACT NO. \_\_\_\_\_

SPECIFICATIONS  
FOR

PHASE 2 – PERKIOMEN CREEK WATER LINE INSTALLATION

AT

BAGHURST DR.  
UPPER SALFORD, PA 19438

ON BEHALF OF

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

PREPARED BY

TETRA TECH  
240 CONTINENTAL DRIVE  
SUITE 200  
NEWARK, DELAWARE 19713

Tt PROJECT # 103I903401001

ISSUED FOR BID

July 01, 2021

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## **SECTION 00 43 00 - CONTRACTOR WORK PLAN**

### **PART 1 - General**

#### **1.1 SCOPE OF WORK**

- A. The contractor shall provide a Work Plan (WP) prior to the issuance of the Notice to Proceed. The WP shall identify project personnel and organization, equipment, material, instructions, records, forms, construction procedures, and schedule to be used and followed in performing the work in compliance with the Project Manual of this project.

#### **1.2 RELATED DOCUMENTS**

- A. 01 33 00 Submittals

#### **1.3 CONTENTS OF THE WORK PLAN**

- A. The WP shall outline the overall construction sequencing and procedures to be followed during the site work activities. The plan shall contain a thorough and concise summary of how the work will be accomplished and shall include at a minimum:
  - 1. Contractor's technical approach including work sequence, major milestones, health and safety, and general work procedures.
  - 2. Construction Project Organization Chart showing lines of authority and responsibility. Number of personnel to be utilized on the job should be indicated in appropriate organizational elements. If significant changes in the organization are expected to occur during the life of the project or phases of construction, these should be discussed. Necessary substitutions, due to change of employment status and other unforeseen circumstances, must be submitted in writing for approval by the contracting officer prior to conducting work.
  - 3. Names, qualifications, and work experience of all contractor supervisors, health and safety personnel, and employees with quality control responsibilities. If the personnel identified in the WP are not available at the start of the project, the Contractor shall submit, prior to mobilization, the names and qualifications of substitute personnel, with equal or more extensive experience, to the Contracting Officer Field Representative for approval.
  - 4. Equipment to be utilized for the site activities.
  - 5. Discussion of regulatory requirements applicable to the project and how compliance will be assured. Personnel training requirements should be listed and compliance demonstrated.
  - 6. Proof of Contractors' permits required to successfully complete this Contract.
  - 7. Procedures for scheduling and managing submittals.
  - 8. Provide names of personnel trained in spill control and list dedicated equipment to be provided on-site.
  - 9. A description of provisions for controlling erosion, diverting surface run-off from excavations, and dewatering including pumping, if necessary.
  - 10. Reporting procedures, including proposed reporting format.
  - 11. Identification of proposed waste disposal facilities.

#### **1.4 NOTIFICATION OF CHANGE**

- A. After submittal of the WP, the contractor shall notify the contracting officer in writing, on a prescribed form, of any proposed change. At a minimum, the Contractor shall state the date and time of the submission of the form, the detailed description of the proposed change, the technical merit of the proposed change, the methods to implement the proposed change, the impact of the proposed change on other units or operations, the cost and schedule to implement the proposed change, and the person(s) of the Contractor and/or its subcontractor(s) who have proposed the change and will be responsible to implement the change. Formwork: The total system of support of freshly placed concrete, including the mold or sheathing that contacts the concrete, as well as supporting members, hardware, and necessary bracing.

#### 1.5 SUBMITTALS

- A. The Contractor shall submit the following to the Contracting Officer for approval in accordance with Section 01 33 00, "Submittals"
  - 1. Work Plan
  - 2. Copies of Daily Log pages.

#### 1.6 PROJECT ORGANIZATION

##### A. Site Manager

- 1. The Contractor shall designate a Site Manager, who shall be responsible for overall management of the WP and have the authority to act on behalf of the Contractor.
- 2. The Site Manager for this Contract shall be an individual experienced in hazardous materials remediation whose responsibility is to insure compliance with the Contract plans and specifications.
- 3. The Site Manager shall be on-site whenever work is in progress.

##### B. Personnel

- 1. A staff shall be maintained under the direction of the Site Manager to perform all project activities.
- 2. The personnel shall be fully qualified, by experience and technical training, to perform their assigned responsibilities and shall be hired directly by and work for the Contractor and its subcontractors.

#### 1.7 CONTROL

- A. The WP is the means by which the Contractor and the Contracting Officer are assured that the construction complies with the requirements of the Contract Drawings and Technical Specifications. The plan shall be adequate to cover all construction operations.

#### 1.8 DOCUMENTATION

- A. The Contractor shall maintain a daily log of work activities, including the work of suppliers and subcontractors. This log shall be in an acceptable form and indicate a description of trades working on the project, the number of personnel working, the weather conditions and delays encountered, and acknowledgement of deficiencies noted along with the corrective actions taken on current and previous deficiencies. In addition, the log shall include factual evidence that required activities have been performed, including, but not limited to, the following:

1. Type, number, and progress of activities.
  2. All documentation and submittals that are required for the current activities.
  3. Nature of defects, causes for rejection, etc.
  4. Proposed remedial action.
  5. Corrective actions taken.
  6. Any proposed change(s) that are outstanding.
  7. Schedule of current activities and upcoming activities within the next week.
- B. The Log shall cover both conforming and defective or deficient features and shall include a statement that supplies and materials incorporated in the work comply with the Contract. Legible copies of the log shall be furnished daily to the Contracting Officer's Representative. The Contractor shall keep records of the pre-final and final inspections, including a "punch list" of items which do not conform to the approved plans and specifications. For each item on this list, the Contractor shall document corrective actions taken.

#### 1.9 NOTIFICATION OF NON-COMPLIANCE

- A. The Contracting Officer will provide written notification to the Contractor of any non-compliance with the foregoing requirements. After receipt of such notice, the contractor shall immediately take corrective action. If the contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop orders shall be made the subject of claim for extension of time or for excess costs or damages by the Contractor.

#### PART 2 - PRODUCTS – NOT APPLICABLE

#### PART 3 - EXECUTION

##### 3.1 GENERAL

- A. The Contractor shall perform all work related activities in compliance with the WP.

END OF SECTION

## SECTION 01 10 00 - SUMMARY

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Phased construction.
4. Work performed by Owner.
5. Multiple Work Packages.
6. Work under Owner's separate contracts.
7. Future work not part of this Project.
8. Owner's product purchase contracts.
9. Owner-furnished/Contractor-installed (OFCI) products.
10. Owner-furnished/Owner-installed (OFOI) products.
11. Contractor-furnished/Owner-installed (CFOI) products.
12. Contractor's use of site and premises.
13. Coordination with occupants.
14. Work restrictions.
15. Specification and Drawing conventions.
16. Miscellaneous provisions.

- B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

#### 1.3 DEFINITIONS

- A. Work Package: A group of specifications, drawings, and schedules prepared by the design team to describe a portion of the Project Work for pricing, permitting, and construction.

#### 1.4 PROJECT INFORMATION

- A. Project Identification: Baghurst Alley Waterline Extension.

1. Project Location: Baghurst Drive, Upper Salford, Pennsylvania 19438



- B. Owner: United States Environmental Protection Agency
  - 1. Owner's Representative: Myles Bartos
- C. Architect and Engineer: Tetra Tech, Inc.
  - 1. Architect's Representative: Eric Watt, Office Phone: 302-283-2221, [eric.watt@tetrattech.com](mailto:eric.watt@tetrattech.com)
- D. Contractor: TBD has been engaged as Contractor for this Project.
  - 1. Contractor Representative: TBD.
- E. Construction Manager: TBD
  - 1. Construction Manager Representative: TBD.
  - 2. Construction Manager has been engaged for this Project to serve as an advisor to Owner and to provide assistance in administering the Contract for construction between Owner and each Contractor, according to a separate contract between Owner and Construction Manager.
  - 3. Construction Manager for this Project is Project's constructor. The terms "Construction Manager" and "Contractor" are synonymous.
- F. Project Coordinator for Multiple Contracts: Owner shall serve as Project coordinator.
- G. Web-Based Project Software: Project software will be used for purposes of managing communication and documents during the construction stage.
  - 1. See Section 013100 "Project Management and Coordination." for requirements for using web-based Project software.

#### 1.5 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Work of Project is defined by the Contract Documents and includes, but is not limited to, the following:
  - 1. The US Environmental Protection Agency (USEPA) plans to install a water line for the residents on Baghurst Drive and Hendricks Road in Upper Salford Township, PA. The water line will run from the end of Bavington Road in Lower Frederick Township, down a steep cliff, under the Perkiomen Creek, then on to Upper Salford Township property (William Rahmer Park), cross Salford Station Road, go up Harmon Road, and turn left onto the Perkiomen Trail (owned by Montgomery County Parks Department). At the intersection of the Perkiomen Trail, Salford Street, and Quarry Road, the line will branch off to the east up Quarry Road for several hundred feet. Also, at the intersection, the line will continue northwest onto Salford Street toward Old Church Road, turn right onto Old Church Road, then turn left onto Hendricks Road, ultimately terminating in front of 1920 Hendricks Road. Currently twenty-seven (27) single family homes need to be provided with potable water because of contamination in their aquifer and other Work indicated in the Contract Documents.

2. Phase 1 of this project covers the installation of the water treatment plant and the water line from the treatment plant to the termination in Hendricks Road.
3. Phase 2 of this project covers the installation of the waterline from the end of Bavington Road to the water treatment plant.

B. Type of Contract:

1. Project will be constructed under a single prime contract.

1.6 CONTRACTOR'S USE OF SITE AND PREMISES

- A. Limits on Use of Site: Limit use of Project site to areas within the Contract limits] indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.
1. Limits on Use of Site: Confine construction operations to <Insert description of areas where work is permitted>.
  2. Driveways, Walkways and Entrances: Keep driveways and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or for storage of materials.
    - a. Schedule deliveries to minimize use of driveways and entrances by construction operations.
    - b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.
- B. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.7 WORK RESTRICTIONS

- A. Comply with restrictions on construction operations.
1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.
- B. On-Site Work Hours: Limit work to between 7:00 a.m. to 5:00 p.m., Monday through Friday, unless otherwise indicated. Work hours may be modified to meet Project requirements if approved by Owner and authorities having jurisdiction.
1. Weekend Hours: Weekend hour are not permitted under this contract.
  2. Early Morning Hours: No work will be performed before 7:00 a.m.
  3. Work in Existing Building: No work will be performed inside existing buildings.
  4. Hours for Utility Shutdowns: Utility shutdowns will be restricted to between 10:00 a.m. and 2:00 p.m.
  5. Hours for excessive noise (greater than 55 dBA): Limit excessive noise to between 9:00 a.m. and 5:00 p.m.

- C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging for temporary utility services according to requirements indicated:
  - 1. Notify Construction Manager and Owner not less than two days in advance of proposed utility interruptions.
  - 2. Obtain Construction Manager and Owner's written permission before proceeding with utility interruptions.
- D. Noise, Vibration, Dust, and Odors: Coordinate operations that may result in high levels of noise and vibration, dust, odors, or other disruption to Owner occupancy with Owner.
  - 1. Notify Construction Manager and Owner not less than two days in advance of proposed disruptive operations.
  - 2. Obtain Construction Manager and Owner's written permission before proceeding with disruptive operations.
- E. Smoking and Controlled Substance Restrictions: Use of tobacco products on Project site is not permitted.
- F. Employee Screening: Comply with Owner's requirements for drug] and background screening of Contractor personnel working on Project site.
  - 1. Maintain list of approved screened personnel with Owner's representative.

#### 1.8 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
  - 1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
  - 2. Text Color: Text used in the Specifications, including units of measure, manufacturer and product names, and other text may appear in multiple colors or underlined as part of a hyperlink; no emphasis is implied by text with these characteristics.
  - 3. Hypertext: Text used in the Specifications may contain hyperlinks. Hyperlinks may allow for access to linked information that is not residing in the Specifications. Unless otherwise indicated, linked information is not part of the Contract Documents.
  - 4. Specification requirements are to be performed by Contractor unless specifically stated otherwise.
- B. Division 00 Contracting Requirements: General provisions of the Contract, including General and Supplementary Conditions, apply to all Sections of the Specifications.
- C. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

- D. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:
1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
  2. Abbreviations: Materials and products are identified by abbreviations scheduled on Drawings and published as part of the U.S. National CAD Standard.
  3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

## SECTION 01 31 00 - PROJECT MANAGEMENT AND COORDINATION

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes administrative provisions for coordinating construction operations on Project, including, but not limited to, the following:
  - 1. General coordination procedures.
  - 2. Coordination drawings.
  - 3. RFIs.
  - 4. Digital project management procedures.
  - 5. Web-based Project management software package.
  - 6. Project meetings.
- B. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.
- C. Related Requirements:
  - 1. Section 017700 "Closeout Procedures" for coordinating closeout of the Contract.

#### 1.3 DEFINITIONS

- A. BIM: Building Information Modeling.
- B. RFI: Request for Information. Request from Owner, Construction Manager, or Contractor seeking information required by or clarifications of the Contract Documents.

#### 1.4 INFORMATIONAL SUBMITTALS

- A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:
  - 1. Name, address, telephone number, and email address of entity performing subcontract or supplying products.
  - 2. Number and title of related Specification Section(s) covered by subcontract.
  - 3. Drawing number and detail references, as appropriate, covered by subcontract.

- B. Key Personnel Names: Within 5 days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses, cellular telephone numbers, and e-mail addresses. Provide names, addresses, and telephone numbers of individuals assigned as alternates in the absence of individuals assigned to Project.
  - 1. Post copies of list in Project meeting room, in temporary field office, in web-based Project software directory, and in prominent location in each built facility. Keep list current at all times.

#### 1.5 GENERAL COORDINATION PROCEDURES

- A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included in different Sections that depend on each other for proper installation, connection, and operation.
  - 1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
  - 2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
  - 3. Make adequate provisions to accommodate items scheduled for later installation.
- B. Coordination of Multiple Contracts: Each contractor shall cooperate with Project coordinator, who shall coordinate its construction operations with those of other contractors and entities to ensure efficient and orderly installation of each part of the Work. Each contractor shall coordinate its own operations with operations included in different Sections that depend on each other for proper installation, connection, and operation.
  - 1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
  - 2. Coordinate installation of different components with other contractors to ensure maximum performance and accessibility for required maintenance, service, and repair.
  - 3. Make adequate provisions to accommodate items scheduled for later installation.
- C. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.
  - 1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.
- D. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities and scheduled activities of other contractors and direction of Project coordinator to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
  - 1. Preparation of Contractor's construction schedule.
  - 2. Preparation of the schedule of values.

3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.

#### 1.6 REQUEST FOR INFORMATION (RFI)

- A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.
  1. Architect will return without response those RFIs submitted to Architect by other entities controlled by Contractor.
  2. Coordinate and submit RFIs in a prompt manner to avoid delays in Contractor's work or work of subcontractors.
- B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:
  1. Project name.
  2. Owner name.
  3. Owner's Project number.
  4. Name of Construction Manager.
  5. Architect's Project number.
  6. Date.
  7. Name of Contractor.
  8. RFI number, numbered sequentially.
  9. RFI subject.
  10. Specification Section number and title and related paragraphs, as appropriate.
  11. Drawing number and detail references, as appropriate.
  12. Field dimensions and conditions, as appropriate.
  13. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
  14. Contractor's signature.
  15. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.
    - a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.
- C. RFI Forms: AIA Document G716, Form bound in Project Manual, or Software-generated form with substantially the same content as indicated above, acceptable to Construction Manager.
  1. Attachments shall be electronic files in PDF format.
- D. Construction Manager's Action: Construction Manager will review each RFI, determine action required, and respond. Allow seven days for Construction Manager's response for each RFI. RFIs

received by Construction Manager after 1:00 p.m. will be considered as received the following working day.

1. The following Contractor-generated RFIs will be returned without action:
  - a. Requests for approval of submittals.
  - b. Requests for approval of substitutions.
  - c. Requests for approval of Contractor's means and methods.
  - d. Requests for coordination information already indicated in the Contract Documents.
  - e. Requests for adjustments in the Contract Time or the Contract Sum.
  - f. Requests for interpretation of Architect's actions on submittals.
  - g. Incomplete RFIs or inaccurately prepared RFIs.
2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt by Construction Manager of additional information.
  - a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Construction Manager] in writing within [5] <Insert number> days of receipt of the RFI response.

E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log bi-weekly. [Use software log that is part of web-based Project management software.] [Include the following:] [Software log with not less than the following:]

1. Project name.
2. Name and address of Contractor.
3. Name and address of Construction Manager.
4. RFI number, including RFIs that were returned without action or withdrawn.
5. RFI description.
6. Date the RFI was submitted.
7. Date Construction Manager's response was received.
8. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.
9. Identification of related Field Order, Work Change Directive, and Proposal Request, as appropriate.

F. On receipt of Construction Manager's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Construction Manager within three days if Contractor disagrees with response.

## 1.7 DIGITAL PROJECT MANAGEMENT PROCEDURES

- A. Use of Engineer's Digital Data Files: Digital data files of Architect's CAD drawings will be provided by Architect for Contractor's use during construction.
1. Digital data files may be used by Contractor in preparing coordination drawings, Shop Drawings, and Project Record Drawings.
  2. Engineer makes no representations as to the accuracy or completeness of digital data files as they relate to Contract Drawings.



3. Contractor shall execute a data licensing agreement in the form of Agreement form acceptable to Owner and Engineer.
    - a. Subcontractors and other parties granted access by Contractor to Architect's digital data files shall execute a data licensing agreement in the form of Agreement acceptable to Owner and Engineer.
  4. The following digital data files will be furnished for each appropriate discipline:
    - a. Floor plans.
    - b. Reflected ceiling plans.
    - c. <Insert name of digital data file>.
- B. Web-Based Project Management Software Package: Use Construction Manager's web-based Project management software package for purposes of hosting and managing Project communication and documentation until Final Completion.
1. Web-based Project management software includes, at a minimum, the following features:
    - a. Compilation of Project data, including Contractor, subcontractors, Engineer, Engineer's consultants, Owner, and other entities involved in Project. Include names of individuals and contact information.
    - b. Access control for each entity for each workflow process, to determine entity's digital rights to create, modify, view, and print documents.
    - c. Document workflow planning, allowing customization of workflow between project entities.
    - d. Creation, logging, tracking, and notification for Project communications required in other Specification Sections, including, but not limited to, RFIs, submittals, Minor Changes in the Work, Construction Change Directives, and Change Orders.
    - e. Track status of each Project communication in real time, and log time and date when responses are provided.
    - f. Procedures for handling PDFs or similar file formats, allowing markups by each entity. Provide security features to lock markups against changes once submitted.
    - g. Processing and tracking of payment applications.
    - h. Processing and tracking of contract modifications.
    - i. Creating and distributing meeting minutes.
    - j. Document management for Drawings, Specifications, and coordination drawings, including revision control.
    - k. Management of construction progress photographs.
    - l. Mobile device compatibility, including smartphones and tablets.
  2. Provide up to seven Project management software user licenses for use of Owner, Owner's Commissioning Authority, Construction Manager, Engineer, and Engineer's consultants. Provide eight hours of software training at Construction Manager's office for web-based Project software users.
  3. At completion of Project, provide digital archive in format that is readable by common desktop software applications in format acceptable to Construction Manager. Provide data in locked format to prevent further changes.
- C. PDF Document Preparation: Where PDFs are required to be submitted to Construction Manager, prepare as follows:

1. Assemble complete submittal package into a single indexed file, incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.
3. Certifications: Where digitally submitted certificates and certifications are required, provide a digital signature with digital certificate on where indicated.

## 1.8 PROJECT MEETINGS

- A. General: Construction Manager will schedule and conduct meetings and conferences at Project site unless otherwise indicated.

1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times a minimum of seven days prior to meeting.
2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner, Construction Manager, and Engineer, within three.

- B. Preconstruction Conference: Construction Manager will schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Engineer, but no later than 15 days after execution of the Agreement.

1. Attendees: Authorized representatives of Owner, Owner's Commissioning Authority, Construction Manager, Engineer, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Discuss items of significance that could affect progress, including the following:
  - a. Responsibilities and personnel assignments.
  - b. Tentative construction schedule.
  - c. Phasing.
  - d. Critical work sequencing and long lead items.
  - e. Designation of key personnel and their duties.
  - f. Lines of communications.
  - g. Use of web-based Project software.
  - h. Procedures for processing field decisions and Change Orders.
  - i. Procedures for RFIs.
  - j. Procedures for testing and inspecting.
  - k. Procedures for processing Applications for Payment.
  - l. Distribution of the Contract Documents.
  - m. Submittal procedures.
  - n. Sustainable design requirements.
  - o. Preparation of Record Documents.
  - p. Use of the premises.
  - q. Work restrictions.
  - r. Working hours.
  - s. Owner's occupancy requirements.

- t. Responsibility for temporary facilities and controls.
    - u. Procedures for moisture and mold control.
    - v. Procedures for disruptions and shutdowns.
    - w. Construction waste management and recycling.
    - x. Parking availability.
    - y. Office, work, and storage areas.
    - z. Equipment deliveries and priorities.
    - aa. First aid.
    - bb. Security.
    - cc. Progress cleaning.
  - 3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.
- C. Sustainable Design Requirements Coordination Conference: Construction Manager will schedule and conduct a sustainable design coordination conference before starting construction, at a time convenient to Owner, Construction Manager, Engineer, and Contractor.
  - 1. Attendees: Authorized representatives of Owner, Owner's Commissioning Authority, Construction Manager, Engineer, and their consultants; Contractor and its superintendent and sustainable design coordinator; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
  - 2. Agenda: Discuss items of significance that could affect meeting sustainable design requirements, including the following:
    - a. Sustainable design Project checklist.
    - b. General requirements for sustainable design-related procurement and documentation.
    - c. Project closeout requirements and sustainable design certification procedures.
    - d. Role of sustainable design coordinator.
    - e. Construction waste management.
    - f. Construction operations and sustainable design requirements and restrictions.
  - 3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.
- D. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity when required by other Sections and when required for coordination with other construction.
  - 1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Construction Manager and Owner's Commissioning Authority of scheduled meeting dates.
  - 2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:
    - a. Contract Documents.
    - b. Options.

- c. Related RFIs.
    - d. Related Change Orders.
    - e. Purchases.
    - f. Deliveries.
    - g. Submittals.
    - h. Sustainable design requirements.
    - i. Review of mockups.
    - j. Possible conflicts.
    - k. Compatibility requirements.
    - l. Time schedules.
    - m. Weather limitations.
    - n. Manufacturer's written instructions.
    - o. Warranty requirements.
    - p. Compatibility of materials.
    - q. Acceptability of substrates.
    - r. Temporary facilities and controls.
    - s. Space and access limitations.
    - t. Regulations of authorities having jurisdiction.
    - u. Testing and inspecting requirements.
    - v. Installation procedures.
    - w. Coordination with other work.
    - x. Required performance results.
    - y. Protection of adjacent work.
    - z. Protection of construction and personnel.
  - 3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
  - 4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
  - 5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.
- E. Project Closeout Conference: Construction Manager will schedule and conduct a project closeout conference, at a time convenient to Owner and Architect, but no later than 90 days prior to the scheduled date of Substantial Completion.
- 1. Conduct the conference to review requirements and responsibilities related to Project closeout.
  - 2. Attendees: Authorized representatives of Owner, Owner's Commissioning Authority, Construction Manager, Engineer, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
  - 3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:
    - a. Preparation of Record Documents.
    - b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
    - c. Procedures for completing and archiving web-based Project software site data files.

- d. Submittal of written warranties.
    - e. Requirements for completing sustainable design documentation.
    - f. Requirements for preparing operations and maintenance data.
    - g. Requirements for delivery of material samples, attic stock, and spare parts.
    - h. Requirements for demonstration and training.
    - i. Preparation of Contractor's punch list.
    - j. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
    - k. Submittal procedures.
    - l. Coordination of separate contracts.
    - m. Owner's partial occupancy requirements.
    - n. Installation of Owner's furniture, fixtures, and equipment.
    - o. Responsibility for removing temporary facilities and controls.
  - 4. Minutes: Entity conducting meeting will record and distribute meeting minutes.
- F. Progress Meetings: Construction Manager will conduct progress meetings at weekly intervals.
  - 1. Coordinate dates of meetings with preparation of payment requests.
  - 2. Attendees: In addition to representatives of Owner, Owner's Commissioning Authority, Construction Manager, and Engineer, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
  - 3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
    - a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
      - 1) Review schedule for next period.
    - b. Review present and future needs of each entity present, including the following:
      - 1) Interface requirements.
      - 2) Sequence of operations.
      - 3) Resolution of BIM component conflicts.
      - 4) Status of submittals.
      - 5) Status of sustainable design documentation.
      - 6) Deliveries.
      - 7) Off-site fabrication.
      - 8) Access.
      - 9) Site use.
      - 10) Temporary facilities and controls.
      - 11) Progress cleaning.

- 12) Quality and work standards.
      - 13) Status of correction of deficient items.
      - 14) Field observations.
      - 15) Status of RFIs.
      - 16) Status of Proposal Requests.
      - 17) Pending changes.
      - 18) Status of Change Orders.
      - 19) Pending claims and disputes.
      - 20) Documentation of information for payment requests.
  4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.
    - a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting, where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.
- G. Coordination Meetings: Construction Manager will conduct Project coordination meetings at weekly intervals. Project coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.
1. Attendees: In addition to representatives of Owner, Owner's Commissioning Authority, Construction Manager, and Engineer, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meetings shall be familiar with Project and authorized to conclude matters relating to the Work.
  2. Agenda: Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
    - a. Combined Contractor's Construction Schedule: Review progress since the last coordination meeting. Determine whether each contract is on time, ahead of schedule, or behind schedule, in relation to combined Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
    - b. Schedule Updating: Revise combined Contractor's construction schedule after each coordination meeting, where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
    - c. Review present and future needs of each contractor present, including the following:
      - 1) Interface requirements.
      - 2) Sequence of operations.
      - 3) Resolution of BIM component conflicts.
      - 4) Status of submittals.
      - 5) Deliveries.
      - 6) Off-site fabrication.
      - 7) Access.
      - 8) Site use.

- 9) Temporary facilities and controls.
  - 10) Work hours.
  - 11) Hazards and risks.
  - 12) Progress cleaning.
  - 13) Quality and work standards.
  - 14) Status of RFIs.
  - 15) Proposal Requests.
  - 16) Change Orders.
  - 17) Pending changes.
3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013100

## SECTION 01 33 00 - SUBMITTAL PROCEDURES

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:

- 1. Submittal schedule requirements.
  - 2. Administrative and procedural requirements for submittals.

- B. Related Requirements:

- 1. Section 013100 "Project Management and Coordination" for submitting coordination drawings and subcontract list and for requirements for web-based Project software.
  - 2. Section 017700 "Closeout Procedures" for submitting closeout submittals and maintenance material submittals.
  - 3. Section 017823 "Operation and Maintenance Data" for submitting operation and maintenance manuals.

#### 1.3 DEFINITIONS

- A. Action Submittals: Written and graphic information and physical samples that require Construction Manager's responsive action. Action submittals are those submittals indicated in individual Specification Sections as "action submittals."
- B. Informational Submittals: Written and graphic information and physical samples that do not require and Construction Manager's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as "informational submittals."

#### 1.4 SUBMITTAL SCHEDULE

- A. Submittal Schedule: Submit, as an action submittal, a list of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or revisions to submittals noted by Construction Manager and additional time for handling and reviewing submittals required by those corrections.
  - 1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.



2. Initial Submittal Schedule: Submit concurrently with startup construction schedule. Include submittals required during the first 60 days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
3. Final Submittal Schedule: Submit concurrently with the first complete submittal of Contractor's construction schedule.
  - a. Submit revised submittal schedule as required to reflect changes in current status and timing for submittals.
4. Format: Arrange the following information in a tabular format:
  - a. Scheduled date for first submittal.
  - b. Specification Section number and title.
  - c. Submittal Category: Action; informational.
  - d. Name of subcontractor.
  - e. Description of the Work covered.
  - f. Scheduled date for Construction Manager's final release or approval.
  - g. Scheduled dates for purchasing.
  - h. Scheduled date of fabrication.
  - i. Scheduled dates for installation.
  - j. Activity or event number.

## 1.5 SUBMITTAL FORMATS

### A. Submittal Information: Include the following information in each submittal:

1. Project name.
2. Date.
3. Name of Architect.
4. Name of Construction Manager.
5. Name of Contractor.
6. Name of firm or entity that prepared submittal.
7. Names of subcontractor, manufacturer, and supplier.
8. Unique submittal number, including revision identifier. Include Specification Section number with sequential alphanumeric identifier and alphanumeric suffix for resubmittals.
9. Category and type of submittal.
10. Submittal purpose and description.
11. Number and title of Specification Section, with paragraph number and generic name for each of multiple items.
12. Drawing number and detail references, as appropriate.
13. Indication of full or partial submittal.
14. Location(s) where product is to be installed, as appropriate.
15. Other necessary identification.
16. Remarks.
17. Signature of transmitter.

### B. Options: Identify options requiring selection by Architect.

- C. Deviations and Additional Information: On each submittal, clearly indicate deviations from requirements in the Contract Documents, including minor variations and limitations; include relevant additional information and revisions, other than those requested by Construction Manager on previous submittals. Indicate by highlighting on each submittal or noting on attached separate sheet.
- D. Paper Submittals:
  - 1. Place a permanent label or title block on each submittal item for identification; include name of firm or entity that prepared submittal.
  - 2. Provide a space approximately 6 by 8 inches on label or beside title block to record Contractor's review and approval markings and action taken by Construction Manager.
  - 3. Action Submittals: Submit three paper copies of each submittal unless otherwise indicated. Construction Manager will return two copies.
  - 4. Informational Submittals: Submit two paper copies of each submittal unless otherwise indicated. Construction Manager will not return copies.
  - 5. Additional Copies: Unless additional copies are required for final submittal, and unless Construction Manager observes noncompliance with provisions in the Contract Documents, initial submittal may serve as final submittal.
  - 6. Transmittal for Submittals: Assemble each submittal individually and appropriately for transmittal and handling. Transmit each submittal using AIA Document G810 transmittal form.
- E. Electronic Submittals: Prepare submittals as PDF package, incorporating complete information into each PDF file. Name PDF file with submittal number.
- F. Submittals Utilizing Web-Based Project Software: Prepare submittals as PDF files or other format indicated by Project management software.

## 1.6 SUBMITTAL PROCEDURES

- A. Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.
  - 1. Email: Prepare submittals as PDF package and transmit to Architect by sending via email. Include PDF transmittal form. Include information in email subject line as requested by Architect.
    - a. Construction Manager will return annotated file. Annotate and retain one copy of file as a digital Project Record Document file.
  - 2. Web-Based Project Management Software: Prepare submittals in PDF form, and upload to web-based Project management software website. Enter required data in web-based software site to fully identify submittal.
  - 3. Paper: Prepare submittals in paper form and deliver to Construction Manager.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.

1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
  2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
  3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
  4. Coordinate transmittal of submittals for related parts of the Work specified in different Sections, so processing will not be delayed because of need to review submittals concurrently for coordination.
    - a. Construction Manager reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Construction Manager's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
1. Initial Review: Allow 7 days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Construction Manager will advise Contractor when a submittal being processed must be delayed for coordination.
  2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
  3. Resubmittal Review: Allow 7 days for review of each resubmittal.
  4. Sequential Review: Where sequential review of submittals by Construction Manager's consultants, Owner, or other parties is indicated, allow 14 days for initial review of each submittal.
    - a.
  5. Concurrent Consultant Review: Where the Contract Documents indicate that submittals may be transmitted simultaneously to Construction Manager and to Construction Manager's consultants, allow 7 days for review of each submittal. Submittal will be returned to Construction Manager before being returned to Contractor.
    - a. Submit one copy of submittal to concurrent reviewer in addition to specified number of copies to Construction Manager.
- D. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
1. Note date and content of previous submittal.
  2. Note date and content of revision in label or title block, and clearly indicate extent of revision.
  3. Resubmit submittals until they are marked with approval notation from Construction Manager's action stamp.
- E. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.

- F. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with approval notation from Construction Manager's action stamp.

## 1.7 SUBMITTAL REQUIREMENTS

- A. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
1. If information must be specially prepared for submittal because standard published data are unsuitable for use, submit as Shop Drawings, not as Product Data.
  2. Mark each copy of each submittal to show which products and options are applicable.
  3. Include the following information, as applicable:
    - a. Manufacturer's catalog cuts.
    - b. Manufacturer's product specifications.
    - c. Standard color charts.
    - d. Statement of compliance with specified referenced standards.
    - e. Testing by recognized testing agency.
    - f. Application of testing agency labels and seals.
    - g. Notation of coordination requirements.
    - h. Availability and delivery time information.
  4. For equipment, include the following in addition to the above, as applicable:
    - a. Wiring diagrams that show factory-installed wiring.
    - b. Printed performance curves.
    - c. Operational range diagrams.
    - d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.
  5. Submit Product Data before Shop Drawings, and before or concurrently with Samples.
- B. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data.
1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:
    - a. Identification of products.
    - b. Schedules.
    - c. Compliance with specified standards.
    - d. Notation of coordination requirements.
    - e. Notation of dimensions established by field measurement.
    - f. Relationship and attachment to adjoining construction clearly indicated.
    - g. Seal and signature of professional engineer if specified.
  2. Paper Sheet Size: Except for templates, patterns, and similar full-size Drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches, but no larger than 30 by 42 inches.

- a. Two opaque (bond) copies of each submittal. Construction Manager will return one copy.
    - b. Three opaque copies of each submittal. Construction Manager will retain two copies; remainder will be returned.
  3. BIM Incorporation: Construction Manager will incorporate Contractor's Shop Drawing files into BIM established for Project.
- C. Samples: Submit Samples for review of type, color, pattern, and texture for a check of these characteristics with other materials.
  1. Transmit Samples that contain multiple, related components, such as accessories together in one submittal package.
  2. Identification: Permanently attach label on unexposed side of Samples that includes the following:
    - a. Project name and submittal number.
    - b. Generic description of Sample.
    - c. Product name and name of manufacturer.
    - d. Sample source.
    - e. Number and title of applicable Specification Section.
    - f. Specification paragraph number and generic name of each item.
  3. Email Transmittal: Provide PDF transmittal. Include digital image file illustrating Sample characteristics and identification information for record.
  4. Web-Based Project Management Software: Prepare submittals in PDF form, and upload to web-based Project software website. Enter required data in web-based software site to fully identify submittal.
  5. Paper Transmittal: Include paper transmittal, including complete submittal information indicated.
  6. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.
    - a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
    - b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.
  7. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units, showing the full range of colors, textures, and patterns available.
    - a. Number of Samples: Submit one full set(s) of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Construction Manager will return submittal with options selected.
  8. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of

color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.

- a. Number of Samples: Submit three sets of Samples. Construction Manager will retain two Sample sets; remainder will be returned. Mark up and retain one returned Sample set as a project record Sample.
  - 1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
  - 2) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least three sets of paired units that show approximate limits of variations.
- D. Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:
  1. Type of product. Include unique identifier for each product indicated in the Contract Documents or assigned by Contractor if none is indicated.
  2. Manufacturer and product name, and model number if applicable.
  3. Number and name of room or space.
  4. Location within room or space.
- E. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.
- F. Design Data: Prepare and submit written and graphic information indicating compliance with indicated performance and design criteria in individual Specification Sections. Include list of assumptions and summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Number each page of submittal.
- G. Certificates:
  1. Certificates and Certifications Submittals: Submit a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity. Provide a notarized signature where indicated.
  2. Installer Certificates: Submit written statements on manufacturer's letterhead, certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.
  3. Manufacturer Certificates: Submit written statements on manufacturer's letterhead, certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.
  4. Material Certificates: Submit written statements on manufacturer's letterhead, certifying that material complies with requirements in the Contract Documents.

5. Product Certificates: Submit written statements on manufacturer's letterhead, certifying that product complies with requirements in the Contract Documents.
6. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of AWS B2.1/B2.1M on AWS forms. Include names of firms and personnel certified.

H. Test and Research Reports:

1. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for substrate preparation and primers required.
2. Field Test Reports: Submit written reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.
3. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.
4. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.
5. Product Test Reports: Submit written reports indicating that current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.
6. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:
  - a. Name of evaluation organization.
  - b. Date of evaluation.
  - c. Time period when report is in effect.
  - d. Product and manufacturers' names.
  - e. Description of product.
  - f. Test procedures and results.
  - g. Limitations of use.

1.8 DELEGATED-DESIGN SERVICES

- A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
  1. If criteria indicated are insufficient to perform services or certification required, submit a written request for additional information to Architect.
- B. Delegated-Design Services Certification: In addition to Shop Drawings, Product Data, and other required submittals, submit digitally signed PDF file and three paper copies of certificate, signed

and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.

1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.
- C. BIM Incorporation: Construction Manager will incorporate delegated-design drawing and data files into BIM established for Project.
1. Prepare delegated-design drawings in the following format: Same digital data software program, version, and operating system as original Drawings.

#### 1.9 CONTRACTOR'S REVIEW

- A. Action Submittals and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Construction Manager.
- B. Contractor's Approval: Indicate Contractor's approval for each submittal with a uniform approval stamp or indication in web-based Project management software. Include name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.
1. Construction Manager will not review submittals received from Contractor that do not have Contractor's review and approval.

#### 1.10 CONSTRUCTION MANAGER'S REVIEW

- A. Action Submittals: Construction Manager will review each submittal, indicate corrections or revisions required, and return.
1. PDF Submittals: Construction Manager will indicate, via markup on each submittal, the appropriate action.
  2. Paper Submittals: Construction Manager will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action.
  3. Submittals by Web-Based Project Management Software: Construction Manager will indicate, on Project management software website, the appropriate action.
- B. Informational Submittals: Construction Manager will review each submittal and will not return it or will return it if it does not comply with requirements. Construction Manager will forward each submittal to appropriate party.
- C. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Construction Manager.



- D. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.
- E. Construction Manager will return without review submittals received from sources other than Contractor.
- F. Submittals not required by the Contract Documents will be returned by Architect without action.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013300

## SECTION 01 35 10 – ENVIRONMENTAL PROTECTION

### PART 1 - General

#### 1.1 SCOPE OF WORK

- A. This Section describes the work required by the Contractor for the protection of the environment throughout the course of the project, except for those measures specifically set forth in other sections of these Specifications. Compliance with the provisions of this section by lower-tier subcontractors will be the responsibility of the Contractor. Items to be considered under this section are air, water, and land resources and shall include noise, equipment fuel management, land resource management, and management of other chemicals.

#### 1.2 RELATED SECTIONS

- A. Section Includes:

- 1. 01 33 00 Submittals

#### 1.3 DEFINITIONS

- A. Environmental protection shall be defined as the retention of the environment in its natural state, to the greatest extent possible, during the project implementation, and the enhancement of the natural appearance in its final condition.

#### 1.4 SUBMITTALS

- A. The Contractor shall provide all labor, equipment, and materials necessary for environmental protection that could arise as a result of Contractor activities or conditions during the course of this project.

### PART 2 - PRODUCTS

#### 2.1 PERFORMANCE REQUIREMENTS

- A. The Contractor shall provide all labor, equipment, and materials necessary for environmental protection that could arise as a result of Contractor activities or conditions during the course of this project.

### PART 3 - EXECUTION

#### 3.1 GENERAL

- A. The Contractor shall be responsible for complying with all applicable Federal, State, and local laws concerning the prevention, abatement, and control of all environmental pollution arising from the project activities.

#### 3.2 PROTECTION OF LAND RESOURCES

- A. The Contractor shall confine project activities to work areas designated by the Contracting Officer and/or construction oversight firm, and, at all times, perform work in a manner that minimizes the interference with or the disturbance to fish, wildlife, and vegetation.
- B. The Contractor shall implement measures to prevent lubricants, chemicals, and fuels from entering natural land features.

### 3.3 BURNING

- A. Under no circumstances shall the burning of debris or waste materials be conducted at the site.

### 3.4 TEMPORARY CONTROLS

- A. All construction machinery and vehicles shall be equipped with practical sound-muffling devices and operated in a manner to cause the least noise, consistent with efficient performance of work. In addition, in order to minimize noise disturbances, the operation of machinery and large vehicles shall be confined to the hours of 8:00 a.m. to 7:00 p.m. Monday through Friday.
- B. The Contractor shall maintain all excavations, stockpiles, access roads, waste areas, and all other areas free from dust to such a degree as to avoid causing a hazard or nuisance. Earth surfaces subject to dusting may be kept moist with water or dust may be controlled by other measures, if approved by Contracting Officer. Dusty materials in piles or in transit shall be covered to prevent blowing. The Contractor will maintain a mobile water tank complete with spray bar and pump on site, if dust control is to be performed by water sprinkling.
- C. The Contractor shall provide for the drainage of stormwater and such water as may be applied or discharged on the site in performance of the work. Drainage facilities shall be adequate to prevent damage to the work, the site, and adjacent property.
- D. Erosion and Sediment Control
  - 1. The Contractor shall use the Erosion and Sediment Control measures specified on the technical drawings as the Erosion and Sediment Control Plan (E&SCP) and shall specify additional applicable erosion and sediment control measures and Best Management Practices (BMPs) in accordance with the Minnesota Standards and Specifications for Erosion and Sediment Controls. The Contractor shall be responsible for providing erosion and sediment control measures in accordance with Federal, State, and local laws and regulations.
  - 2. The Contractor shall obtain an approval of the Erosion and Sediment Control Plan through Pennsylvania Department of Environmental Protection (PADEP) during building permit.
  - 3. The Contractor shall use the Erosion and Sediment Control measures to control adverse effects from erosion and sedimentation during construction activities.
  - 4. The Contractor shall prevent erosion of soil on the site and adjacent property resulting from his construction activities. The Contractor shall design, construct, and maintain as a minimum the erosion control BMPs specified in the E&SCP. Protective erosion control measures shall be initiated prior to the commencement of clearing, grading, excavation, or other operations that will disturb the natural protection.
  - 5. The Contractor shall construct or install temporary and permanent erosion and sediment control, as indicated on the drawings. BMPs may include, but not be limited to, vegetation cover, slope stabilization, silt fences, construction of terraces, interceptor channels, inlet and outfall protection, and diversion channels.

6. Work shall be scheduled to expose areas subject to erosion for the shortest possible time, and to maintain natural vegetation to the greatest extent possible. Any temporary measures shall be removed after the area has been stabilized.

### 3.5 NOTIFICATION OF NON-COMPLIANCE

- A. Failure of the Contracting Officer to notify the Contractor of non-compliance does not relieve the Contractor of responsibility of compliance with the aforementioned federal, state, or local laws or regulations. In the event the Contracting Officer issues such a notice, the Contractor shall immediately inform the Contracting Officer of the proposed corrective action(s) and take such action(s) as may be appropriate. If the Contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost because of any such stop orders shall be made the subject of a claim for extension of time, or for excess costs or damages by the Contractor.

END OF SECTION

## SECTION 01 45 00 – QUALITY CONTROL

### PART 1 - General

#### 1.1 SCOPE OF WORK

- A. This section describes the minimum requirements the Contractor shall address and abide by with respect to quality control.

#### 1.2 RELATED SECTIONS

- A. The following are related sections
  - 1. 01 33 00 Submittals
- B. Division 1 Sections for project management and coordination.
- C. All other Division Sections for Specific Test and Inspection Requirement.

#### 1.3 SUBMITTALS

- A. Submit the following in accordance with Section 01 33 00, “Submittals”:

- 1. Quality Control

- Submit a Quality Control Plan detailing the quality control organization and procedures to be used during the project. The Quality Control Plan should be prepared for general construction only.

- 2. Quality Control Project Summary Report

- Submit a Quality Control Project Summary Report that will summarize the overall quality of the data obtained and the work completed during the project. This report shall be submitted within 30 days after the final compliance inspection.

### PART 2 - PRODUCTS (NOT APPLICABLE)

### PART 3 - EXECUTION

#### 3.1 QUALITY CONTROL PROCEDURES

- A. Through quality control (QC) procedures, the Contractor assures the Contracting Officer that the Contractor and all lower-tier contractors comply with the requirements of the specifications presented herein. The controls shall be adequate to cover all contract operations. The quality of all work shall be the responsibility of the Contractor. Sufficient inspections and tests of all items of work, including that of lower-tier contractors, shall be performed on a continuing basis to ensure conformance with respect to the quality of work. The Contractor shall furnish qualified personnel, appropriate facilities, instruments and testing devices necessary for the performance of the QC function. The controls shall be adequate to cover all operations both on and off-site, keyed to the proposed work sequence, and correlated by the Contractor's QC personnel.

### 3.2 QUALITY CONTROL RECORDS

- A. The Contractor shall maintain up-to-date records of QC operations, activities, and tests performed. These records shall include the work of suppliers and lower-tier contractors. The records shall cover both conforming and defective or deficient features.

### 3.3 INSPECTIONS

- A. After the substantial completion of work, the Contractor, in conjunction with the Contracting Officer, shall conduct a completion inspection of the work and develop a list of any items that do not conform to the approved specifications presented herein. Such a list shall include the estimated date by which the deficiencies will be corrected. The substantial completion inspection and any deficiency correction required by this paragraph shall be accomplished within the time stated for completion of the entire work or any particular increment thereof. The Contractor shall keep records of the inspection, including the list of deficiency items. For each item on this list, the Contractor shall document the corrective actions taken.
- B. Following corrective action measures, the Contractor, in conjunction with the Contracting Officer, shall make a final completion inspection to ascertain that all deficiencies have been corrected.

### 3.4 QUALITY CONTROL PROJECT SUMMARY REPORT

- A. Within 30 days of completion of the final compliance inspection, the Contractor shall submit to the Contracting Officer a Contractor Quality Control Project Summary Report. This report will summarize and state the overall quality of data obtained (where applicable) and work completed during the project. The report will certify the acceptability of data and work based on the QA/QC requirements defined in the Contractor quality control plan.

END OF SECTION

## Section 01 46 00 - SCHEDULE OF SPECIAL INSPECTIONS

P – Perform these Special Inspections tasks for each welded joint or member. (AISC 360 & AISC 341)

O – Observe these Special Inspections items on a random daily basis. Operations need not be delayed pending these inspections. (AISC 360 & AISC 341)

D – Document, with a report, that the work has been performed in accordance with the contract documents. (AISC 341)

C – Continuous Special Inspections is the constant monitoring of specific tasks by a special inspector. These inspections must be carried out continuously over the duration of the particular tasks. (IBC)

P – Periodic Special Inspections is Special Inspections by the special inspector who is intermittently present where the work to be inspected has been or is being performed. (IBC)

### CONCRETE CONSTRUCTION

IBC TABLE 1705.3, 1705.12.1:				
Required	Task	Continuous	Periodic	Description
☒	1. Reinforcing steel, including prestressing tendons	-	P	Verify prior to placing concrete that reinforcing is of specified type, grade and size; that it is free of oil, dirt and rust; that it is located and spaced properly; that hooks, bends, ties, stirrups and supplemental reinforcement are placed correctly; that lap lengths, stagger and offsets are provided; and that all mechanical connections are installed per the manufacturer's instructions and/or evaluation report.
☒	2. Anchors cast in concrete	-	P	Verify prior to placing concrete that cast in anchors have proper embedment, spacing and edge distance.
☒	3. Post-installed anchors or dowels	C		Inspect all post-installed anchors/dowels as required by the approved ICC-ES report.
☒	4. Use of required mix design	-	P	Verify that all mixes used comply with the approved construction documents

## CONCRETE CONSTRUCTION

IBC TABLE 1705.3, 1705.12.1:				
Required	Task	Continuous	Periodic	Description
<input checked="" type="checkbox"/>	5. Concrete slump, air content, and temperature	C	-	At the time fresh concrete is sampled to fabricate specimens for strength test verify these tests are performed.
<input checked="" type="checkbox"/>	6. Concrete & shotcrete placement	C	-	Verify proper application techniques are used during concrete conveyance and depositing avoids segregation or contamination. Verify that concrete is properly consolidated.
<input checked="" type="checkbox"/>	7. Curing temperature and techniques	-	P	Inspect curing , cold weather protection and hot weather protection procedures.
<input type="checkbox"/>	8. Pre-stressed concrete	C	-	Verify application of prestressing forces and grouting of bonded prestressing tendons in the seismic force-resisting system.
<input type="checkbox"/>	9. Erection of precast concrete	-	P	Verify that all precast elements are lifted, assembled and braced in accordance with the approved construction documents.
<input checked="" type="checkbox"/>	10. In-situ concrete strength verification	-	P	Prior to the removal of shores and forms or the stressing of post-tensioned tendons verify that adequate strength has been achieved.
<input checked="" type="checkbox"/>	11. Formwork	-	P	Inspect the forms to ensure that they are placed plumb and conform to the shapes, lines, and dimensions of the members as required by the approved construction documents.



IBC TABLE 1705.3, 1705.12.1:				
Required	Task	Continuous	Periodic	Description
<input checked="" type="checkbox"/>	12. Reinforcement complying with ASTM A 615 in special moment frames, special structural walls and coupling beams (**)	-	P	Verify that ASTM A 615 reinforcing steel used in these areas complies with ACI 318: 21.1.5.2 by means of certified mill test reports. If this reinforcing steel is to be welded chemical tests shall be performed in accordance with ACI 318: 3.5.2.
<input type="checkbox"/>	13. Reinforcement placement within progressive collapse resisting system (#)	C	-	Visual inspect reinforcing steel placement with a particular emphasis on reinforcing steel anchorages, laps and other details within the progressive collapse resisting system, including horizontal tie force elements, vertical tie force elements and bridging elements.

## SOILS CONSTRUCTION

IBC TABLE 1705.6				
Required	Task	Continuous	Periodic	Description
<input checked="" type="checkbox"/>	1. Foundation bearing capacity	-	P	Verify the materials below foundations are adequate to achieve the design bearing capacity.
<input checked="" type="checkbox"/>	2. Excavations	-	P	Verify the excavations are extended to the proper depth and have reached proper material.
<input checked="" type="checkbox"/>	3. Perform classification and testing of compacted fill materials	-	P	
<input checked="" type="checkbox"/>	4. Compacted fill material	C	-	Verify the use of proper materials, densities and lift thicknesses during placement and compaction of compacted fill.
<input checked="" type="checkbox"/>	5. Subgrade	-	P	Prior to placement of compacted fill, observe sub-grade and verify that site has been prepared properly.

END OF SECTION

## SECTION 01 50 00 - TEMPORARY FACILITIES AND CONTROLS

### PART 1 - GENERAL

#### 1.1 SUMMARY

- A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.
- B. Related Requirements:
  - 1. Section 011000 "Summary" for work restrictions and limitations on utility interruptions.

#### 1.2 USE CHARGES

- A. Installation, removal, and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities engaged in the Project to use temporary services and facilities without cost, including, but not limited to, Owner's construction forces, Construction manager, testing agencies, and authorities having jurisdiction.
- B. Water and Sewer Service from Existing System: Water and Sewer Service from an existing water and sewer system is not available for use.
- C. Electric Power Service from Existing System: Electric power from Owner's existing system is available for use with metering. Provide connections and extensions of services and metering as required for construction operations.

#### 1.3 INFORMATIONAL SUBMITTALS

- A. Site Utilization Plan: Show temporary facilities, temporary utility lines and connections, staging areas, construction site entrances, vehicle circulation, and parking areas for construction personnel.
- B. Project Identification and Temporary Signs: Show fabrication and installation details, including plans, elevations, details, layouts, typestyles, graphic elements, and message content.
- C. Fire-Safety Program: Show compliance with requirements of NFPA 241 and authorities having jurisdiction. Indicate Contractor personnel responsible for management of fire-prevention program.
- D. Moisture- and Mold-Protection Plan: Describe procedures and controls for protecting materials and construction from water absorption and damage and mold. Describe delivery, handling, storage, installation, and protection provisions for materials subject to water absorption or water damage.

1. Indicate procedures for discarding water-damaged materials, protocols for mitigating water intrusion into completed Work, and requirements for replacing water-damaged Work.
2. Indicate sequencing of work that requires water, such as sprayed fire-resistive materials, plastering, and terrazzo grinding, and describe plans for dealing with water from these operations. Show procedures for verifying that wet construction has dried sufficiently to permit installation of finish materials.
3. Indicate methods to be used to avoid trapping water in finished work.

#### 1.4 QUALITY ASSURANCE

- A. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.
- B. Tests and Inspections: Arrange for authorities having jurisdiction to test and inspect each temporary utility before use. Obtain required certifications and permits.
- C. Accessible Temporary Egress: Comply with applicable provisions in [the United States Access Board's ADA-ABA Accessibility Guidelines] [and] [ICC/ANSI A117.1].

#### 1.5 PROJECT CONDITIONS

- A. Temporary Use of Permanent Facilities: Engage Installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

### PART 2 - PRODUCTS

#### 2.1 TEMPORARY FACILITIES

- A. Field Offices: Prefabricated or mobile units with serviceable finishes, temperature controls, and foundations adequate for normal loading.
- B. Common-Use Field Office: Of sufficient size to accommodate needs of Owner, Construction Manager, and construction personnel office activities and to accommodate Project meetings specified in other Division 01 Sections. Keep office clean and orderly. Furnish and equip offices as follows:
  1. Furniture required for Project-site documents including file cabinets, plan tables, plan racks, and bookcases.
  2. Conference room of sufficient size to accommodate meetings of 10 individuals. Provide electrical power service and 120-V ac duplex receptacles, with no fewer than one receptacle on each wall. Furnish room with conference table, chairs, and 4-foot-square tack and marker boards.
  3. Drinking water and private toilet.

4. Heating and cooling equipment necessary to maintain a uniform indoor temperature of 68 to 72 deg F.
5. Lighting fixtures capable of maintaining average illumination of 20 fc at desk height.

## 2.2 EQUIPMENT

- A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.
- B. HVAC Equipment: Unless Owner authorizes use of permanent HVAC system, provide vented, self-contained, liquid-propane-gas or fuel-oil heaters with individual space thermostatic control.
  1. Use of gasoline-burning space heaters, open-flame heaters, or salamander-type heating units is prohibited.
  2. Heating, Cooling, and Dehumidifying Units: Listed and labeled for type of fuel being consumed, by a qualified testing agency acceptable to authorities having jurisdiction, and marked for intended location and application.
- C. Air-Filtration Units: Primary and secondary HEPA-filter-equipped portable units with four-stage filtration. Provide single switch for emergency shutoff. Configure to run continuously.

## PART 3 - EXECUTION

### 3.1 TEMPORARY FACILITIES, GENERAL

- A. Conservation: Coordinate construction and use of temporary facilities with consideration given to conservation of energy, water, and materials. Coordinate use of temporary utilities to minimize waste.
  1. Salvage materials and equipment involved in performance of, but not actually incorporated into, the Work. See other Sections for disposition of salvaged materials that are designated as Owner's property.

### 3.2 INSTALLATION, GENERAL

- A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.
- B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.
- C. Isolation of Work Areas in Occupied Facilities: Prevent dust, fumes, and odors from entering occupied areas.

### 3.3 TEMPORARY UTILITY INSTALLATION

- A. General: Install temporary service or connect to existing service.
  - 1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.
- B. Sanitary Facilities: Provide temporary toilets, wash facilities, safety shower and eyewash facilities, and drinking water for use of construction personnel. Comply with requirements of authorities having jurisdiction for type, number, location, operation, and maintenance of fixtures and facilities.
- C. Temporary Heating and Cooling: Provide temporary heating and cooling required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of low temperatures or high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed.
  - 1. Provide temporary dehumidification systems when required to reduce ambient and substrate moisture levels to level required to allow installation or application of finishes and their proper curing or drying.
- D. Electric Power Service: Provide electric power service and distribution system of sufficient size, capacity, and power characteristics required for construction operations.
  - 1. Install electric power service either overhead or underground, unless otherwise indicated.
- E. Lighting: Provide temporary lighting with local switching that provides adequate illumination for construction operations, observations, inspections, and traffic conditions.
  - 1. Install and operate temporary lighting that fulfills security and protection requirements without operating entire system.
- F. Electronic Communication Service: Provide secure WiFi wireless connection to internet with provisions for access by Construction Manager and Owner.

### 3.4 SUPPORT FACILITIES INSTALLATION

- A. Comply with the following:
  - 1. Provide construction for temporary field offices, shops, and sheds located within construction area or within 30 feet of building lines that is noncombustible according to ASTM E136. Comply with NFPA 241.
  - 2. Utilize designated area within existing building for temporary field offices.
  - 3. Maintain support facilities until Architect schedules Substantial Completion inspection. Remove before Substantial Completion. Personnel remaining after Substantial Completion will be permitted to use permanent facilities, under conditions acceptable to Owner.

- B. Temporary Roads and Paved Areas: Construct and maintain temporary roads and paved areas adequate for construction operations. Locate temporary roads and paved areas as indicated on Drawings.
  - 1. Provide dust-control treatment that is nonpolluting and nontracking. Reapply treatment as required to minimize dust.
- C. Traffic Controls: Comply with requirements of authorities having jurisdiction.
  - 1. Protect existing site improvements to remain including curbs, pavement, and utilities.
  - 2. Maintain access for fire-fighting equipment and access to fire hydrants.
- D. Parking: Use designated areas of Owner's existing parking areas for construction personnel.
- E. Storage and Staging: Use designated areas of Project site for storage and staging needs.
- F. Dewatering Facilities and Drains: Comply with requirements of authorities having jurisdiction. Maintain Project site, excavations, and construction free of water.
  - 1. Dispose of rainwater in a lawful manner that will not result in flooding Project or adjoining properties or endanger permanent Work or temporary facilities.
  - 2. Remove snow and ice as required to minimize accumulations.
- G. Project Signs: Provide Project signs as indicated. Unauthorized signs are not permitted.
  - 1. Identification Signs: Provide Project identification signs as indicated on Drawings.
  - 2. Temporary Signs: Provide other signs as indicated and as required to inform public and individuals seeking entrance to Project.
    - a. Provide temporary, directional signs for construction personnel and visitors.
  - 3. Maintain and touch up signs so they are legible at all times.
- H. Lifts and Hoists: Provide facilities necessary for hoisting materials and personnel.
  - 1. Truck cranes and similar devices used for hoisting materials are considered "tools and equipment" and not temporary facilities.
- I. Temporary Elevator Use: Use of elevators is not permitted.
- J. Temporary Stairs: Until permanent stairs are available, provide temporary stairs where ladders are not adequate.
- K. Existing Stair Usage: Use of Owner's existing stairs will be permitted, provided stairs are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore stairs to condition existing before initial use.
  - 1. Provide protective coverings, barriers, devices, signs, or other procedures to protect stairs and to maintain means of egress. If stairs become damaged, restore damaged areas so no evidence remains of correction work.

- L. Temporary Use of Permanent Stairs: Use of new stairs for construction traffic will be permitted, provided stairs are protected and finishes restored to new condition at time of Substantial Completion.

### 3.5 SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Protection of Existing Facilities: Protect existing vegetation, equipment, structures, utilities, and other improvements at Project site and on adjacent properties, except those indicated to be removed or altered. Repair damage to existing facilities.
  - 1. Where access to adjacent properties is required in order to affect protection of existing facilities, obtain written permission from adjacent property owner to access property for that purpose.
- B. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction as required to comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.
- C. Temporary Erosion and Sedimentation Control: Comply with requirements of EPA Construction General Permit or authorities having jurisdiction, whichever is more stringent, and requirements specified in Section 311000 "Site Clearing."
- D. Temporary Erosion and Sedimentation Control: Provide measures to prevent soil erosion and discharge of soil-bearing water runoff and airborne dust to undisturbed areas and to adjacent properties and walkways, according to erosion and sedimentation control Drawings.
  - 1. Verify that flows of water redirected from construction areas or generated by construction activity do not enter or cross tree- or plant-protection zones.
  - 2. Inspect, repair, and maintain erosion- and sedimentation-control measures during construction until permanent vegetation has been established.
  - 3. Clean, repair, and restore adjoining properties and roads affected by erosion and sedimentation from Project site during the course of Project.
  - 4. Remove erosion and sedimentation controls and restore and stabilize areas disturbed during removal.
- E. Stormwater Control: Comply with requirements of authorities having jurisdiction. Provide barriers in and around excavations and subgrade construction to prevent flooding by runoff of stormwater from heavy rains.
- F. Tree and Plant Protection: Install temporary fencing located as indicated or outside the drip line of trees to protect vegetation from damage from construction operations. Protect tree root systems from damage, flooding, and erosion.
- G. Pest Control: Engage pest-control service to recommend practices to minimize attraction and harboring of rodents, roaches, and other pests and to perform extermination and control procedures at regular intervals so Project will be free of pests and their residues at Substantial Completion. Perform control operations lawfully, using materials approved by authorities having jurisdiction.



- H. Site Enclosure Fence: Prior to commencing earthwork, furnish and install site enclosure fence in a manner that will prevent people from easily entering site except by entrance gates.
  - 1. Extent of Fence: As required to enclose entire Project site or portion determined sufficient to accommodate construction operations.
  - 2. Maintain security by limiting number of keys and restricting distribution to authorized personnel.
- I. Security Enclosure and Lockup: Install temporary enclosure around partially completed areas of construction. Provide lockable entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security. Lock entrances at end of each workday.
- J. Barricades, Warning Signs, and Lights: Comply with requirements of authorities having jurisdiction for erecting structurally adequate barricades, including warning signs and lighting.
- K. Temporary Egress: Provide temporary egress from existing occupied facilities as indicated and as required by authorities having jurisdiction. Provide signage directing occupants to temporary egress.
- L. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weathertight enclosure for building exterior.
  - 1. Where heating or cooling is needed and permanent enclosure is incomplete, insulate temporary enclosures.
- M. Temporary Fire Protection: Install and maintain temporary fire-protection facilities of types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 241; manage fire-prevention program.
  - 1. Prohibit smoking in construction areas. Comply with additional limits on smoking specified in other Sections.
  - 2. Supervise welding operations, combustion-type temporary heating units, and similar sources of fire ignition according to requirements of authorities having jurisdiction.
  - 3. Develop and supervise an overall fire-prevention and -protection program for personnel at Project site. Review needs with local fire department and establish procedures to be followed. Instruct personnel in methods and procedures. Post warnings and information.
  - 4. Provide temporary standpipes and hoses for fire protection. Hang hoses with a warning sign stating that hoses are for fire-protection purposes only and are not to be removed. Match hose size with outlet size and equip with suitable nozzles.

### 3.6 MOISTURE AND MOLD CONTROL

- A. Moisture and Mold Protection: Protect stored materials and installed Work in accordance with Moisture and Mold Protection Plan.
- B. Exposed Construction Period: Before installation of weather barriers, when materials are subject to wetting and exposure and to airborne mold spores, protect as follows:
  - 1. Protect porous materials from water damage.

2. Protect stored and installed material from flowing or standing water.
  3. Keep porous and organic materials from coming into prolonged contact with concrete.
  4. Remove standing water from decks.
  5. Keep deck openings covered or dammed.
- C. Partially Enclosed Construction Period: After installation of weather barriers but before full enclosure and conditioning of building, when installed materials are still subject to infiltration of moisture and ambient mold spores, protect as follows:
1. Do not load or install drywall or other porous materials or components, or items with high organic content, into partially enclosed building.
  2. Keep interior spaces reasonably clean and protected from water damage.
  3. Periodically collect and remove waste containing cellulose or other organic matter.
  4. Discard or replace water-damaged material.
  5. Do not install material that is wet.
  6. Discard and replace stored or installed material that begins to grow mold.
  7. Perform work in a sequence that allows wet materials adequate time to dry before enclosing the material in gypsum board or other interior finishes.
- D. Controlled Construction Period: After completing and sealing of the building enclosure but prior to the full operation of permanent HVAC systems, maintain as follows:
1. Control moisture and humidity inside building by maintaining effective dry-in conditions.
  2. Use temporary or permanent HVAC system to control humidity within ranges specified for installed and stored materials.
  3. Comply with manufacturer's written instructions for temperature, relative humidity, and exposure to water limits.

### 3.7 OPERATION, TERMINATION, AND REMOVAL

- A. Supervision: Enforce strict discipline in use of temporary facilities. To minimize waste and abuse, limit availability of temporary facilities to essential and intended uses.
- B. Maintenance: Maintain facilities in good operating condition until removal.
1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.
- C. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.
- D. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.

2. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Section 017700 "Closeout Procedures."

END OF SECTION 015000

## SECTION 01 52 00 - HEALTH AND SAFETY REQUIREMENTS

### PART 1 - General

#### 1.1 SCOPE OF WORK

- A. This section details the requirements the Contractor and lower-tier contractors must follow regarding health and safety procedures. These procedures shall be followed throughout this project.

#### 1.2 RELATED SECTIONS

- A. The following are related sections
  - 1. 01 33 00 Submittals
  - 2. 01 50 00 Temporary Facilities
  - 3. All other Division Sections Specifications

#### 1.3 REFERENCES

- A. The following publications are part of this specification to the extent referenced. These publications shall be the latest edition and are referred to in the text by the basic designation only:

##### FEDERAL LAWS

PL 91-596	Occupational Safety and Health Act (OSHA) of 1970 CFR
29 CFR 1910.120	Hazardous Waste Operations and Emergency Response EPA
OSWER 9285.1-03	Standard Operating Safety Guidelines
OSWER 9285.2-05	Standard Operating Procedures for Site Safety Planning
OHSS-87	1987, Guideline for the Selection of Chemical Protective Clothing, Third Edition

##### NATIONAL INSTITUTE FOR OCCUPATIONAL SAFETY AND HEALTH (NIOSH)

NIOSH 85-115	1985, Occupational safety and Health Guidance Manual for Hazardous Waste Site Activities
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##### AMERICAN NATIONAL STANDARD INSTITUTE (ANSI)

ANSI Z41.1	Protective Footwear
ANSI Z87.1	Practice for Occupational and Educational Eye and Face Protection
ANSI Z88.2	Practice for Respiratory Protection

ANSI Z88.6 Physical Qualifications for Respirator Use

AMERICAN CONFERENCE OF GOVERNMENT INDUSTRIAL HYGIENISTS (ACGIH)

ACGIH Current Edition, Threshold Limit Values and Biological Exposure Indices

#### 1.4 SUBMITTALS

A. Submit the following in accordance with Section 01 33 00, "Submittals":

1. Health and Safety Plan (HASP).
2. Training documentation and Certifications.

### PART 2 - PRODUCTS

#### 2.1 PRODUCTS

A. The Contractor shall provide all labor, equipment, and materials necessary to implement the requirements of this section.

#### 2.2 HEALTH AND SAFETY PLAN

- A. The Contractor shall develop a site-specific Health & Safety Plan (HASP) for submittal to the Contracting Officer in accordance with the provisions outlined in Section 01 33 00, "Submittals".
- B. The HASP shall be used for Contractor personnel and the personnel of all subcontractors performing activities during this project.
- C. The HASP shall be prepared in accordance with provisions and requirements of 29 CFR 1910.120, OSWER 9285.1-03, OSWER 9285.2-05, OHSS-87, Order No. 1440.2, NIOSH 85-115, ANSI 287.1, ANSI 288.2, and ANSI 288.6. An outline of the HASP is attached as an example.
- D. The HASP shall include, but is not limited to, specifications for levels of protection under which different site activities will be performed and required personal protective equipment, and procedures for all special site activities.

#### 2.3 OSHA CERTIFICATION

- A. The Contractor shall submit written documentation that the training required by 29 CFR 1910.120(e) has been provided to each employee performing work which may result in exposure to hazardous materials at the site, in accordance with Section 01 33 00, "Submittals".
- B. It is the responsibility of the Contractor to comply with all applicable PL 91-596 regulations.
- C. Certification of site-specific training shall be documented by including (in the HASP) the signature of all Contractor personnel working at the site.

### PART 3 - EXECUTION

#### 3.1 GENERAL

- A. The Contractor shall perform all work in accordance with applicable federal, state, and local health and safety regulations and guidance documents, including, but not limited to, PL 91-596, 29 CFR 1910.120, OSWER 9285.1.03, Order No. 1440.2, NIOSH 85-115, ANSI 241.1, ANSI 271.1, ANSI 288.2, ANSI 288.6, ACGIH, and the technical specifications for this project.

#### 3.2 HEALTH AND SAFETY OFFICER

- A. The Contractor shall provide at least one (1) qualified Site Safety Officer (SSO). The SSO must be on-site during all work activities.
- B. The Contractor shall submit the name, qualifications and experiences of the SSO (and any alternates) for acceptance by the Contracting Officer.
- C. The SSO shall have a minimum of 2 years working experience at hazardous waste sites with demonstrated experience and competence in construction safety and a working knowledge of OSHA regulations.

#### 3.3 HEALTH AND SAFETY PLAN (HASP) OUTLINE

##### HEALTH AND SAFETY PLAN

- a. TITLE PAGE
- b. DISTRIBUTION LIST
- c. TABLE OF CONTENTS
- d. LIST OF ABBREVIATIONS
- e. BODY

##### INTRODUCTION AND PERSONNEL ASSIGNMENTS

- a. INTRODUCTION
- b. KEY PROJECT PERSONNEL AND ORGANIZATION
  - i. Project Manager
  - ii. Health and Safety Officer
  - iii. Field Operations Leader
  - iv. 1.2.4 Site Safety and Health Officer
- c. SITE INFORMATION AND PERSONNEL ASSIGNMENTS

##### EMERGENCY ACTION PLAN

- a. INTRODUCTION
- b. EMERGENCY PLANNING
- c. EMERGENCY RECOGNITION AND PREVENTION
  - i. Recognition
  - ii. Prevention
- d. SAFE DISTANCES AND PLACES OF REFUGE
- e. EVACUATION ROUTES AND PROCEDURES
- f. EMERGENCY ALERTING AND ACTION/RESPONSE PROCEDURES
- g. EMERGENCY CONTACTS
- h. ROUTE TO HOSPITALS
- i. PPE AND EMERGENCY EQUIPMENT
- j. ILLNESS/INJURY REPORTING

#### SITE DESCRIPTION AND BACKGROUND

- a. SITE DESCRIPTION
- b. BACKGROUND

#### SCOPE OF WORK

- a. INSTALLATION OF WATER LINE
- b. CONSTRUCTION OF PUMP STATION AND WATER TANK

#### SITE STANDARD WORK PRACTICES

- a. GENERAL SITE SAFE WORK PRACTICES

#### HAZARD ANALYSIS

- a. CHEMICAL HAZARDS
- b. PHYSICAL HAZARDS
- c. BIOLOGICAL HAZARDS
  - i. Insect/Animal Bites and Stings
  - ii. Inclement Weather

### AIR MONITORING

- a. INSTRUMENTS AND USE
  - i. Photo Ionization Detector
  - ii. Hazard Monitoring Frequency
- a. INSTRUMENT MAINTENANCE AND CALIBRATION
- b. DIRECT-READING INSTRUMENT RESPONSE DATA

### SITE CONTROL

- a. SAFE WORK PERMITS
- b. SITE VISITORS
- c. SITE SECURITY
- d. SITE MAP
- e. MATERIAL SAFETY DATA SHEET (MSDS) REQUIREMENTS
- f. COMMUNICATION

### SPILL CONTAINMENT PROGRAM

- a. SCOPE AND APPLICATION
- b. POTENTIAL SPILL AREAS
- c. LEAK AND SPILL DETECTION
- d. PERSONNEL TRAINING AND SPILL PREVENTION
- e. SPILL PREVENTION AND CONTAINMENT EQUIPMENT
- f. SPILL CONTROL PLAN

### CONFINED SPACE ENTRY

### MATERIALS AND DOCUMENTATION

- a. MATERIALS TO BE POSTED OR MAINTAINED AT THE SITE 13.0 GLOSSARY

### REFERENCES

### ATTACHMENTS

- a. INJURY/ILLNESS PROCEDURE AND REPORT FORM



- b. MEDICAL DATA SHEET
- c. SAFE WORK PERMITS
- d. EQUIPMENT INSPECTION CHECKLIST
- e. MATERIAL SAFETY DATA SHEETS
- f. OSHA POSTER

TABLES

- a. EMERGENCY CONTACTS

FIGURES

- a. HOSPITAL ROUTE MAP
- b. SITE LAYOUT

END OF SECTION

## SECTION 01 77 00 - CLOSEOUT PROCEDURES

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes administrative and procedural requirements for Contract closeout, including, but not limited to, the following:
  - 1. Substantial Completion procedures.
  - 2. Final completion procedures.
  - 3. Warranties.
  - 4. Final cleaning.
- B. Related Requirements:
  - 1. Section 017823 "Operation and Maintenance Data" for additional operation and maintenance manual requirements.

#### 1.3 DEFINITIONS

- A. List of Incomplete Items: Contractor-prepared list of items to be completed or corrected, prepared for the Architect's use prior to Architect's inspection, to determine if the Work is substantially complete.

#### 1.4 ACTION SUBMITTALS

- A. Product Data: For each type of cleaning agent.
- B. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.
- C. Certified List of Incomplete Items: Final submittal at Final Completion.

#### 1.5 CLOSEOUT SUBMITTALS

- A. Certificates of Release: From authorities having jurisdiction.
- B. Certificate of Insurance: For continuing coverage.
- C. Field Report: For pest-control inspection.

## 1.6 MAINTENANCE MATERIAL SUBMITTALS

- A. Schedule of Maintenance Material Items: For maintenance material submittal items required by other Sections.

## 1.7 SUBSTANTIAL COMPLETION PROCEDURES

- A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's "punch list"), indicating the value of each item on the list and reasons why the Work is incomplete.
- B. Submittals Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.
  - 1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction, permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
  - 2. Submit closeout submittals specified in other Division 01 Sections, including Project Record Documents, operation and maintenance manuals, damage or settlement surveys, property surveys, and similar final record information.
  - 3. Submit closeout submittals specified in individual Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
  - 4. Submit maintenance material submittals specified in individual Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by Construction Manager. Label with manufacturer's name and model number.
    - a. Schedule of Maintenance Material Items: Prepare and submit schedule of maintenance material submittal items, including name and quantity of each item and name and number of related Specification Section. Obtain Construction Manager's and Owner's signatures for receipt of submittals.
  - 5. Submit testing, adjusting, and balancing records.
  - 6. Submit sustainable design submittals not previously submitted.
  - 7. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.
- C. Procedures Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.
  - 1. Advise Owner of pending insurance changeover requirements.
  - 2. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.
  - 3. Complete startup and testing of systems and equipment.
  - 4. Perform preventive maintenance on equipment used prior to Substantial Completion.
  - 5. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems. Submit demonstration and training video recordings specified in Section 017900 "Demonstration and Training."

6. Advise Owner of changeover in utility services.
  7. Participate with Owner in conducting inspection and walkthrough with local emergency responders.
  8. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
  9. Complete final cleaning requirements.
  10. Touch up paint and otherwise repair and restore marred exposed finishes to eliminate visual defects.
- D. Inspection: Submit a written request for inspection to determine Substantial Completion a minimum of 10 days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, Construction Manager will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.
1. Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
  2. Results of completed inspection will form the basis of requirements for Final Completion.

## 1.8 FINAL COMPLETION PROCEDURES

- A. Submittals Prior to Final Completion: Before requesting final inspection for determining Final Completion, complete the following:
1. Submit a final Application for Payment in accordance with Section 012900 "Payment Procedures."
  2. Certified List of Incomplete Items: Submit certified copy of Construction Manager's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Construction Manager. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
  3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.
  4. Submit pest-control final inspection report.
  5. Submit Final Completion photographic documentation.
- B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of 10 days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, Construction Manager will either proceed with inspection or notify Contractor of unfulfilled requirements. Construction Manager will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.
1. Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

## 1.9 LIST OF INCOMPLETE ITEMS

- A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.
  - 1. Organize list of spaces in sequential order, starting with exterior areas first, listed by room or space number.
  - 2. Organize items applying to each space by major element, including categories for ceilings, individual walls, floors, equipment, and building systems.
  - 3. Include the following information at the top of each page:
    - a. Project name.
    - b. Date.
    - c. Name of Construction Manager.
    - d. Name of Contractor.
    - e. Page number.
  - 4. Submit list of incomplete items in the following format:
    - a. MS Excel Electronic File: Construction Manager will return annotated file.
    - b. PDF Electronic File: Construction Manager will return annotated file.
    - c. Web-Based Project Software Upload: Utilize software feature for creating and updating list of incomplete items (punch list).
    - d. Three Paper Copies: Construction Manager will return two copies.

## 1.10 SUBMITTAL OF PROJECT WARRANTIES

- A. Time of Submittal: Submit written warranties on request of Architect for designated portions of the Work where warranties are indicated to commence on dates other than date of Substantial Completion, or when delay in submittal of warranties might limit Owner's rights under warranty.
- B. Partial Occupancy: Submit properly executed warranties within 15 days of completion of designated portions of the Work that are completed and occupied or used by Owner during construction period by separate agreement with Contractor.
- C. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.
- D. Warranty Electronic File: Provide warranties and bonds in PDF format. Assemble complete warranty and bond submittal package into a single electronic PDF file with bookmarks enabling navigation to each item. Provide bookmarked table of contents at beginning of document.
  - 1. Submit on digital media acceptable to Construction Manager, by uploading to web-based project software site, or by email to Construction Manager.
- E. Warranties in Paper Form:

1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper.
  2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
  3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.
- F. Provide additional copies of each warranty to include in operation and maintenance manuals.

## PART 2 - PRODUCTS

### 2.1 MATERIALS

- A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.
1. Use cleaning products that comply with Green Seal's GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels.

## PART 3 - EXECUTION

### 3.1 FINAL CLEANING

- A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.
- B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.
1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a designated portion of Project:
    - a. Clean Project site of rubbish, waste material, litter, and other foreign substances.
    - b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
    - c. Rake grounds that are not planted, mulched, or paved to a smooth, even-textured surface.
    - d. Remove tools, construction equipment, machinery, and surplus material from Project site.
    - e. Remove snow and ice to provide safe access to building.

- f. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
  - g. Remove debris and surface dust from limited-access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
  - h. Clean flooring, removing debris, dirt, and staining; clean according to manufacturer's recommendations.
  - i. Vacuum and mop concrete.
  - j. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean according to manufacturer's recommendations if visible soil or stains remain.
  - k. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Polish mirrors and glass, taking care not to scratch surfaces.
  - l. Remove labels that are not permanent.
  - m. Wipe surfaces of mechanical and electrical equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
  - n. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
  - o. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
  - p. Clean ducts, blowers, and coils.
  - 1) Clean HVAC system in compliance with NADCA ACR. **Section 230130.52 "Existing HVAC Air-Distribution System Cleaning."** Provide written report on completion of cleaning.
  - q. Clean luminaires, lamps, globes, and reflectors to function with full efficiency.
  - r. Clean strainers.
  - s. Leave Project clean and ready for occupancy.
- C. Pest Control: Comply with pest control requirements in Section 015000 "Temporary Facilities and Controls." Prepare written report.
- D. Construction Waste Disposal: Comply with waste-disposal requirements in Section 01 50 00 "Temporary Facilities and Controls."

END OF SECTION 017700

## SECTION 01 78 23 - OPERATION AND MAINTENANCE DATA

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:
  - 1. Operation and maintenance documentation directory manuals.
  - 2. Emergency manuals.
  - 3. Systems and equipment operation manuals.
  - 4. Systems and equipment maintenance manuals.
  - 5. Product maintenance manuals.
- B. Related Requirements:
  - 1. Section 013300 "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.

#### 1.3 DEFINITIONS

- A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.
- B. Subsystem: A portion of a system with characteristics similar to a system.

#### 1.4 CLOSEOUT SUBMITTALS

- A. Submit operation and maintenance manuals indicated. Provide content for each manual as specified in individual Specification Sections, and as reviewed and approved at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.
  - 1. Engineer and Authority will comment on whether content of operation and maintenance submittals is acceptable.
  - 2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.
- B. Format: Submit operation and maintenance manuals in the following format:
  - 1. Submit by uploading to web-based project software site and by email to Engineer. Enable reviewer comments on draft submittals.



- C. Initial Manual Submittal: Submit draft copy of each manual at least 30 days before commencing demonstration and training. Engineer and Authority will comment on whether general scope and content of manual are acceptable.
- D. Final Manual Submittal: Submit each manual in final form prior to requesting inspection for Substantial Completion and at least 15 days before commencing demonstration and training. Engineer and Authority will return copy with comments.
  - 1. Correct or revise each manual to comply with Engineer's and Authority's comments. Submit copies of each corrected manual within 15 days of receipt of Engineer's Authority's comments and prior to commencing demonstration and training.
- E. Comply with Section 017700 "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

#### 1.5 FORMAT OF OPERATION AND MAINTENANCE MANUALS

- A. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.
  - 1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
  - 2. File Names and Bookmarks: Bookmark individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.
- B. Manuals, Paper Copy: Submit manuals in the form of hard-copy, bound and labeled volumes.
  - 1. Binders: Heavy-duty, three-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
    - a. If two or more binders are necessary to accommodate data of a system, organize data in each binder into groupings by subsystem and related components. Cross-reference other binders if necessary to provide essential information for proper operation or maintenance of equipment or system.
    - b. Identify each binder on front and spine, with printed title "OPERATION AND MAINTENANCE MANUAL," Project title or name, and subject matter of contents. Indicate volume number for multiple-volume sets.
  - 2. Dividers: Heavy-paper dividers with plastic-covered tabs for each section of the manual. Mark each tab to indicate contents. Include typed list of products and major components of equipment included in the section on each divider, cross-referenced to Specification Section number and title of Project Manual.

3. Protective Plastic Sleeves: Transparent plastic sleeves designed to enclose diagnostic software storage media for computerized electronic equipment. Enclose title pages and directories in clear plastic sleeves.
4. Supplementary Text: Prepared on 8-1/2-by-11-inch white bond paper.
5. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
  - a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
  - b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

#### 1.6 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

- A. Organization of Manuals: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:
  1. Title page.
  2. Table of contents.
  3. Manual contents.
- B. Title Page: Include the following information:
  1. Subject matter included in manual.
  2. Name and address of Project.
  3. Name and address of Owner.
  4. Date of submittal.
  5. Name and contact information for Contractor.
  6. Name and contact information for Construction Manager.
  7. Name and contact information for Architect.
  8. Name and contact information for Commissioning Authority.
  9. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.
  10. Cross-reference to related systems in other operation and maintenance manuals.
- C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.
  1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.
- D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.

- E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

#### 1.7 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY MANUAL

- A. Operation and Maintenance Documentation Directory: Prepare a separate manual that provides an organized reference to emergency, operation, and maintenance manuals. List items and their location to facilitate ready access to desired information. Include the following:
  - 1. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.
  - 2. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.
  - 3. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.

#### 1.8 EMERGENCY MANUALS

- A. Emergency Manual: Assemble a complete set of emergency information indicating procedures for use by emergency personnel and by Owner's operating personnel for types of emergencies indicated.
- B. Content: Organize manual into a separate section for each of the following:
  - 1. Type of emergency.
  - 2. Emergency instructions.
  - 3. Emergency procedures.
- C. Type of Emergency: Where applicable for each type of emergency indicated below, include instructions and procedures for each system, subsystem, piece of equipment, and component:
  - 1. Fire.
  - 2. Flood.
  - 3. Gas leak.
  - 4. Water leak.
  - 5. Power failure.
  - 6. Water outage.
  - 7. System, subsystem, or equipment failure.
  - 8. Chemical release or spill.
- D. Emergency Instructions: Describe and explain warnings, trouble indications, error messages, and similar codes and signals. Include responsibilities of Owner's operating personnel for notification of Installer, supplier, and manufacturer to maintain warranties.
- E. Emergency Procedures: Include the following, as applicable:

1. Instructions on stopping.
2. Shutdown instructions for each type of emergency.
3. Operating instructions for conditions outside normal operating limits.
4. Required sequences for electric or electronic systems.
5. Special operating instructions and procedures.

## 1.9 SYSTEMS AND EQUIPMENT OPERATION MANUALS

- A. Systems and Equipment Operation Manual: Assemble a complete set of data indicating operation of each system, subsystem, and piece of equipment not part of a system. Include information required for daily operation and management, operating standards, and routine and special operating procedures.
1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
  2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.
- B. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:
1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
  2. Performance and design criteria if Contractor has delegated design responsibility.
  3. Operating standards.
  4. Operating procedures.
  5. Operating logs.
  6. Wiring diagrams.
  7. Control diagrams.
  8. Piped system diagrams.
  9. Precautions against improper use.
  10. License requirements including inspection and renewal dates.
- C. Descriptions: Include the following:
1. Product name and model number. Use designations for products indicated on Contract Documents.
  2. Manufacturer's name.
  3. Equipment identification with serial number of each component.
  4. Equipment function.
  5. Operating characteristics.
  6. Limiting conditions.
  7. Performance curves.
  8. Engineering data and tests.
  9. Complete nomenclature and number of replacement parts.
- D. Operating Procedures: Include the following, as applicable:
1. Startup procedures.
  2. Equipment or system break-in procedures.

3. Routine and normal operating instructions.
  4. Regulation and control procedures.
  5. Instructions on stopping.
  6. Normal shutdown instructions.
  7. Seasonal and weekend operating instructions.
  8. Required sequences for electric or electronic systems.
  9. Special operating instructions and procedures.
- E. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.
- F. Piped Systems: Diagram piping as installed, and identify color coding where required for identification.

#### 1.10 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

- A. Systems and Equipment Maintenance Manuals: Assemble a complete set of data indicating maintenance of each system, subsystem, and piece of equipment not part of a system. Include manufacturers' maintenance documentation, preventive maintenance procedures and frequency, repair procedures, wiring and systems diagrams, lists of spare parts, and warranty information.
1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
  2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.
- B. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranties and bonds as described below.
- C. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.
- D. Manufacturers' Maintenance Documentation: Include the following information for each component part or piece of equipment:
1. Standard maintenance instructions and bulletins; include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.
    - a. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
  3. Identification and nomenclature of parts and components.
  4. List of items recommended to be stocked as spare parts.
- E. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:
1. Test and inspection instructions.
  2. Troubleshooting guide.
  3. Precautions against improper maintenance.
  4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
  5. Aligning, adjusting, and checking instructions.
  6. Demonstration and training video recording, if available.
- F. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.
1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
  2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.
- G. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.
- H. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.
- I. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
1. Include procedures to follow and required notifications for warranty claims.
- J. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.
1. Do not use original project record documents as part of maintenance manuals.
- 1.11 PRODUCT MAINTENANCE MANUALS
- A. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.
- B. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

- C. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.
- D. Product Information: Include the following, as applicable:
  - 1. Product name and model number.
  - 2. Manufacturer's name.
  - 3. Color, pattern, and texture.
  - 4. Material and chemical composition.
  - 5. Reordering information for specially manufactured products.
- E. Maintenance Procedures: Include manufacturer's written recommendations and the following:
  - 1. Inspection procedures.
  - 2. Types of cleaning agents to be used and methods of cleaning.
  - 3. List of cleaning agents and methods of cleaning detrimental to product.
  - 4. Schedule for routine cleaning and maintenance.
  - 5. Repair instructions.
- F. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.
- G. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
  - 1. Include procedures to follow and required notifications for warranty claims.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 017823

## SECTION 01 91 13 – EQUIPMENT AND STARTUP

### PART 1 - General

#### 1.1 SCOPE OF WORK

- A. Provide competent field services technicians of all equipment furnished to supervise installation, adjustment, initial operation and testing, performance testing, final acceptance testing and startup of the equipment.
  - 1. Provide services of major process equipment manufacturer's representatives as per Technical Specifications.
  - 2. Perform specified equipment field performance tests, final acceptance tests and startup services.
  - 3. Duration of equipment manufacturer's representatives at the facility shall be as long as necessary to demonstrate the equipment meets all requirements of the equipment/system specification including flow rate and constituent removal performance.

#### 1.2 RELATED SECTIONS

- A. The related sections are as follows:
  - 1. 01 78 23 Operation and Maintenance Data

#### 1.3 SUBMITTALS

- A. In accordance with Section 01 33 00, submit name, address and resume of proposed field services technicians at least 30 days in advance of the need for such services.
- B. This section provides general guidelines for various steps required for the equipment startup and testing phase. The Contractor shall prepare and, submit, a detailed Equipment Startup and Testing Plan for equipment testing and startup as specified in the various equipment sections. At a minimum, submittals shall include the following:
  - 1. The Equipment Startup and Testing Plan shall be submitted at least 60 days in advance of the proposed test dates and shall include at least the following information:
    - a. Name of equipment to be tested, including reference to specifications section number and title.
    - b. Testing schedule of proposed dates and times for testing.
    - c. Summary of power, lighting, chemical, water, etc., needs and identification of who will provide them and the quantity needed for testing.
    - d. Outline specific assignment of the responsibilities of the Contractor and manufacturers' factory representatives or field service personnel.
    - e. Detailed description of step-by-step testing requirements, with reference to appropriate standardized testing procedures and laboratory analyses by established technical organizations (e.g., ASTM, EPA Standard Methods, etc).
    - f. Samples of forms to be used to collect and record test data and to present tabulated test results.



2. Copies of test reports upon completion of specified shop, performance and acceptance tests. Test reports shall incorporate the information provided in the test procedures submittals and modified to reflect actual conduct of the tests and the following additional information:
  - a. Copy of all test data sheets and laboratory analytical reports.
  - b. Summary comparison of specified test and performance requirements vs. actual test results.
  - c. Should actual test results fail to meet specified test and performance requirements, describe action(s) to be taken prior to retest the equipment.
  - d. Copies of the field service technician's report summarizing the results of his/her initial inspection, operation, adjustment and pre-tests. The report shall include detailed descriptions and tabulations of the points inspected, tests and adjustments made, quantitative results obtained, suggestions for precautions to be taken to ensure proper maintenance, final setting for the equipment, a copy of all the manufacturer's startup checklists and other applicable paperwork.

#### 1.4 QUALITY ASSURANCE

- A. Field service technicians shall be competent and experienced in the proper installation, adjustment, operation, testing and startup of the equipment and systems being installed.
- B. Manufacturers' sales and marketing personnel will not be accepted as field service technicians.

#### PART 2 - PRODUCTS (NOT APPLICABLE)

#### PART 3 - EXECUTION

##### 3.1 PRELIMINARY REQUIREMENTS

- A. After installation of the equipment has been completed and the equipment is presumably ready for operation, complete functional test. Verify that the field service technician shall inspect, operate, test and adjust the equipment. The inspection shall include at least the following points where applicable:
  1. Soundness (without cracks or otherwise damaged parts).
  2. Correctness of setting, alignment and relative arrangement of various parts.
  3. Check that all equipment, skids, and piping are properly fastened to a concrete foundation and that all bolts are completely tight.
  4. Adequacy and correctness of packing, sealing and lubricants.
  5. Check adequacy and tightness of all connections and verification that all power, compressed air, control cabling, communications, and other utilities are properly connected and functional.
- B. The operation, testing and adjustment shall be as required to prove that the equipment has been left in proper condition for satisfactory operation under the conditions specified.
- C. Upon completion of this work, the field service technician shall submit a signed report of the results of his/her inspection, operation, adjustments and tests. The report shall contain copies of all of the field notes from the inspection.

### 3.2 STARTUP OF THE PUMP STATION AND RELATED SYSTEMS

#### A. General Requirements

1. Successfully execute the step-by-step procedure of startup specified herein.
2. The startup shall be successfully executed prior to Substantial Completion and acceptance by the OWNER.

#### B. Preparation for Startup

1. Upon completion of the pump station and all its related systems, all tanks, equipment and piping shall be flushed with potable water and hydraulically checked for leaks, cracks, and defects.
2. All mechanical and electrical equipment shall be checked to ensure that it is in good working order and properly connected. Preliminary run-ins of the various pumps and other remaining equipment shall be made.
3. All systems shall be cleaned and purged as required. Check that all valves shall be checked for proper operation and control, and there are no hindrances to valves fully opening and closing.
4. All instruments and controls shall be calibrated through their full range. All other adjustments required for proper operation of all instrumentation and control equipment shall be made. All settings for all instrumentation shall be recorded and provided in separate cover.
5. No testing or equipment operation shall take place until it has been verified by the OWNER's representative that all specified safety equipment has been installed and is in good working order.
6. No testing or equipment operation shall take place until it has been verified by the OWNER's representative that all lubricants, tools, maintenance equipment, spare parts and approved equipment operation and maintenance manuals have been furnished as specified.

#### C. Facilities Startup

1. Startup period shall not begin until all new facilities and equipment have been tested as specified and are ready for operation. The OWNER shall receive spare parts, safety equipment, tools and maintenance equipment, lubricants, approved operation and maintenance data and the specified operation and maintenance instruction prior to the startup. All valve tagging shall also be complete prior to this startup.
2. In the event of failure to demonstrate satisfactory performance of the facility on the first or any subsequent attempt, all necessary alterations, adjustments, repairs and replacements shall be made. When the facility is again ready for operation, it shall be brought on line and a new test shall be started. This procedure shall be repeated as often as necessary until the facility has operated continuously to the satisfaction of the OWNER and ENGINEER.
3. The CONTRACTOR shall provide all necessary personnel of the various construction trades, i.e., electricians, plumbers, etc., and field service personnel on as need basis during the following three testing/startup phases.
4. Do not, at any time, during startup allow the facility to be operated in a manner which subjects equipment to conditions that are more severe than the maximum allowable operating conditions and tolerances for which the equipment was designed.

### 3.3 FINAL PUMP STATION DEMONSTRATION TEST

- A. Upon successful completion of performance test as per Para 3.4 above, Contractor shall startup the full system and handover the operations to the OWNER.

EQUIPMENT SUPPLIER'S CERTIFICATE OF OPERATION

OWNER \_\_\_\_\_

Project \_\_\_\_\_

Contract No. \_\_\_\_\_

EQUIPMENT SPECIFICATION SECTION NO. \_\_\_\_\_

EQUIPMENT DESCRIPTION \_\_\_\_\_

I \_\_\_\_\_, Authorized representative of  
(Print Name)

\_\_\_\_\_  
(Print Manufacturer's Name)

hereby CERTIFY that \_\_\_\_\_  
(Print equipment name and model with serial no.)

\_\_\_\_\_  
installed for the subject project has (have) been tested, operated and adjusted, and is (are) ready for place in  
operation for its intended use.

Date \_\_\_\_\_

Time \_\_\_\_\_

CERTIFIED BY: \_\_\_\_\_

(Signature of Manufacturer's Representative)

END OF SECTION

## SECTION 03 30 00 - CAST-IN-PLACE CONCRETE

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes cast-in-place concrete, including formwork, reinforcement, concrete materials, mixture design, accessories, placement procedures, and finishes, for the following:

- 1. Footings

#### 1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

- 1. Form-facing materials, smooth-formed finish
- 2. Form-facing materials, rough-formed finish
- 3. Chamfer strips
- 4. Rustification strips
- 5. Form-release agent
- 6. Form ties
- 7. Bar supports
- 8. Admixtures
- 9. Fibrous reinforcement
- 10. Concrete sealer
- 11. Moisture-retaining cover
- 12. Curing compound
- 13. Evaporation retarder
- 14. Expansion- and isolation-joint filler strips
- 15. Slab control joint sealer
- 16. Penetrating silane sealer
- 17. Bond breakers
- 18. Bonding agent
- 19. Grout
- 20. Chemical anchor adhesives
- 21. Repair mortar
- 22. Thin coat patching mortar
- 23. Repair overlayment

- B. Design Mixtures: For each concrete mixture: Submit alternate design mixtures when characteristics of materials, Project conditions, weather, test results, or other circumstances

warrant adjustments. Pumping of concrete requires a mix design specifically prepared and previously used for pumping.

1. Indicate amounts of mixing water to be withheld for later addition at Project site.
  2. Include compressive strength test reports.
  3. Include all ingredient certifications and product data concurrently.
- C. Steel Reinforcement Shop Drawings: Place drawings that detail fabrication, bending, and placement. Include bar sizes, lengths, material, grade, bar schedules, stirrup spacing, bent bar diagrams, bar arrangement, splices and laps, mechanical connections, tie spacing, hoop spacing, and supports for concrete reinforcement. Show all concrete wall and footing reinforcement on elevation drawings at a scale not less than 1/4-inch = 1 ft. Do not submit placement plans showing only piece marks referencing a cut list.
- D. Construction Joint Layout: Shop Drawings indicate proposed construction joint locations and details in concrete slabs and concrete beams. Contractor to wait a minimum of 48 hours between casting slabs to mitigate plastic shrinkage.
- E. Slab-on-Grade Control Joint Layout Drawings: Indicate joints as shown on Drawings and proposed locations following required spacing requirements.
- F. Refer to Section 01 33 00 for submittal requirements.

#### 1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For Installer and manufacturer.
- B. Material Certificates: For each type of the following, signed by manufacturers or suppliers:
1. Reinforcing bars
  2. Joint dowel bars
  3. Cementitious materials
  4. Water
- C. Material Test Reports: For the following, from a qualified testing agency, indicating compliance with requirements:
1. Aggregates
- D. Proposed curing method for all concrete elements.
- E. Proposed cold and/or hot weather concrete protection procedures.
- F. Refer to Section 01 33 00 for submittal requirements.

#### 1.5 QUALITY ASSURANCE

- A. Installer Qualifications: A qualified installer who employs on Project personnel qualified as ACI-certified Flatwork Technician and Finisher and a supervisor who is an ACI-certified Concrete Flatwork Technician.

- B. Manufacturer Qualifications: A firm experienced in manufacturing ready-mixed concrete products and that complies with ASTM C 94/C 94M requirements for production facilities and equipment.
- C. Source Limitations: Obtain each type or class of cementitious material of the same brand from the same manufacturer's plant, obtain aggregate from single source, and obtain admixtures from single source from single manufacturer.
- D. ACI Publications: Comply with the following unless modified by requirements in the Contract Documents:
- E. ACI 301, "Specifications for Structural Concrete," Sections 1 through 5.
- F. ACI 117, "Specifications for Tolerances for Concrete Construction and Materials."
  - 1. Structural Preconstruction Conference: Attend conference at Project site.
  - 2. Slab Pre-Pour Conference: Attend conference at Project site.

#### 1.6 DELIVERY, STORAGE, AND HANDLING

- A. Steel Reinforcement: Deliver, store, and handle steel reinforcement to prevent bending and damage. Avoid damaging coatings on steel reinforcement.

### PART 2 - PRODUCTS

#### 2.1 FORM-FACING MATERIALS

- A. Smooth-Formed Finished Concrete: Form-facing panels that will provide continuous, true, and smooth concrete surfaces. Furnish in largest practicable sizes to minimize number of joints.
  - 1. Plywood, metal, or other approved panel materials
  - 2. Exterior-grade plywood panels, suitable for concrete forms, complying with DOC PS 1, and is high-density overlay, Class 1 or better.
- B. Rough-Formed Finished Concrete: Plywood, lumber, metal, or another approved material. Provide lumber dressed on at least two edges and one side for tight fit.
- C. Chamfer Strips: Wood, metal, PVC, or rubber strips 3/4 by 3/4 inch (19 by 19 mm), minimum.
- D. Rustication Strips: Wood, metal, PVC, or rubber strips, kerfed for ease of form removal.
- E. Form-Release Agent: Commercially formulated form-release agent that will not bond with, stain, or adversely affect concrete surfaces and will not impair subsequent treatments of concrete surfaces. VOC compliant.
  - 1. Formulate form-release agent with rust inhibitor for steel form-facing materials.

- F. Form Ties: Factory-fabricated, removable or snap-off metal or glass-fiber-reinforced plastic form ties designed to resist lateral pressure of fresh concrete on forms and to prevent spalling of concrete on removal.
  - 1. Furnish units that will leave no corrodible metal closer than 1 inch (25 mm) to the plane of exposed concrete surface.
  - 2. Furnish ties that, when removed, will leave holes no larger than 1 inch (25 mm) in diameter in concrete surface.

## 2.2 STEEL REINFORCEMENT

- A. Reinforcing Bars: ASTM A 615/A 615M, Grade 60 (Grade 420), deformed.

## 2.3 REINFORCEMENT ACCESSORIES

- A. Joint Dowel Bars: ASTM F1554, Grade 60 (Grade 420), plain-steel bars, cut true to length with ends square and free of burrs.
- B. Bar Supports: Bolsters, chairs, spacers, and other devices for spacing, supporting, and fastening reinforcing bars in place. Manufacture bar supports from steel wire, plastic, or precast concrete according to CRSI's "Manual of Standard Practice," of greater compressive strength than concrete and as follows:
  - 1. For exterior concrete, use galvanized wire or dielectric-polymer-coated wire bar supports.
  - 2. For concrete surfaces exposed to view where legs of wire bar supports contact forms, use CRSI Class 1 plastic-protected steel wire or CRSI Class 2 stainless-steel bar supports.

## 2.4 CONCRETE MATERIALS

- A. Cementitious Material: Use the following cementitious materials, of the same type, brand, and source, throughout Project:
  - 1. Portland Cement: ASTM C 150, Type I or Type II. Supplement with the following (optional):
    - a. Fly Ash: ASTM C 618, Class F or C.
    - b. Ground Granulated Blast-Furnace Slag: ASTM C 989, Grade 100 or 120.
  - 2. Blended Hydraulic Cement: ASTM C 595 - Type IS, Portland blast-furnace slag; Type IP, Portland-pozzolan; Type I (PM), pozzolan-modified Portland; or Type I (SM), slag-modified Portland cement.
- B. Normal-Weight Aggregates:
  - 1. Provide aggregates from a single source.
  - 2. ASTM C 33, Class 4S coarse aggregate or better, graded.
  - 3. Maximum Coarse-Aggregate Size:

- a. Slabs on Grade: 1-1/2 inches (38 mm) nominal.
  - b. All Other Concrete: 1 inch (25 mm) nominal.
4. Fine Aggregate: ASTM C 33. Free of materials with deleterious reactivity to alkali in cement.
- C. Water: ASTM C 1602/C 1602M and potable

## 2.5 ADMIXTURES

- A. Air-Entraining Admixture: ASTM C 260.
- B. Chemical Admixtures: Provide admixtures certified by manufacturer to be compatible with other admixtures and that will not contribute water-soluble chloride ions exceeding those permitted in hardened concrete. Do not use calcium chloride or admixtures containing chlorides.
1. Water-Reducing Admixture: ASTM C 494/C 494M, Type A
  2. Retarding Admixture: ASTM C 494/C 494M, Type B
  3. Accelerating Admixture: ASTM C 494/C 494M, Type C
  4. Water-Reducing and Retarding Admixture: ASTM C 494/C 494M, Type D
  5. Water-Reducing and Accelerating Admixture: ASTM C 494/C 494M, Type E
  6. Mid-Range, Water-Reducing Admixture: ASTM C 494/C 494M, Type A or Type F. Water content reduction to be greater than 7%
  7. High-Range, Water-Reducing Admixture: ASTM C 494/C 494M, Type F
  8. High-Range, Water-Reducing and Retarding Admixture: ASTM C 494/C 494M, Type G
  9. Plasticizing and Retarding Admixture: ASTM C 1017/C 1017M, Type II

## 2.6 FIBER REINFORCEMENT

- A. Synthetic Micro-Fiber: Monofilament polypropylene micro-fibers engineered and designed for use in concrete, complying with ASTM C1116, Type III, 1/2 to 1-1/2 inches long.

## 2.7 SEALED CONCRETE

- A. Sealer: Clear, chemically reactive, waterborne solution of inorganic silicate or silicate materials and proprietary components; odorless; that penetrates, hardens, and densifies concrete surfaces.
1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
    - a. ChemMasters; Chemisil Plus
    - b. ChemTec Int'l; ChemTec One
    - c. Conspec by Dayton Superior; Intraseal
    - d. Curecrete Distribution Inc.; Ashford Formula
    - e. Dayton Superior Corporation; Day-Chem Sure Hard (J-17)



- f. Edoco by Dayton Superior; Titan Hard
- g. Euclid Chemical Company (The), an RPM company; Euco Diamond Hard
- h. Kaufman Products, Inc.; SureHard
- i. L&M Construction Chemicals, Inc.; Seal Hard
- j. Meadows, W. R., Inc.; LIQUI-HARD
- k. Metalcrete Industries; Floorsaver
- l. Nox-Crete Products Group; Duro-Nox
- m. Symons by Dayton Superior; Buff Hard
- n. US SPEC, Division of US Mix Products Company; US SPEC Industraseal
- o. Vexcon Chemicals, Inc.; Vexcon StarSeal PS Clear

## 2.8 LIQUID FLOOR TREATMENTS

- A. Penetrating Liquid Floor Treatment: Clear, chemically reactive, waterborne solution of inorganic silicate or silicate materials and proprietary components; odorless; that penetrates, hardens, and densifies concrete surfaces.

## 2.9 CURING MATERIALS

- A. Absorptive Cover: AASHTO M 182, Class 2, burlap cloth made from jute or kenaf, weighing approximately 9 oz/sq. yd. when dry.
- B. Moisture-Retaining Cover: ASTM C 171, polyethylene film or white burlap-polyethylene sheet
- C. Clear, Waterborne, Membrane-Forming Curing Compound: ASTM C 309, Type 1-D, Class B, dissipating, with fugitive dye
- D. Evaporation Retarder: Waterborne, monomolecular film forming, manufactured for application to fresh concrete

## 2.10 RELATED MATERIALS

- A. Expansion- and Isolation-Joint-Filler Strips: ½-inch rigid, extruded polystyrene insulation (at exterior walls,) ASTM D 1751, asphalt-saturated cellulosic fiber, or ASTM D 1752, cork or self-expanding cork.
- B. Slab Control Joint Sealer: Two-component, self-leveling, flexible, 100 percent solids, epoxy resin and adhesive with a Type A shore durometer hardness of 80 per ASTM D 2240 and conforming to ACI 302.1R (5.12-Joint Materials).
  - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
    - a. Chem Masters; PolyTops 480
    - b. Euclid Chemical Company (The); Euco 800
    - c. Sika Corporation; Sikadur 51 SL

- C. Penetrating, Silane Sealer: Single component, minimum 40% silane, waterbased slab sealer that forms chemical bond to the concrete. VOC compliant.
  - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
    - a. BASF Construction Chemicals; Enviroseal 40
    - b. Chem Masters; Aquanil Plus 40
    - c. Dayton Superior Corporation; Weather Worker 40% J29WB
- D. Bond breakers: Waterborne, VOC compliant form release agent.
- E. Grout: ASTM C 1107, factory-packaged, shrinkage-resistant, nonmetallic aggregate grout, noncorrosive and nonstaining, mixed with water to consistency suitable for application and a 30-minute working time.
- F. Chemical Anchor Adhesives: Heavy duty, two component injectable adhesive designed to be dispensed using double chamber gun with mixing nozzle. Adhesives in capsule form will not be accepted.
  - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
    - a. Hilti, Inc.; Hit-HY 200
    - b. ITW Redhead; Epcon C6.
    - c. Powers Fasteners, Inc.; AC100+ Gold.
- G. Self-Expanding Rubber Strip Waterstops: Manufactured rectangular or trapezoidal strip, bentonite-free hydrophilic polymer-modified chloroprene rubber, for adhesive bonding to concrete, 3/8 by 3/4 inch (10 by 19 mm). Installed per manufacturer's written instructions.

## 2.11 REPAIR MATERIALS

- A. Repair Mortar: Site-mixed Portland-cement mix for vertical surfaces. Mix dry-pack repair mortar, consisting of one part shrinkage-compensating, Portland cement to two and one-half parts fine aggregate passing a No. 16 (1.18-mm) sieve by damp, loose volume, using only enough water for handling and placing.
- B. Thin Coat Patching Mortar: Polymer modified, Portland cement, suitable for exterior applications. Featheredge up to 3/16 inch. For thicker applications manufacturer's recommendations to extend mix with an aggregate may apply.
  - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
    - a. BASF Construction Chemicals; Chemrex Levelprep
    - b. ChemMasters, Inc.; ChemFlow HS
    - c. Euclid Chemical Company (The); Duraltop Flowable Mortar

- C. Repair Overlayment: Cement-based, polymer-modified, self-leveling product that can be applied in thicknesses from 1/4 inch (6.4 mm) and that can be filled in over a scarified surface to match adjacent floor elevations. For thicker applications manufacturer's recommendations to extend mix with an aggregate may apply.
  - 1. Cement Binder: ASTM C 150, portland cement or hydraulic or blended hydraulic cement as defined in ASTM C 219
  - 2. Primer: Product of topping manufacturer recommended for substrate, conditions, and application
  - 3. Aggregate: Well-graded, washed gravel, 1/8 to 1/4 inch (3.2 to 6 mm) or coarse sand as recommended by topping manufacturer
  - 4. Compressive Strength: Not less than 5000 psi (34.5 MPa) at 28 days when tested according to ASTM C 109/C 109M

## 2.12 CONCRETE MIXTURES, GENERAL

- A. Prepare design mixtures for each type and strength of concrete, proportioned on the basis of laboratory trial mixture or field test data, or both, according to ACI 301.
  - 1. Use a qualified independent testing agency for preparing and reporting proposed mixture designs based on laboratory trial mixtures.
- B. Cementitious Materials: Limit percentage, by weight, of cementitious materials other than Portland cement in concrete as follows:
  - 1. Fly Ash: 25 percent, but if used, a minimum of 15 percent.
  - 2. Combined Fly Ash and Pozzolan: 25 percent.
  - 3. Ground Granulated Blast-Furnace Slag: 50 percent.
  - 4. Combined Fly Ash or Pozzolan and Ground Granulated Blast-Furnace Slag: 50 percent Portland cement minimum, with fly ash or pozzolan not exceeding 25 percent.
- C. Limit water-soluble, chloride-ion content in hardened concrete to 0.15 percent by weight of cement.
- D. Admixtures: Use admixtures according to manufacturer's written instructions.
  - 1. Use water-reducing, high-range water-reducing or plasticizing admixture in all concrete. Design mix for optimum placement and workability.
  - 2. Use water-reducing and retarding admixture when required by high temperatures, low humidity, or other adverse placement conditions.
  - 3. Use a mid-range, water-reducing admixture in pumped concrete, all concrete slabs (including concrete walks), concrete required to be watertight, and concrete with a water-cementitious materials ratio below 0.50.

## 2.13 CONCRETE MIXTURES FOR BUILDING ELEMENTS

- A. Footings, Piers and Foundation Walls: Proportion normal-weight concrete mixture as follows:
  - 1. ACI 318 Exposure Category and Classes: F3, S1, W0, C2

2. Minimum Compressive Strength: 5,000 psi (27.6 MPa) at 28 days
3. Maximum Water-Cementitious Materials Ratio: 0.40
4. Slump Limit: 4 inches, (100 mm) plus or minus 1 inch (25 mm); or 8 inches (200 mm) for concrete with verified slump of 2 to 4 inches (50 to 100 mm) before adding high-range water-reducing admixture or plasticizing admixture, plus or minus 1 inch (25 mm)
5. Air Content: 6 percent, plus or minus 1.5 percent at point of delivery for 1-inch (25-mm) nominal maximum aggregate size

#### 2.14 FABRICATING REINFORCEMENT

- A. Fabricate steel reinforcement according to CRSI's "Manual of Standard Practice."

#### 2.15 CONCRETE MIXING

- A. Ready-Mixed Concrete: Measure, batch, mix, and deliver concrete according to ASTM C 94/C 94M and ASTM C 1116/C 1116M, and furnish batch ticket information.
  1. When air temperature is between 85 and 90 deg F (30 and 32 deg C), reduce mixing and delivery time from 1-1/2 hours to 75 minutes; when air temperature is above 90 deg F (32 deg C), reduce mixing and delivery time to 60 minutes.

### PART 3 - EXECUTION

#### 3.1 EXAMINATION

- A. Verify that subgrade conditions are satisfactory prior to forming or pouring concrete. Owner's Testing Agency shall inspect slab and footing subgrade prior to placing concrete.
- B. Verify that reinforcing, is properly in place prior to pouring concrete.
- C. Verify that formwork is complete and properly secured prior to placing concrete.
- D. Proceed with installation only after unsatisfactory conditions have been corrected.
- E. Beginning installation constitutes Contractor's acceptance of substrates and conditions.

#### 3.2 FORMWORK

- A. Design, erect, shore, brace, and maintain formwork, according to ACI 301, to support vertical, lateral, static, and dynamic loads, and construction loads that might be applied, until structure can support such loads.
- B. Construct formwork so concrete members and structures are of size, shape, alignment, elevation, and position indicated, within tolerance limits of ACI 117.
- C. Limit concrete surface irregularities, designated by ACI 347 as abrupt or gradual, as follows:

1. Class C, 1/2 inch (3.2 mm) for smooth-formed finished surfaces.
  2. Class D, 1 inch (25 mm) for concealed, rough-formed finished surfaces.
- D. Construct forms tight enough to prevent loss of concrete mortar.
- E. Fabricate forms for easy removal without hammering or prying against concrete surfaces. Provide crush or wrecking plates where stripping may damage cast concrete surfaces. Provide top forms for inclined surfaces steeper than 1.5 horizontal to 1 vertical.
1. Install keyways, reglets, recesses, and the like, for easy removal.
  2. Do not use rust-stained steel form-facing material.
- F. Set edge forms, bulkheads, and intermediate screed strips for slabs to achieve required elevations and slopes in finished concrete surfaces. Provide and secure units to support screed strips; use strike-off templates or compacting-type screeds.
- G. Provide temporary openings for cleanouts and inspection ports where interior area of formwork is inaccessible. Close openings with panels tightly fitted to forms and securely braced to prevent loss of concrete mortar. Locate temporary openings in forms at inconspicuous locations.
- H. Chamfer exterior corners and edges of permanently exposed concrete.
- I. Form openings, chases, offsets, sinkages, keyways, reglets, blocking, screeds, and bulkheads required in the Work. Determine sizes and locations from trades providing such items.
- J. Clean forms and adjacent surfaces to receive concrete. Remove chips, wood, sawdust, dirt, and other debris just before placing concrete.
- K. Retighten forms and bracing before placing concrete, as required, to prevent mortar leaks and maintain proper alignment.
- L. Coat contact surfaces of forms with form-release agent, according to manufacturer's written instructions, before placing reinforcement.
- M. For smooth-rubbed finish, provide uniform spacing and size of cone ties which break off at least 1-1/2 inches from face of concrete and leave holes not more than 1-inch diameter in face of concrete.

### 3.3 EMBEDDED ITEMS

- A. Place and secure anchorage devices and other embedded items required for adjoining work that is attached to or supported by cast-in-place concrete. Use setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.
1. Install anchor rods, accurately located, to elevations required and complying with tolerances in Section 7.5 of AISC's "Code of Standard Practice for Steel Buildings and Bridges."
  2. Install leveling plates, bearing plates, railing sleeves, brackets, and all other embedded steel items shown on Drawings.

3. Install sleeves for pipe, conduit and other items passing through cast-in-place structural concrete. Coordinate with other trades for sleeve details, invert elevations, locations, and sizes.

### 3.4 REMOVING AND REUSING FORMS

- A. General: Formwork for sides of beams, walls, columns, and similar parts of the Work that does not support weight of concrete may be removed after cumulatively curing at not less than 50 deg F (10 deg C) for 24 hours after placing concrete. Concrete has to be hard enough to not be damaged by form-removal operations, and curing and protection operations need to be maintained.
  1. Leave formwork for beam soffits, joists, slabs, and other structural elements that supports weight of concrete in place until concrete has achieved at least 75 percent of its 28-day design compressive strength.
  2. Remove forms only if shores have been arranged to permit removal of forms without loosening or disturbing shores.
- B. Clean and repair surfaces of forms to be reused in the Work. Split, frayed, delaminated, or otherwise damaged form-facing material will not be acceptable for exposed surfaces. Apply new form-release agent.
- C. When forms are reused, clean surfaces, remove fins and laitance, and tighten to close joints. Align and secure joints to avoid offsets. Do not use patched forms for exposed concrete surfaces unless approved by Owner's Representative.

### 3.5 STEEL REINFORCEMENT

- A. General: Comply with CRSI's "Manual of Standard Practice" for placing reinforcement.
- B. Clean reinforcement of loose rust and mill scale, earth, ice, and other foreign materials that would reduce bond to concrete.
- C. Accurately position, support, and secure reinforcement against displacement. Locate and support reinforcement with bar supports to maintain minimum concrete cover. Do not tack weld crossing reinforcing bars.
- D. Set wire ties with ends directed into concrete, not toward exposed concrete surfaces.
- E. Field bending or straightening of bars partially embedded in concrete is permitted only where shown on the Drawings.
  1. All openings in concrete walls with a dimension of one foot or greater are to have two #5 bars on all sides of opening

### 3.6 JOINTS

- A. General: Construct joints true to line with faces perpendicular to surface plane of concrete.

- B. Construction Joints: Install so strength and appearance of concrete are not impaired, at locations indicated or as approved by Owner's Representative.
  - 1. Place joints perpendicular to main reinforcement. Continue reinforcement across construction joints unless otherwise indicated. Do not continue reinforcement through sides of strip placements of floors and slabs.
  - 2. Form keyed joints as indicated. Embed keys at least 1-1/2 inches (38 mm) into concrete.
  - 3. Locate horizontal joints in walls and columns at underside of floors, slabs, beams, and girders, and at the top of footings or floor slabs.
  - 4. Locate joints beside piers integral with walls, near corners, and in concealed locations where possible.
  - 5. Roughen surface of hardened concrete, wet surface, and immediately pour fresh concrete against wet surface.
- C. Control joints in Slabs-on-Grade: Form weakened-plane control joints, sectioning concrete into areas as indicated. Construct control joints for a depth equal to at least one-fourth of concrete thickness as follows:
  - 1. Sawed Joints: Form control joints with power saws equipped with shatterproof abrasive or diamond-rimmed blades. Cut 1/8-inch- (3.2-mm-)wide joints into concrete when cutting action will not tear, abrade, or otherwise damage surface and before concrete develops random contraction cracks. Space joints as shown on Drawings or, if not indicated, at average spacing of 12 feet, not to exceed 15 feet. Locate joints at column centerlines where possible.
  - 2. Isolation Joints in Slabs-on-Grade: Install joint-filler strips at slab junctions with vertical surfaces, such as column pedestals, foundation walls, grade beams, and other locations, as indicated.
    - a. Extend joint-filler strips full width and depth of joint, terminating flush with finished concrete surface unless otherwise indicated.
    - b. Terminate full-width joint-filler strips not less than 1/2 inch (13 mm) or more than 1 inch (25 mm) below finished concrete surface where joint sealants, specified in Division 07 Section "Joint Sealants," are indicated.
    - c. Install joint-filler strips in lengths as long as practicable. Where more than one length is required, lace or clip sections together.
- D. Doweled Joints: Install dowel bars and support assemblies at joints where indicated. Lubricate or asphalt coat one-half of dowel length to prevent concrete bonding to one side of joint.

### 3.7 CONCRETE PLACEMENT

- A. Before placing concrete, verify that installation of formwork, reinforcement, and embedded items is complete and that required inspections have been performed.
- B. Before test sampling and placing concrete, water may be added at Project site, subject to limitations of ACI 301, (4.3.2.1 Slump Adjustment.)

1. With each concrete mixture submittal, indicate amounts of mixing water to be withheld for later addition at Project site.
  2. Water added must not increase the water-cement ratio past the approved mix design ratio.
  3. Add additional water reducer or plasticizer to mix instead of adding water to achieve flowable, workable concrete. Do not add water to concrete after adding these admixtures to mixture.
  4. Do not add water after truck is more than half empty.
- C. Deposit concrete continuously in one layer or in horizontal layers of such thickness that no new concrete will be placed on concrete that has hardened enough to cause seams or planes of weakness. If a section cannot be placed continuously, provide construction joints as indicated. Deposit concrete to avoid segregation.
1. Deposit concrete in horizontal layers of depth to not exceed formwork design pressures and in a manner to avoid inclined construction joints.
  2. Consolidate placed concrete with mechanical vibrating equipment according to ACI 301.
  3. Do not use vibrators to transport concrete inside forms. Insert and withdraw vibrators vertically at uniformly spaced locations to rapidly penetrate placed layer and at least 6 inches (150 mm) into preceding layer. Do not insert vibrators into lower layers of concrete that have begun to lose plasticity. At each insertion, limit duration of vibration to time necessary to consolidate concrete and complete embedment of reinforcement and other embedded items without causing mixture constituents to segregate.
- D. Deposit and consolidate concrete for slabs in a continuous operation, within limits of construction joints, until placement of a panel or section is complete.
1. Consolidate concrete during placement operations so concrete is thoroughly worked around reinforcement and other embedded items and into corners.
  2. Maintain reinforcement in position on chairs during concrete placement.
  3. Screed slab surfaces with a straightedge and strike off to correct elevations.
  4. Slope surfaces uniformly where required.
  5. Begin initial floating using bull floats or darbies to form a uniform and open-textured surface plane, before excess bleedwater appears on the surface. Do not further disturb slab surfaces before starting finishing operations.
- E. Cold-Weather Placement: Comply with ACI 306.1 and protect concrete work from physical damage or reduced strength that could be caused by frost, freezing actions, or low temperatures, as follows:
1. When average high and low temperature is expected to fall below 40 deg F (4.4 deg C) for three successive days, maintain delivered concrete mixture temperature within the temperature range required by ACI 301.
  2. Do not use frozen materials or materials containing ice or snow. Do not place concrete on frozen subgrade or on subgrade containing frozen materials.
  3. Do not use calcium chloride, salt, or other materials containing antifreeze agents or chemical accelerators unless otherwise specified and approved in mixture designs.
- F. Hot-Weather Placement: Comply with ACI 301 and ACI 305R and as follows:



1. Maintain concrete temperature below 90 deg F (32 deg C) at time of placement. Chilled mixing water or chopped ice may be used to control temperature, provided water equivalent of ice is calculated to total amount of mixing water. Using liquid nitrogen to cool concrete is Contractor's option.
2. Fog-spray forms, steel reinforcement, and subgrade just before placing concrete. Keep subgrade uniformly moist without standing water, soft spots, or dry areas.

### 3.8 FINISHING FORMED SURFACES

- A. Rough-Formed Finish: As-cast concrete texture imparted by form-facing material with tie holes and defects repaired and patched. Remove fins and other projections that exceed specified limits on formed-surface irregularities. Apply to concrete surfaces not exposed to public view.
- B. Smooth-Formed Finish: As-cast concrete texture imparted by form-facing material, arranged in an orderly and symmetrical manner with a minimum of seams. Repair and patch tie holes and defects. Remove fins and other projections that exceed specified limits on formed-surface irregularities. Apply to concrete surfaces exposed to public view, or to receive a rubbed finish, or to be covered with a coating or covering material applied directly to concrete.
- C. Related Unformed Surfaces: At tops of walls, horizontal offsets, and similar unformed surfaces adjacent to formed surfaces, strike off smooth and finish with a texture matching adjacent formed surfaces. Continue final surface treatment of formed surfaces uniformly across adjacent unformed surfaces unless otherwise indicated.

### 3.9 FINISHING FLOORS AND SLABS

- A. General: Comply with ACI 302.1R recommendations for screeding, restraighening, and finishing operations for concrete surfaces. Do not wet concrete surfaces.
- B. Trowel Finish: After applying float finish, apply first troweling and consolidate concrete by hand or power-driven trowel. Continue troweling passes and re-straighten until surface is free of trowel marks and uniform in texture and appearance. Grind smooth any surface defects that would telegraph through applied coatings or floor coverings.
  1. Apply a trowel finish to surfaces exposed to view.
    - a. For fiber reinforced concrete, to provide consolidation and bury surface fibers, open slab surfaces to be struck off with a vibrating screed or laser screed. Where a laser screed is used, adjust the magnitude of vibration and control the speed of the refracting leveling head to ensure adequate consolidation of the concrete and embedment of the fibers. Magnesium floats in the form of a bullfloat, channel radius float, or highway straightedge to be used to establish a surface and close tears or open areas. Do not use wood floats.
  2. Flatness and Levelness: Finish surfaces to the following tolerances, according to ASTM E 1155, for a randomly trafficked floor surface:

- a. Specified overall values of flatness, F(F) 35; and of levelness, F(L) 25; with minimum local values of flatness, F(F) 24; and of levelness, F(L) 17; for slabs.
- C. Exterior Concrete Walks and Slabs: Apply penetrating, silane sealer per manufacturer's instructions.

### 3.10 MISCELLANEOUS CONCRETE ITEMS

- A. Filling In: Fill in holes and openings left in concrete structures after work of other trades is in place unless otherwise indicated. Mix, place, and cure concrete as specified to blend with in-place construction. Provide other miscellaneous concrete filling indicated or required to complete the Work.
- B. Curbs: Provide monolithic finish to interior curbs by stripping forms while concrete is still green and by steel-troweling surfaces to a hard, dense finish with corners, intersections, and terminations slightly rounded.

### 3.11 CONCRETE PROTECTING AND CURING

- A. General: Protect freshly placed concrete from premature drying and excessive cold or hot temperatures. Comply with ACI 306.1 for cold-weather protection and ACI 301 and 305R for hot-weather protection during curing.
- B. Slabs: Protect slabs within building from precipitation accumulation. Immediately remove water, snow or ice from surface of slabs within building regardless of source (e.g., from precipitation, construction activities, etc.).
- C. Evaporation Retarder: Apply evaporation retarder to unformed concrete surfaces if hot, dry, or windy conditions cause moisture loss approaching 0.2 lb/sq. ft. x h before and during finishing operations. Apply according to manufacturer's written instructions after placing, screeding, and bull floating or darbying concrete, but before float finishing.
- D. Formed Surfaces: Cure formed concrete surfaces, including underside of beams, supported slabs, and other similar surfaces. If forms remain during curing period, moist cure after loosening forms. If removing forms before end of curing period, continue curing for the remainder of the curing period.
- E. Unformed Surfaces: Begin curing immediately after finishing concrete. Cure unformed surfaces, including floors and slabs, concrete floor toppings, and other surfaces.
- F. Cure concrete according to ACI 308.1, by one of the following methods:
  - 1. Moisture-Retaining-Cover Curing: Cover concrete surfaces with moisture-retaining cover for curing concrete, placed in widest practicable width, with sides and ends lapped at least 12 inches, and sealed by waterproof tape or adhesive. Cure for not less than seven days. Immediately repair any holes or tears during curing period using cover material and waterproof tape.

2. Curing Compound: Apply uniformly in continuous operation by power spray or roller according to manufacturer's written instructions. Recoat areas subjected to heavy rainfall within three hours after initial application. Maintain continuity of coating and repair damage during curing period.

### 3.12 LIQUID FLOOR TREATMENT APPLICATION

- A. Penetrating liquid floor treatment: Prepare, apply, and finish penetrating floor treatment according to manufacturer's written instructions.
  1. Remove curing compounds, sealers, oil, dirt, laitance, and other contaminants and complete surface repairs.
  2. Do not apply to concrete that is less than 28 days old.
  3. Apply liquid until surface is saturated, scrubbing into surface until a gel forms; rewet; and repeat brooming or scrubbing. Rinse with water; remove excess material until surface is dry. Apply a second coat in a similar manner if surface is rough or porous.

### 3.13 JOINT SEALING

- A. Prepare, clean, and install slab control joint sealer according to manufacturer's written instructions. Defer joint sealing until concrete has aged at least one month(s). Do not seal joints until construction traffic has permanently ceased.
- B. Remove dirt, debris, saw cuttings, curing compounds, and sealers from joints; leave contact faces of joint clean and dry.
- C. Install semi-rigid joint sealer full depth in saw-cut joints and at least 2 inches (50 mm) deep in formed joints. Overfill joint and trim joint sealer flush with top of joint after hardening.

### 3.14 CONCRETE SURFACE REPAIRS

- A. Defective Concrete: Repair and patch defective areas when approved by Owner's Representative. Remove and replace concrete that cannot be repaired and patched to Owner's Representative approval.
- B. Repairing Formed Surfaces: Surface defects include color and texture irregularities, cracks, spalls, air bubbles, honeycombs, rock pockets, fins and other projections on the surface, and stains and other discolorations that cannot be removed by cleaning.
  1. Immediately after form removal, cut out honeycombs, rock pockets, and voids more than 1/2 inch (13 mm) in any dimension to solid concrete. Limit cut depth to 3/4 inch (19 mm). Make edges of cuts perpendicular to concrete surface. Clean, dampen with water, and brush-coat holes and voids with bonding agent. Fill and compact with repair mortar before bonding agent has dried. Fill form-tie voids with repair mortar or cone plugs secured in place with bonding agent.
  2. Repair defects on surfaces exposed to view by blending white Portland cement and standard Portland cement so that, when dry, repair mortar will match surrounding color. Patch a test area at inconspicuous locations to verify mixture and color match

- before proceeding with patching. Compact mortar in place and strike off slightly higher than surrounding surface.
3. Repair defects on concealed formed surfaces that affect concrete's durability and structural performance, as determined by Owner's Representative.
- C. Repairing Unformed Surfaces: Test unformed surfaces, such as floors and slabs, for finish and verify surface tolerances specified for each surface. Correct low and high areas. Test surfaces sloped to drain for trueness of slope and smoothness; use a sloped template.
1. Repair finished surfaces containing defects. Surface defects include spalls, popouts, honeycombs, rock pockets, crazing and cracks in excess of 0.01 inch (0.25 mm) wide or that penetrate to reinforcement or completely through unreinforced sections, regardless of width, and other objectionable conditions.
  2. After concrete has cured at least 14 days, correct high areas by grinding.
  3. Correct localized low areas during or immediately after completing surface finishing operations by cutting out low areas and replacing with thin coat patching mortar. Finish repaired areas to blend into adjacent concrete.
  4. Correct other low areas scheduled to remain exposed with a repair overlayment. Cut out low areas to ensure a minimum repair overlayment depth of 1/4 inch (6 mm) to match adjacent floor elevations. Prepare, mix, and apply repair overlayment and primer according to manufacturer's written instructions to produce a smooth, uniform, plane, and level surface.
  5. Repair defective areas, except random cracks and single holes 1 inch (25 mm) or less in diameter, by cutting out and replacing with fresh concrete. Remove defective areas with clean, square cuts and expose steel reinforcement with at least a 3/4-inch (19-mm) clearance all around. Dampen concrete surfaces in contact with patching concrete and apply bonding agent. Mix patching concrete of same materials and mixture as original concrete except without coarse aggregate. Place, compact, and finish to blend with adjacent finished concrete. Cure in same manner as adjacent concrete.
  6. Repair random cracks and single holes 1 inch (25 mm) or less in diameter with repair overlayment. Groove top of cracks and cut out holes to sound concrete and clean off dust, dirt, and loose particles. Dampen cleaned concrete. Place repair overlayment before surface has dried. Finish to match adjacent concrete. Keep patched area continuously moist for at least 72 hours.

### 3.15 FIELD QUALITY CONTROL

- A. Testing and Inspecting: Owner will engage a special inspector and qualified testing and inspecting agency to perform field tests and inspections and prepare test reports, except where noted.
- B. Contractor to supply all batch tickets to Owner's testing agency. Batch tickets to note w/c ratio and amount of water allowed to be added at Project site.
- C. Inspections:
  1. Steel reinforcement placement.

2. Chemical Anchors: Test 5% of all chemical anchors in tension, randomly selected but in varied locations. Testing to be in accordance with ASTM E 488 to the approved manufacturer's allowable loads. Concrete must cure a minimum of 3 days prior to testing. Do not test anchors until after the anchor manufacturer's recommended curing time. If an anchor fails during this test additional anchors may be requested to be tested as directed by the Owner's Representative.
  - a. Headed bolts and studs.
  - b. Verification of use of required design mixture.
  - c. Concrete placement, including conveying and depositing.
  - d. Curing procedures and maintenance of curing temperature.
  - e. Verification of concrete strength before removal of shores and forms from beams and slabs.
- D. Concrete Tests: Testing of composite samples of fresh concrete obtained according to ASTM C 172 shall be performed according to the following requirements:
  1. Testing Frequency: Obtain at least one composite sample for each 100 cu. yd. or fraction thereof of each concrete mixture placed each day, nor less than once per each 5000 square foot of surface area of walls or slabs.
    - a. When frequency of testing will provide fewer than five compressive-strength tests for each concrete mixture, testing shall be conducted from at least five randomly selected batches or from each batch if fewer than five are used.
  2. Include corresponding concrete mix batch tickets with each test report.
  3. Indicate amount of water added to batch at Project site.
  4. Slump: ASTM C 143/C 143M; one test at point of placement for each composite sample, but not less than one test for each day's pour of each concrete mixture. Perform additional tests when concrete consistency appears to change. Measure after slump adjustment. Pumped concrete is to be tested at point of placement, with an additional slump test taken at point of delivery.
  5. Air Content: ASTM C 231, pressure method, for normal-weight concrete; one test for each composite sample, but not less than one test for each day's pour of each concrete mixture.
  6. Concrete Temperature: ASTM C 1064/C 1064M; one test hourly when air temperature is 40 deg F and below and when 80 deg F and above, and one test for each composite sample.
  7. Density (Unit Weight): ASTM C 138/C 138M, fresh unit weight of concrete. Two tests per truck load; one at beginning of pour and near end of pour.
  8. Compression Test Specimens: ASTM C 31/C 31M.
    - a. Cast and standard cure six (6) cylinder specimens for each composite sample.
    - b. Cast and field cure two (2) standard cylinder specimens for each composite sample.
    - c. Autoclave curing and oven-drying of test specimens containing synthetic fiber is not permitted.
  9. Compressive-Strength Tests: ASTM C 39/C 39M;

- a. Test two standard cured specimens at 7 days, three specimens at 28 days, and retain one specimen for testing at 56 days as deemed necessary by Owner's Representative.
  - b. Test two field-cured specimens at 28 days.
  - c. A compressive-strength test shall be the average compressive strength from a set of two specimens obtained from same composite sample and tested at age indicated.
  - d. If one specimen in the test shows evidence of improper sampling, molding or testing, discard the specimen and consider the strength of the remaining cylinders to be the test result. If more than one specimen in a test shows any defects, discard the entire test.
10. Test for workability and air content of each synthetic fiber reinforced concrete mixture composite sample taken according to ASTM C172 (except that wet-sieving is not permitted) and whenever consistency of concrete appears to vary, according to ASTM C 1116.
  11. When strength of field-cured cylinders is less than 85 percent of companion laboratory-cured cylinders, Contractor shall evaluate operations and provide corrective procedures for protecting and curing in-place concrete.
  12. Strength of each concrete mixture will be satisfactory if every average of any three consecutive compressive-strength tests equals or exceeds specified compressive strength and no compressive-strength test value falls below specified compressive strength by more than 500 psi.
  13. Test results shall be reported in writing to Owner's Representative, concrete manufacturer, and Contractor within 48 hours of testing. Reports of compressive-strength tests shall contain Project identification name and number, date of concrete placement, name of concrete testing and inspecting agency, location of concrete batch in Work, design compressive strength at 28 days, concrete mixture proportions and materials, compressive breaking strength, and type of break for both 7- and 28-day tests.
  14. Nondestructive Testing: Impact-echo, ultrasonic methods, or other nondestructive methods may be permitted by Owner's Representative but will not be used as sole basis for approval or rejection of concrete.
  15. Additional Tests: Testing and inspecting agency shall make additional tests of concrete when test results indicate that slump, air entrainment, compressive strengths, or other requirements have not been met, as directed by Owner's Representative. Testing and inspecting agency may conduct tests to determine adequacy of concrete by cored cylinders complying with ASTM C 42/C 42M or by other methods, as directed by Owner's Representative.
  16. Additional testing and inspecting, at Contractor's expense, will be performed to determine compliance of replaced or additional work with specified requirements.
  17. Correct deficiencies in the Work that test reports and inspections indicate do not comply with the Contract Documents.
- E. Measure floor and slab flatness and levelness according to ASTM E 1155 within 48 hours of finishing.

3.16 PROTECTION OF LIQUID FLOOR TREATMENTS

- A. Protect liquid floor treatment from damage and wear during the remainder of construction period. Use protective methods and materials, including temporary covering, recommended in writing by liquid floor treatments installer.

END OF SECTION

## SECTION 31 10 00 - SITE CLEARING

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:

1. Protecting existing vegetation to remain.
2. Removing existing vegetation.
3. Clearing and grubbing.
4. Stripping and stockpiling topsoil.
5. Stripping and stockpiling rock.
6. Removing above- and below-grade site improvements.
7. Disconnecting, capping or sealing, and [removing site utilities] [abandoning site utilities in place].
8. Temporary erosion and sedimentation control.

- B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for temporary erosion- and sedimentation-control measures.

- C. Related Requirements:

1. Section 01500 "Temporary Facilities and Controls" for temporary erosion- and sedimentation-control measures.

#### 1.3 DEFINITIONS

- A. Subsoil: Soil beneath the level of subgrade; soil beneath the topsoil layers of a naturally occurring soil profile, typified by less than 1 percent organic matter and few soil organisms.
- B. Surface Soil: Soil that is present at the top layer of the existing soil profile. In undisturbed areas, surface soil is typically called "topsoil," but in disturbed areas such as urban environments, the surface soil can be subsoil.
- C. Topsoil: Top layer of the soil profile consisting of existing native surface topsoil or existing in-place surface soil; the zone where plant roots grow.
- D. Topsoil: Top layer of the soil profile consisting of existing native surface topsoil or existing in-place surface soil; the zone where plant roots grow. Its appearance is generally friable, pervious,



and black or a darker shade of brown, gray, or red than underlying subsoil; reasonably free of subsoil, clay lumps, gravel, and other objects larger than 2 inches in diameter; and free of weeds, roots, toxic materials, or other nonsoil materials.

- E. Plant-Protection Zone: Area surrounding individual trees, groups of trees, shrubs, or other vegetation to be protected during construction and indicated on Drawings.
- F. Tree-Protection Zone: Area surrounding individual trees or groups of trees to be protected during construction.
- G. Vegetation: Trees, shrubs, groundcovers, grass, and other plants.

#### 1.4 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project site.

#### 1.5 MATERIAL OWNERSHIP

- A. Except for materials indicated to be stockpiled or otherwise remain Owner's property, cleared materials shall become Contractor's property and shall be removed from Project site.

#### 1.6 INFORMATIONAL SUBMITTALS

- A. Existing Conditions: Documentation of existing trees and plantings, adjoining construction, and site improvements that establishes preconstruction conditions that might be misconstrued as damage caused by site clearing.
  - 1. Use sufficiently detailed photographs or video recordings.
  - 2. Include plans and notations to indicate specific wounds and damage conditions of each tree or other plant designated to remain.
- B. Topsoil stripping and stockpiling program.
- C. Rock stockpiling program.
- D. Record Drawings: Identifying and accurately showing locations of capped utilities and other subsurface structural, electrical, and mechanical conditions.
- E. Burning: Documentation of compliance with burning requirements and permitting of authorities having jurisdiction. Identify location(s) and conditions under which burning will be performed.

#### 1.7 QUALITY ASSURANCE

- A. Topsoil Stripping and Stockpiling Program: Prepare a written program to systematically demonstrate the ability of personnel to properly follow procedures and handle materials and equipment during the Work. Include dimensioned diagrams for placement and protection of stockpiles.

- B. Rock Stockpiling Program: Prepare a written program to systematically demonstrate the ability of personnel to properly follow procedures and handle materials and equipment during the Work. Include dimensioned diagrams for placement and protection of stockpiles.

## 1.8 FIELD CONDITIONS

- A. Traffic: Minimize interference with adjoining roads, streets, walks, and other adjacent occupied or used facilities during site-clearing operations.
  - 1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction.
  - 2. Provide alternate routes around closed or obstructed trafficways if required by Owner or authorities having jurisdiction.
- B. Improvements on Adjoining Property: Authority for performing site clearing indicated on property adjoining Owner's property will be obtained by Owner before award of Contract.
  - 1. Do not proceed with work on adjoining property until directed by Construction Manager.
- C. Salvageable Improvements: Carefully remove items indicated to be salvaged and store on Owner's premises.
- D. Utility Locator Service: Notify utility locator service, Miss Utility, Call Before You Dig, Dig Safe System, or One Call for area where Project is located before site clearing.
- E. Do not commence site clearing operations until temporary erosion- and sedimentation-control measures are in place.
- F. Soil Stripping, Handling, and Stockpiling: Perform only when the soil is dry or slightly moist.

## PART 2 - PRODUCTS

### 2.1 MATERIALS

- A. Satisfactory Soil Material: Requirements for satisfactory soil material are specified in Section 312000 "Earth Moving."
  - 1. Obtain approved borrow soil material off-site when satisfactory soil material is not available on-site.
- B. Antirust Coating: Fast-curing, lead- and chromate-free, self-curing, universal modified-alkyd primer complying with [MPI #23 (surface-tolerant, anticorrosive metal primer)] [or] [SSPC-Paint 20 or SSPC-Paint 29 zinc-rich coating] <Insert requirement>.

## PART 3 - EXECUTION

### 3.1 PREPARATION

- A. Protect and maintain benchmarks and survey control points from disturbance during construction.
- B. Protect existing site improvements to remain from damage during construction.
  - 1. Restore damaged improvements to their original condition, as acceptable to Owner.

### 3.2 TEMPORARY EROSION AND SEDIMENTATION CONTROL

- A. Provide temporary erosion- and sedimentation-control measures to prevent soil erosion and discharge of soil-bearing water runoff or airborne dust to adjacent properties and walkways, according to erosion- and sedimentation-control Drawings and requirements of authorities having jurisdiction.
- B. Verify that flows of water redirected from construction areas or generated by construction activity do not enter or cross protection zones.
- C. Inspect, maintain, and repair erosion- and sedimentation-control measures during construction until permanent vegetation has been established.
- D. Remove erosion and sedimentation controls and restore and stabilize areas disturbed during removal.

### 3.3 EXISTING UTILITIES

- A. Owner will arrange for disconnecting and sealing indicated utilities that serve existing structures before site clearing, when requested by Contractor.
  - 1. Verify that utilities have been disconnected and capped before proceeding with site clearing.
- B. Locate, identify, disconnect, and seal or cap utilities indicated to be removed or abandoned in place.
  - 1. Arrange with utility companies to shut off indicated utilities.
  - 2. Owner will arrange to shut off indicated utilities when requested by Contractor.
- C. Locate, identify, and disconnect utilities indicated to be abandoned in place.
- D. Interrupting Existing Utilities: Do not interrupt utilities serving facilities occupied by Owner or others, unless permitted under the following conditions and then only after arranging to provide temporary utility services according to requirements indicated:

1. Notify Construction Manager not less than two days in advance of proposed utility interruptions.
  2. Do not proceed with utility interruptions without Construction Manager's written permission.
- E. Excavate for and remove underground utilities indicated to be removed.

### 3.4 CLEARING AND GRUBBING

- A. Remove obstructions, trees, shrubs, and other vegetation to permit installation of new construction.
1. Do not remove trees, shrubs, and other vegetation indicated to remain or to be relocated.
  2. Grind down stumps and remove roots larger than 2 inches in diameter, obstructions, and debris to a depth of 18 inches below exposed subgrade.
  3. Use only hand methods or air spade for grubbing within protection zones.
  4. Chip removed tree branches dispose of off-site.
- B. Fill depressions caused by clearing and grubbing operations with satisfactory soil material unless further excavation or earthwork is indicated.
1. Place fill material in horizontal layers not exceeding a loose depth of 8 inches, and compact each layer to a density equal to adjacent original ground.

### 3.5 TOPSOIL STRIPPING

- A. Remove sod and grass before stripping topsoil.
- B. Strip topsoil to depth 6 inches in a manner to prevent intermingling with underlying subsoil or other waste materials.
1. Remove subsoil and nonsoil materials from topsoil, including clay lumps, gravel, and other objects larger than 2 inches in diameter; trash, debris, weeds, roots, and other waste materials.
- C. Stockpile topsoil away from edge of excavations without intermixing with subsoil or other materials. Grade and shape stockpiles to drain surface water. Cover to prevent windblown dust and erosion by water.
1. Limit height of topsoil stockpiles to 72 inches .
  2. Do not stockpile topsoil within protection zones.
  3. Dispose of surplus topsoil. Surplus topsoil is that which exceeds quantity indicated to be stockpiled or reused.
  4. Stockpile surplus topsoil to allow for respreading deeper topsoil.

### 3.6 STOCKPILING ROCK

- A. Remove from construction area naturally formed rocks that measure more than 1 foot across in least dimension. Do not include excavated or crushed rock.
  - 1. Separate or wash off non-rock materials from rocks, including soil, clay lumps, gravel, and other objects larger than 2 inches in diameter; trash, debris, weeds, roots, and other waste materials.
- B. Stockpile rock away from edge of excavations without intermixing with other materials. Cover to prevent windblown debris from accumulating among rocks.
  - 1. Limit height of rock stockpiles to 36 inches.
  - 2. Do not stockpile rock within protection zones.
  - 3. Dispose of surplus rock. Surplus rock is that which exceeds quantity indicated to be stockpiled or reused.
  - 4. Stockpile surplus rock to allow later use by the Owner.

### 3.7 SITE IMPROVEMENTS

- A. Remove existing above- and below-grade improvements as indicated and necessary to facilitate new construction.
- B. Remove slabs, paving, curbs, gutters, and aggregate base as indicated.
  - 1. Unless existing full-depth joints coincide with line of demolition, neatly saw-cut along line of existing pavement to remain before removing adjacent existing pavement. Saw-cut faces vertically.
  - 2. Paint cut ends of steel reinforcement in concrete to remain with two coats of antirust coating, following coating manufacturer's written instructions. Keep paint off surfaces that will remain exposed.

### 3.8 DISPOSAL OF SURPLUS AND WASTE MATERIALS

- A. Remove surplus soil material, unsuitable topsoil, obstructions, demolished materials, and waste materials including trash and debris, and legally dispose of them off Owner's property.
- B. Burning tree, shrub, and other vegetation waste is permitted according to burning requirements and permitting of authorities having jurisdiction. Control such burning to produce the least smoke or air pollutants and minimum annoyance to surrounding properties. Burning of other waste and debris is prohibited.
- C. Separate recyclable materials produced during site clearing from other nonrecyclable materials. Store or stockpile without intermixing with other materials and transport them to recycling facilities. Do not interfere with other Project work.

END OF SECTION 311000

## SECTION 31 20 00 - EARTH MOVING

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:

1. Excavating and filling for rough grading the Site.
2. Preparing subgrades for slabs-on-grade, walks, pavements, turf and grasses, and plants.
3. Excavating and backfilling for buildings and structures.
4. Drainage course for concrete slabs-on-grade.
5. Subbase course for concrete walks and pavements.
6. Subbase course and base course for asphalt paving.
7. Subsurface drainage backfill for walls and trenches.
8. Excavating and backfilling trenches for utilities and pits for buried utility structures.
9. Excavating well hole to accommodate elevator-cylinder assembly.

- B. Related Requirements:

1. Section 311000 "Site Clearing" for site stripping, grubbing, stripping[ and stockpiling] topsoil, and removal of above- and below-grade improvements and utilities.
2. Section 329200 "Turf and Grasses" for finish grading in turf and grass areas, including preparing and placing planting soil for turf areas.

- C. Rock Measurement: Volume of rock actually removed, measured in original position, but not to exceed the following. Unit prices for rock excavation include replacement with approved materials.

1. 24 inches outside of concrete forms other than at footings.
2. 12 inches outside of concrete forms at footings.
3. 6 inches outside of minimum required dimensions of concrete cast against grade.
4. Outside dimensions of concrete walls indicated to be cast against rock without forms or exterior waterproofing treatments.
5. 6 inches beneath bottom of concrete slabs-on-grade.
6. 6 inches beneath pipe in trenches, and the greater of 24 inches wider than pipe or 42 inches wide.

#### 1.3 DEFINITIONS

- A. Backfill: Soil material or controlled low-strength material used to fill an excavation.

1. Initial Backfill: Backfill placed beside and over pipe in a trench, including haunches to support sides of pipe.
  2. Final Backfill: Backfill placed over initial backfill to fill a trench.
- B. Base Course: Aggregate layer placed between the subbase course and hot-mix asphalt paving.
- C. Bedding Course: Aggregate layer placed over the excavated subgrade in a trench before laying pipe.
- D. Borrow Soil: Satisfactory soil imported from off-site for use as fill or backfill.
- E. Drainage Course: Aggregate layer supporting the slab-on-grade that also minimizes upward capillary flow of pore water.
- F. Excavation: Removal of material encountered above subgrade elevations and to lines and dimensions indicated.
1. Authorized Additional Excavation: Excavation below subgrade elevations or beyond indicated lines and dimensions as directed by Construction Manager. Authorized additional excavation and replacement material will be paid for according to Contract provisions for changes in the Work.
  2. Bulk Excavation: Excavation more than 10 feet in width and more than 30 feet in length.
  3. Unauthorized Excavation: Excavation below subgrade elevations or beyond indicated lines and dimensions without direction by Construction Manager. Unauthorized excavation, as well as remedial work directed by Architect, shall be without additional compensation.
- G. Fill: Soil materials used to raise existing grades.
- H. Rock: Rock material in beds, ledges, unstratified masses, conglomerate deposits, and boulders of rock material that exceed 1 cu. yd. for bulk excavation or 3/4 cu. yd. for footing, trench, and pit excavation that cannot be removed by rock-excavating equipment equivalent to the following in size and performance ratings, without systematic drilling, ram hammering, ripping, or blasting, when permitted:
1. Equipment for Footing, Trench, and Pit Excavation: Late-model, track-mounted hydraulic excavator; equipped with a 42-inch- maximum-width, short-tip-radius rock bucket; rated at not less than 138-hp flywheel power with bucket-curling force of not less than 28,700 lbf and stick-crowd force of not less than 18,400 lbf with extra-long reach boom.
  2. Equipment for Bulk Excavation: Late-model, track-mounted loader; rated at not less than 230-hp flywheel power and developing a minimum of 47,992-lbf breakout force with a general-purpose bare bucket.
- I. Rock: Rock material in beds, ledges, unstratified masses, conglomerate deposits, and boulders of rock material 3/4 cu. yd. or more in volume that exceed a standard penetration resistance of 100 blows/2 inches when tested by a geotechnical testing agency, according to ASTM D1586.
- J. Structures: Buildings, footings, foundations, retaining walls, slabs, tanks, curbs, mechanical and electrical appurtenances, or other man-made stationary features constructed above or below the ground surface.

- K. Subbase Course: Aggregate layer placed between the subgrade and base course for hot-mix asphalt pavement, or aggregate layer placed between the subgrade and a cement concrete pavement or a cement concrete or hot-mix asphalt walk.
- L. Subgrade: Uppermost surface of an excavation or the top surface of a fill or backfill immediately below subbase, drainage fill, drainage course, or topsoil materials.
- M. Utilities: On-site underground pipes, conduits, ducts, and cables as well as underground services within buildings.

#### 1.4 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct preexcavation conference at Project site.
  - 1. Review methods and procedures related to earthmoving, including, but not limited to, the following:
    - a. Personnel and equipment needed to make progress and avoid delays.
    - b. Coordination of Work with utility locator service.
    - c. Coordination of Work and equipment movement with the locations of tree- and plant-protection zones.
    - d. Extent of trenching by hand or with air spade.
    - e. Field quality control.

#### 1.5 ACTION SUBMITTALS

- A. Product Data: For each type of the following manufactured products required:
  - 1. Geotextiles.
  - 2. Controlled low-strength material, including design mixture.
  - 3. Geofabric.
  - 4. Warning tapes.
- B. Samples for Verification: For the following products, in sizes indicated below:
  - 1. Geotextile: 12 by 12 inches.
  - 2. Warning Tape: 12 inches long; of each color.

#### 1.6 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For qualified testing agency.
- B. Material Test Reports: For each on-site and borrow soil material proposed for fill and backfill as follows:
  - 1. Classification according to ASTM D2487.
  - 2. Laboratory compaction curve according to [ASTM D1557].



- C. Preexcavation Photographs or Videotape: Show existing conditions of adjoining construction and site improvements, including finish surfaces that might be misconstrued as damage caused by earth-moving operations. Submit before earth moving begins.

#### 1.7 QUALITY ASSURANCE

- A. Geotechnical Testing Agency Qualifications: Qualified according to ASTM E329 and ASTM D3740 for testing indicated.

#### 1.8 FIELD CONDITIONS

- A. Traffic: Minimize interference with adjoining roads, streets, walks, and other adjacent occupied or used facilities during earth-moving operations.
  - 1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction.
  - 2. Provide alternate routes around closed or obstructed traffic ways if required by Owner or authorities having jurisdiction.
- B. Improvements on Adjoining Property: Authority for performing earth moving indicated on property adjoining Owner's property will be obtained by Owner before award of Contract.
  - 1. Do not proceed with work on adjoining property until directed by Architect.
- C. Utility Locator Service: Notify utility locator service, "Miss Utility", "Call Before You Dig", "Dig Safe System", "One Call" for area where Project is located before beginning earth-moving operations.
- D. Do not commence earth-moving operations until temporary site fencing and erosion- and sedimentation-control measures specified in Section 015000 "Temporary Facilities and Controls" and Section 311000 "Site Clearing" are in place.
- E. The following practices are prohibited within protection zones:
  - 1. Storage of construction materials, debris, or excavated material.
  - 2. Parking vehicles or equipment.
  - 3. Foot traffic.
  - 4. Erection of sheds or structures.
  - 5. Impoundment of water.
  - 6. Excavation or other digging unless otherwise indicated.
  - 7. Attachment of signs to or wrapping materials around trees or plants unless otherwise indicated.
- F. Do not direct vehicle or equipment exhaust towards protection zones.
- G. Prohibit heat sources, flames, ignition sources, and smoking within or near protection zones.

## PART 2 - PRODUCTS

### 2.1 SOIL MATERIALS

- A. General: Provide borrow soil materials when sufficient satisfactory soil materials are not available from excavations.
- B. Satisfactory Soils: Soil Classification Groups GW, GP, GM, SW, SP, and SM according to ASTM D2487, Groups A-1, A-2-4, A-2-5, and A-3 according to AASHTO M 145, or a combination of these groups; free of rock or gravel larger than 3 inches in any dimension, debris, waste, frozen materials, vegetation, and other deleterious matter.
  - 1. Liquid Limit: <Insert value>.
  - 2. Plasticity Index: <Insert value>.
- C. Unsatisfactory Soils: Soil Classification Groups GC, SC, CL, ML, OL, CH, MH, OH, and PT according to ASTM D2487, Groups A-2-6, A-2-7, A-4, A-5, A-6, and A-7 according to AASHTO M 145, or a combination of these groups.
  - 1. Unsatisfactory soils also include satisfactory soils not maintained within 2 percent of optimum moisture content at time of compaction.
- D. Subbase Material: Naturally or artificially graded mixture of natural or crushed gravel, crushed stone, and natural or crushed sand; ASTM D2940/D2940M; with at least 90 percent passing a 1-1/2-inch (37.5-mm) sieve and not more than 12 percent passing a No. 200 (0.075-mm) sieve.
- E. Base Course: Naturally or artificially graded mixture of natural or crushed gravel, crushed stone, and natural or crushed sand; ASTM D2940/D2940M; with at least 95 percent passing a 1-1/2-inch (37.5-mm) sieve and not more than 8 percent passing a No. 200 (0.075-mm) sieve.
- F. Engineered Fill: Naturally or artificially graded mixture of natural or crushed gravel, crushed stone, and natural or crushed sand; ASTM D2940/D2940M; with at least 90 percent passing a 1-1/2-inch (37.5-mm) sieve and not more than 12 percent passing a No. 200 (0.075-mm) sieve.
- G. Bedding Course: Naturally or artificially graded mixture of natural or crushed gravel, crushed stone, and natural or crushed sand; ASTM D2940/D2940M; except with 100 percent passing a 1-inch (25-mm) sieve and not more than 8 percent passing a No. 200 (0.075-mm) sieve.
- H. Drainage Course: Narrowly graded mixture of washed crushed stone, or crushed or uncrushed gravel; ASTM D448; coarse-aggregate grading Size 57; with 100 percent passing a 1-1/2-inch (37.5-mm) sieve and zero to 5 percent passing a No. 8 (2.36-mm) sieve.
- I. Filter Material: Narrowly graded mixture of natural or crushed gravel, or crushed stone and natural sand; ASTM D448; coarse-aggregate grading Size 67; with 100 percent passing a 1-inch (25-mm) sieve and zero to 5 percent passing a No. 4 (4.75-mm) sieve.
- J. Sand: ASTM C33/C33M; fine aggregate.
- K. Impervious Fill: Clayey gravel and sand mixture capable of compacting to a dense state.

## 2.2 GEOTEXTILES

- A. Subsurface Drainage Geotextile: Nonwoven needle-punched geotextile, manufactured for subsurface drainage applications, made from polyolefins or polyesters; with elongation greater than 50 percent; complying with AASHTO M 288 and the following, measured per test methods referenced:
1. Survivability: Class 2; AASHTO M 288.
  2. Survivability: As follows:
    - a. Grab Tensile Strength: 157 lbf (700 N); ASTM D4632.
    - b. Sewn Seam Strength: 142 lbf (630 N); ASTM D4632.
    - c. Tear Strength: 56 lbf (250 N); ASTM D4533.
    - d. Puncture Strength: 56 lbf (250 N); ASTM D4833.
  3. Apparent Opening Size: [No. 40 (0.425-mm)] [No. 60 (0.250-mm)] [No. 70 (0.212-mm)] sieve, maximum; ASTM D4751.
  4. Permittivity: [0.5] [0.2] [0.1] per second, minimum; ASTM D4491.
  5. UV Stability: 50 percent after 500 hours' exposure; ASTM D4355.
- B. Separation Geotextile: Woven geotextile fabric, manufactured for separation applications, made from polyolefins or polyesters; with elongation less than 50 percent; complying with AASHTO M 288 and the following, measured per test methods referenced:
1. Survivability: Class 2; AASHTO M 288.
  2. Survivability: As follows:
    - a. Grab Tensile Strength: 247 lbf (1100 N); ASTM D4632.
    - b. Sewn Seam Strength: 222 lbf (990 N); ASTM D4632.
    - c. Tear Strength: 90 lbf (400 N); ASTM D4533.
    - d. Puncture Strength: 90 lbf (400 N); ASTM D4833.
  3. Apparent Opening Size: No. 60 (0.250-mm) sieve, maximum; ASTM D4751.
  4. Permittivity: 0.02 per second, minimum; ASTM D4491.
  5. UV Stability: 50 percent after 500 hours' exposure; ASTM D4355.

## 2.3 CONTROLLED LOW-STRENGTH MATERIAL

- A. Controlled Low-Strength Material: Self-compacting flowable concrete material produced from the following:
1. Portland Cement: ASTM C150/C150M, Type I Type II or Type III.
  2. Fly Ash: ASTM C618, Class C or F.
  3. Normal-Weight Aggregate: ASTM C33/C33M, 3/8-inch (10-mm) nominal maximum aggregate size.
  4. Foaming Agent: ASTM C869/C869M.
  5. Water: ASTM C94/C94M.
  6. Air-Entraining Admixture: ASTM C260/C260M.

- B. Produce conventional-weight, controlled low-strength material with [80-psi (550-kPa)] [140-psi (965-kPa)] <Insert value> compressive strength when tested according to ASTM C495/C495M.

## 2.4 GEOFOAM

- A. Extruded-Polystyrene Board Insulation: ASTM C578, [Type IV, 1.55-lb/cu. ft. (25-kg/cu. m) density, 25-psi (173-kPa) compressive strength] [Type X, 1.30-lb/cu. ft. (21-kg/cu. m) density, 15-psi (104-kPa) compressive strength] [Type VI, 1.80-lb/cu. ft. (29-kg/cu. m) density, 40-psi (276-kPa) compressive strength] [Type VII, 2.20-lb/cu. ft. (35-kg/cu. m) density, 60-psi (414-kPa) compressive strength] [Type V, 3.00-lb/cu. ft. (48-kg/cu. m) density, 100-psi (690-kPa) compressive strength].
- B. Molded-Polystyrene Board Insulation: ASTM C578, [Type I, 0.90-lb/cu. ft. (15-kg/cu. m) density, 10-psi (69-kPa) compressive strength] [Type VIII, 1.15-lb/cu. ft. (18-kg/cu. m) density, 13-psi (90-kPa) compressive strength] [Type II, 1.35-lb/cu. ft. (22-kg/cu. m) density, 15-psi (104-kPa) compressive strength].
  - 1. Manufacture molded polystyrene with an inorganic mineral registered with the EPA and suitable for application as a termite deterrent.
- C. Rigid Cellular Polystyrene Geofoam: ASTM D6817, [Type EPS 19, 1.15-lb/cu. ft. (18.4-kg/cu. m) density, 5.8-psi (40-kPa) compressive strength at 1 percent deformation; 16-psi (110-kPa) compressive strength at 10 percent deformation] [Type EPS 39, 2.40-lb/cu. ft. (38.4-kg/cu. m) density, 15-psi (103-kPa) compressive strength at 1 percent deformation; 40-psi (276-kPa) compressive strength at 10 percent deformation] <Insert requirement>.
- D. Connectors: [Geofoam manufacturer's multibarbed, galvanized-steel sheet connectors] [Deformed steel reinforcing bars, 3/4 inch (19 mm) in diameter] <Insert requirement>.

## 2.5 ACCESSORIES

- A. Warning Tape: Acid- and alkali-resistant, polyethylene film warning tape manufactured for marking and identifying underground utilities, 6 inches wide and 4 mils thick, continuously inscribed with a description of the utility; colored as follows:
  - 1. Red: Electric.
  - 2. Yellow: Gas, oil, steam, and dangerous materials.
  - 3. Orange: Telephone and other communications.
  - 4. Blue: Water systems.
  - 5. Green: Sewer systems.
- B. Detectable Warning Tape: Acid- and alkali-resistant, polyethylene film warning tape manufactured for marking and identifying underground utilities, a minimum of 6 inches wide and 4 mils thick, continuously inscribed with a description of the utility, with metallic core encased in a protective jacket for corrosion protection, detectable by metal detector when tape is buried up to 30 inches deep; colored as follows:
  - 1. Red: Electric.

2. Yellow: Gas, oil, steam, and dangerous materials.
3. Orange: Telephone and other communications.
4. Blue: Water systems.
5. Green: Sewer systems.

## PART 3 - EXECUTION

### 3.1 PREPARATION

- A. Protect structures, utilities, sidewalks, pavements, and other facilities from damage caused by settlement, lateral movement, undermining, washout, and other hazards created by earth-moving operations.
- B. Protect and maintain erosion and sedimentation controls during earth-moving operations.
- C. Protect subgrades and foundation soils from freezing temperatures and frost. Remove temporary protection before placing subsequent materials.

### 3.2 DEWATERING

- A. Provide dewatering system of sufficient scope, size, and capacity to control hydrostatic pressures and to lower, control, remove, and dispose of ground water and permit excavation and construction to proceed on dry, stable subgrades.
- B. Prevent surface water and ground water from entering excavations, from ponding on prepared subgrades, and from flooding Project site and surrounding area.
- C. Protect subgrades from softening, undermining, washout, and damage by rain or water accumulation.
  1. Reroute surface water runoff away from excavated areas. Do not allow water to accumulate in excavations. Do not use excavated trenches as temporary drainage ditches.
- D. Dispose of water removed by dewatering in a manner that avoids endangering public health, property, and portions of work under construction or completed. Dispose of water and sediment in a manner that avoids inconvenience to others.

### 3.3 EXPLOSIVES

- A. Explosives: Do not use explosives.

### 3.4 EXCAVATION, GENERAL

- A. Unclassified Excavation: Excavate to subgrade elevations regardless of the character of surface and subsurface conditions encountered. Unclassified excavated materials may include rock, soil materials, and obstructions. No changes in the Contract Sum or the Contract Time will be authorized for rock excavation or removal of obstructions.

1. If excavated materials intended for fill and backfill include unsatisfactory soil materials and rock, replace with satisfactory soil materials.
  2. Remove rock to lines and grades indicated to permit installation of permanent construction without exceeding the following dimensions:
    - a. 24 inches outside of concrete forms other than at footings.
    - b. 12 inches outside of concrete forms at footings.
    - c. 6 inches outside of minimum required dimensions of concrete cast against grade.
    - d. Outside dimensions of concrete walls indicated to be cast against rock without forms or exterior waterproofing treatments.
    - e. 6 inches beneath bottom of concrete slabs-on-grade.
    - f. 6 inches beneath pipe in trenches and the greater of 24 inches wider than pipe or 42 inches wide.
- B. Classified Excavation: Excavate to subgrade elevations. Material to be excavated will be classified as earth and rock. Do not excavate rock until it has been classified and cross sectioned by Construction Manager. The Contract Sum will be adjusted for rock excavation according to unit prices included in the Contract Documents. Changes in the Contract Time may be authorized for rock excavation.
1. Earth excavation includes excavating pavements and obstructions visible on surface; underground structures, utilities, and other items indicated to be removed; and soil, boulders, and other materials not classified as rock or unauthorized excavation.
    - a. Intermittent drilling; blasting, if permitted; ram hammering; or ripping of material not classified as rock excavation is earth excavation.
  2. Rock excavation includes removal and disposal of rock. Remove rock to lines and subgrade elevations indicated to permit installation of permanent construction without exceeding the following dimensions:
    - a. 24 inches outside of concrete forms other than at footings.
    - b. 12 inches outside of concrete forms at footings.
    - c. 6 inches outside of minimum required dimensions of concrete cast against grade.
    - d. Outside dimensions of concrete walls indicated to be cast against rock without forms or exterior waterproofing treatments.
    - e. 6 inches beneath bottom of concrete slabs-on-grade.
    - f. 6 inches beneath pipe in trenches and the greater of 24 inches wider than pipe or 42 inches wide.

### 3.5 EXCAVATION FOR STRUCTURES

- A. Excavate to indicated elevations and dimensions within a tolerance of plus or minus 1 inch. If applicable, extend excavations a sufficient distance from structures for placing and removing concrete formwork, for installing services and other construction, and for inspections.
1. Excavations for Footings and Foundations: Do not disturb bottom of excavation. Excavate by hand to final grade just before placing concrete reinforcement. Trim bottoms to required lines and grades to leave solid base to receive other work.

2. Excavation for Underground Tanks, Basins, and Mechanical or Electrical Utility Structures: Excavate to elevations and dimensions indicated within a tolerance of plus or minus 1 inch. Do not disturb bottom of excavations intended as bearing surfaces.

B. Excavations at Edges of Tree- and Plant-Protection Zones:

1. Excavate by hand or with an air spade to indicated lines, cross sections, elevations, and subgrades. If excavating by hand, use narrow-tine spading forks to comb soil and expose roots. Do not break, tear, or chop exposed roots. Do not use mechanical equipment that rips, tears, or pulls roots.

### 3.6 EXCAVATION FOR WALKS AND PAVEMENTS

- A. Excavate surfaces under walks and pavements to indicated lines, cross sections, elevations, and subgrades.

### 3.7 EXCAVATION FOR UTILITY TRENCHES

- A. Excavate trenches to indicated gradients, lines, depths, and elevations.

1. Beyond building perimeter, excavate trenches to allow installation of top of pipe below frost line.

- B. Excavate trenches to uniform widths to provide the following clearance on each side of pipe or conduit. Excavate trench walls vertically from trench bottom to 12 inches higher than top of pipe or conduit unless otherwise indicated.

1. Clearance: 12 inches each side of pipe or conduit.

- C. Trench Bottoms: Excavate and shape trench bottoms to provide uniform bearing and support of pipes and conduit. Shape subgrade to provide continuous support for bells, joints, and barrels of pipes and for joints, fittings, and bodies of conduits. Remove projecting stones and sharp objects along trench subgrade.

1. For pipes and conduit less than 6 inches in nominal diameter, hand-excavate trench bottoms and support pipe and conduit on an undisturbed subgrade.
2. For pipes and conduit 6 inches or larger in nominal diameter, shape bottom of trench to support bottom 90 degrees of pipe or conduit circumference. Fill depressions with tamped sand backfill.
3. For flat-bottomed, multiple-duct conduit units, hand-excavate trench bottoms and support conduit on an undisturbed subgrade.
4. Excavate trenches 6 inches deeper than elevation required in rock or other unyielding bearing material to allow for bedding course.

- D. Trench Bottoms: Excavate trenches 4 inches deeper than bottom of pipe and conduit elevations to allow for bedding course. Hand-excavate deeper for bells of pipe.

1. Excavate trenches 6 inches deeper than elevation required in rock or other unyielding bearing material to allow for bedding course.

E. Trenches in Tree- and Plant-Protection Zones:

1. Hand-excavate to indicated lines, cross sections, elevations, and subgrades. Use narrow-tine spading forks to comb soil and expose roots. Do not break, tear, or chop exposed roots. Do not use mechanical equipment that rips, tears, or pulls roots.
2. Do not cut main lateral roots or taproots; cut only smaller roots that interfere with installation of utilities.

3.8 SUBGRADE INSPECTION

- A. Notify Construction Manager when excavations have reached required subgrade.
- B. If Construction Manager determines that unsatisfactory soil is present, continue excavation and replace with compacted backfill or fill material as directed.
- C. Proof-roll subgrade below the building slabs and pavements with a pneumatic-tired and loaded 10-wheel, tandem-axle dump truck weighing not less than 15 tons (13.6 tonnes)] <Insert requirement> to identify soft pockets and areas of excess yielding. Do not proof-roll wet or saturated subgrades.
  1. Completely proof-roll subgrade in one direction, repeating proof-rolling in direction perpendicular to first direction. Limit vehicle speed to 3 mph.
  2. Excavate soft spots, unsatisfactory soils, and areas of excessive pumping or rutting, as determined by Construction Manager, and replace with compacted backfill or fill as directed.
- D. Authorized additional excavation and replacement material will be paid for according to Contract provisions for changes in the Work.
- E. Reconstruct subgrades damaged by freezing temperatures, frost, rain, accumulated water, or construction activities, as directed by Construction Manager, without additional compensation.

3.9 UNAUTHORIZED EXCAVATION

- A. Fill unauthorized excavation under foundations or wall footings by extending bottom elevation of concrete foundation or footing to excavation bottom, without altering top elevation. Lean concrete fill, with 28-day compressive strength of 2500 psi, may be used when approved by Construction Manager.
  1. Fill unauthorized excavations under other construction, pipe, or conduit as directed by Architect.

3.10 STORAGE OF SOIL MATERIALS

- A. Stockpile borrow soil materials and excavated satisfactory soil materials without intermixing. Place, grade, and shape stockpiles to drain surface water. Cover to prevent windblown dust.



1. Stockpile soil materials away from edge of excavations. Do not store within drip line of remaining trees.

### 3.11 BACKFILL

- A. Place and compact backfill in excavations promptly, but not before completing the following:
  1. Construction below finish grade including, where applicable, subdrainage, dampproofing, waterproofing, and perimeter insulation.
  2. Surveying locations of underground utilities for Record Documents.
  3. Testing and inspecting underground utilities.
  4. Removing concrete formwork.
  5. Removing trash and debris.
  6. Removing temporary shoring, bracing, and sheeting.
  7. Installing permanent or temporary horizontal bracing on horizontally supported walls.
- B. Place backfill on subgrades free of mud, frost, snow, or ice.

### 3.12 UTILITY TRENCH BACKFILL

- A. Place backfill on subgrades free of mud, frost, snow, or ice.
- B. Place and compact bedding course on trench bottoms and where indicated. Shape bedding course to provide continuous support for bells, joints, and barrels of pipes and for joints, fittings, and bodies of conduits.
- C. Trenches under Footings: Backfill trenches excavated under footings and within 18 inches of bottom of footings with satisfactory soil; fill with concrete to elevation of bottom of footings. Concrete is specified in Section 033000 "Cast-in-Place Concrete."
- D. Trenches under Roadways: Provide [4-inch- (100-mm-)] <Insert dimension> thick, concrete-base slab support for piping or conduit less than [30 inches (750 mm)] <Insert dimension> below surface of roadways. After installing and testing, completely encase piping or conduit in a minimum of [4 inches (100 mm)] <Insert dimension> of concrete before backfilling or placing roadway subbase course. Concrete is specified in Section 033000 "Cast-in-Place Concrete."
- E. Backfill voids with satisfactory soil while removing shoring and bracing.
- F. Initial Backfill:
  1. Soil Backfill: Place and compact initial backfill of subbase material, free of particles larger than 1 inch in any dimension, to a height of 12 inches over the pipe or conduit.
    - a. Carefully compact initial backfill under pipe haunches and compact evenly up on both sides and along the full length of piping or conduit to avoid damage or displacement of piping or conduit. Coordinate backfilling with utilities testing.
  2. Controlled Low-Strength Material: Place initial backfill of controlled low-strength material to a height of 12 inches over the pipe or conduit. Coordinate backfilling with utilities testing.

G. Final Backfill:

1. Soil Backfill: Place and compact final backfill of satisfactory soil to final subgrade elevation.
2. Controlled Low-Strength Material: Place final backfill of controlled low-strength material to final subgrade elevation.

H. Warning Tape: Install warning tape directly above utilities, 12 inches below finished grade, except 6 inches below subgrade under pavements and slabs.

3.13 SOIL FILL

A. Plow, scarify, bench, or break up sloped surfaces steeper than 1 vertical to 4 horizontal so fill material will bond with existing material.

B. Place and compact fill material in layers to required elevations as follows:

1. Under grass and planted areas, use satisfactory soil material.
2. Under walks and pavements, use satisfactory soil material.
3. Under steps and ramps, use engineered fill.
4. Under building slabs, use engineered fill.
5. Under footings and foundations, use engineered fill.

C. Place soil fill on subgrades free of mud, frost, snow, or ice.

3.14 GEOFOAM FILL

A. Place a leveling course of sand, 2 inches thick, over subgrade. Finish leveling course to a tolerance of 1/2 inch when tested with a 10-foot straightedge.

1. Place leveling course on subgrades free of mud, frost, snow, or ice.

B. Install geofoam blocks in layers with abutting edges and ends and with the long dimension of each block at right angles to blocks in each subsequent layer. Offset joints of blocks in successive layers.

C. Install geofoam connectors at each layer of geofoam to resist horizontal displacement according to geofoam manufacturer's written instructions.

D. Cover geofoam with separation geotextile before placing overlying soil materials.

3.15 SOIL MOISTURE CONTROL

A. Uniformly moisten or aerate subgrade and each subsequent fill or backfill soil layer before compaction to within 2 percent of optimum moisture content.

1. Do not place backfill or fill soil material on surfaces that are muddy, frozen, or contain frost or ice.

2. Remove and replace, or scarify and air dry, otherwise satisfactory soil material that exceeds optimum moisture content by 2 percent and is too wet to compact to specified dry unit weight.

### 3.16 COMPACTION OF SOIL BACKFILLS AND FILLS

- A. Place backfill and fill soil materials in layers not more than 8 inches in loose depth for material compacted by heavy compaction equipment and not more than 4 inches in loose depth for material compacted by hand-operated tampers.
- B. Place backfill and fill soil materials evenly on all sides of structures to required elevations and uniformly along the full length of each structure.
- C. Compact soil materials to not less than the following percentages of maximum dry unit weight according to ASTM D1557:
  1. Under structures, building slabs, steps, and pavements, scarify and recompact top 12 inches of existing subgrade and each layer of backfill or fill soil material at 95percent.
  2. Under walkways, scarify and recompact top 6 inches below subgrade and compact each layer of backfill or fill soil material at 95 percent.
  3. Under turf or unpaved areas, scarify and recompact top 6 inches below subgrade and compact each layer of backfill or fill soil material at 90 percent.
  4. For utility trenches, compact each layer of initial and final backfill soil material at 95 percent.

### 3.17 GRADING

- A. General: Uniformly grade areas to a smooth surface, free of irregular surface changes. Comply with compaction requirements and grade to cross sections, lines, and elevations indicated.
  1. Provide a smooth transition between adjacent existing grades and new grades.
  2. Cut out soft spots, fill low spots, and trim high spots to comply with required surface tolerances.
- B. Site Rough Grading: Slope grades to direct water away from buildings and to prevent ponding. Finish subgrades to elevations required to achieve indicated finish elevations, within the following subgrade tolerances:
  1. Turf or Unpaved Areas: Plus or minus 1 inch.
  2. Walks: Plus or minus 1 inch .
  3. Pavements: Plus or minus 1/2 inch .
- C. Grading inside Building Lines: Finish subgrade to a tolerance of 1/2 inch when tested with a 10-foot straightedge.

### 3.18 SUBSURFACE DRAINAGE

- A. Subsurface Drain: Place subsurface drainage geotextile around perimeter of subdrainage trench. Place a 6-inch course of filter material on subsurface drainage geotextile to support subdrainage

pipe. Encase subdrainage pipe in a minimum of 12 inches of filter material, placed in compacted layers 6 inches thick, and wrap in subsurface drainage geotextile, overlapping sides and ends at least 6 inches.

1. Compact each filter material layer to 90 percent of maximum dry unit weight according to ASTM D698].
- B. Drainage Backfill: Place and compact filter material over subsurface drain, in width indicated, to within 12 inches of final subgrade, in compacted layers 6 inches thick. Overlay drainage backfill with one layer of subsurface drainage geotextile, overlapping sides and ends at least 6 inches.
  1. Compact each filter material layer to 90 percent of maximum dry unit weight according to ASTM D698.
  2. Place and compact impervious fill over drainage backfill in 6-inch- thick compacted layers to final subgrade.

### 3.19 SUBBASE AND BASE COURSES UNDER PAVEMENTS AND WALKS

- A. Place subbase course and base course on subgrades free of mud, frost, snow, or ice.
- B. On prepared subgrade, place subbase course and base course under pavements and walks as follows:
  1. Install separation geotextile on prepared subgrade according to manufacturer's written instructions, overlapping sides and ends.
  2. Place base course material over subbase course under hot-mix asphalt pavement.
  3. Shape subbase course and base course to required crown elevations and cross-slope grades.
  4. Place subbase course and base course 6 inches or less in compacted thickness in a single layer.
  5. Place subbase course and base course that exceeds 6 inches in compacted thickness in layers of equal thickness, with no compacted layer more than 6 inches thick or less than 3 inches thick.
  6. Compact subbase course and base course at optimum moisture content to required grades, lines, cross sections, and thickness to not less than 95 percent of maximum dry unit weight according to ASTM D1557.
- C. Pavement Shoulders: Place shoulders along edges of subbase course and base course to prevent lateral movement. Construct shoulders, at least 12 inches wide, of satisfactory soil materials and compact simultaneously with each subbase and base layer to not less than 95 percent of maximum dry unit weight according to ASTM D1557.

### 3.20 DRAINAGE COURSE UNDER CONCRETE SLABS-ON-GRADE

- A. Place drainage course on subgrades free of mud, frost, snow, or ice.
- B. On prepared subgrade, place and compact drainage course under cast-in-place concrete slabs-on-grade as follows:

1. Install subdrainage geotextile on prepared subgrade according to manufacturer's written instructions, overlapping sides and ends.
2. Place drainage course 6 inches or less in compacted thickness in a single layer.
3. Place drainage course that exceeds 6 inches in compacted thickness in layers of equal thickness, with no compacted layer more than 6 inches thick or less than 3 inches thick.
4. Compact each layer of drainage course to required cross sections and thicknesses to not less than 95 percent of maximum dry unit weight according to ASTM D698.

### 3.21 FIELD QUALITY CONTROL

- A. Special Inspections: Owner will engage a qualified special inspector to perform the following special inspections:
  1. Determine prior to placement of fill that site has been prepared in compliance with requirements.
  2. Determine that fill material classification and maximum lift thickness comply with requirements.
  3. Determine, during placement and compaction, that in-place density of compacted fill complies with requirements.
- B. Testing Agency: Owner will engage a qualified geotechnical engineering testing agency to perform tests and inspections.
- C. Allow testing agency to inspect and test subgrades and each fill or backfill layer. Proceed with subsequent earth moving only after test results for previously completed work comply with requirements.
- D. Footing Subgrade: At footing subgrades, at least one test of each soil stratum will be performed to verify design bearing capacities. Subsequent verification and approval of other footing subgrades may be based on a visual comparison of subgrade with tested subgrade when approved by Architect.
- E. Testing agency will test compaction of soils in place according to ASTM D1556, ASTM D2167, ASTM D2937, and ASTM D6938, as applicable. Tests will be performed at the following locations and frequencies:
  1. Paved and Building Slab Areas: At subgrade and at each compacted fill and backfill layer, at least one test for every 2000 sq. ft. or less of paved area or building slab but in no case fewer than three tests.
  2. Foundation Wall Backfill: At each compacted backfill layer, at least one test for every 100 feet or less of wall length but no fewer than two tests.
  3. Trench Backfill: At each compacted initial and final backfill layer, at least one test for every 150 feet or less of trench length but no fewer than two tests.
- F. When testing agency reports that subgrades, fills, or backfills have not achieved degree of compaction specified, scarify and moisten or aerate, or remove and replace soil materials to depth required; recompact and retest until specified compaction is obtained.

### 3.22 PROTECTION

- A. Protecting Graded Areas: Protect newly graded areas from traffic, freezing, and erosion. Keep free of trash and debris.
- B. Repair and reestablish grades to specified tolerances where completed or partially completed surfaces become eroded, rutted, settled, or where they lose compaction due to subsequent construction operations or weather conditions.
  - 1. Scarify or remove and replace soil material to depth as directed by Architect; reshape and recompact.
- C. Where settling occurs before Project correction period elapses, remove finished surfacing, backfill with additional soil material, compact, and reconstruct surfacing.
  - 1. Restore appearance, quality, and condition of finished surfacing to match adjacent work, and eliminate evidence of restoration to greatest extent possible.

### 3.23 DISPOSAL OF SURPLUS AND WASTE MATERIALS

- A. Remove surplus satisfactory soil and waste materials, including unsatisfactory soil, trash, and debris, and legally dispose of them off Owner's property.
- B. Transport surplus satisfactory soil to designated storage areas on Owner's property. Stockpile or spread soil as directed by Architect.
  - 1. Remove waste materials, including unsatisfactory soil, trash, and debris, and legally dispose of them off Owner's property.

END OF SECTION 312000

## SECTION 31 23 19 - DEWATERING

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes construction dewatering.
- B. Related Requirements:
  - 1. Section 312000 "Earth Moving" for excavating, backfilling, site grading, and controlling surface-water runoff and ponding.

#### 1.3 ALLOWANCES

- A. Dewatering observation wells are part of dewatering allowance.

#### 1.4 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project site.
  - 1. Verify availability of Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
  - 2. Review condition of site to be dewatered including coordination with temporary erosion-control measures and temporary controls and protections.
  - 3. Review geotechnical report.
  - 4. Review proposed site clearing and excavations.
  - 5. Review existing utilities and subsurface conditions.
  - 6. Review observation and monitoring of dewatering system.

#### 1.5 ACTION SUBMITTALS

- A. Shop Drawings: For dewatering system, prepared by or under the supervision of a qualified professional engineer.
  - 1. Include plans, elevations, sections, and details.
  - 2. Show arrangement, locations, and details of wells and well points; locations of risers, headers, filters, pumps, power units, and discharge lines; and means of discharge, control of sediment, and disposal of water.
  - 3. Include layouts of piezometers and flow-measuring devices for monitoring performance of dewatering system.

4. Include written plan for dewatering operations including sequence of well and well-point placement coordinated with excavation shoring and bracings and control procedures to be adopted if dewatering problems arise.

#### 1.6 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For Installer, land surveyor, and professional engineer.
- B. Field quality-control reports.
- C. Existing Conditions: Using photographs or video recordings, show existing conditions of adjacent construction and site improvements that might be misconstrued as damage caused by dewatering operations. Submit before Work begins.
- D. Record Drawings: Identify locations and depths of capped wells and well points and other abandoned-in-place dewatering equipment.

#### 1.7 QUALITY ASSURANCE

- A. Installer Qualifications: An experienced installer that has specialized in design of dewatering systems and dewatering work.

#### 1.8 FIELD CONDITIONS

- A. Project-Site Information: A geotechnical report has been prepared for this Project and is available for information only. The opinions expressed in this report are those of a geotechnical engineer and represent interpretations of subsoil conditions, tests, and results of analyses conducted by a geotechnical engineer. Owner is not responsible for interpretations or conclusions drawn from this data.
  1. Make additional test borings and conduct other exploratory operations necessary for dewatering according to the performance requirements.
  2. The geotechnical report is referenced elsewhere in Project Manual.
- B. Survey Work: Engage a qualified land surveyor or professional engineer to survey adjacent existing buildings, structures, and site improvements; establish exact elevations at fixed points to act as benchmarks. Clearly identify benchmarks and record existing elevations.

### PART 2 - PRODUCTS

#### 2.1 PERFORMANCE REQUIREMENTS

- A. Dewatering Performance: Design, furnish, install, test, operate, monitor, and maintain dewatering system of sufficient scope, size, and capacity to control hydrostatic pressures and to lower, control, remove, and dispose of ground water and permit excavation and construction to proceed on dry, stable subgrades.



1. Design dewatering system, including comprehensive engineering analysis by a qualified professional engineer.
  2. Continuously monitor and maintain dewatering operations to ensure erosion control, stability of excavations and constructed slopes, prevention of flooding in excavation, and prevention of damage to subgrades and permanent structures.
  3. Prevent surface water from entering excavations by grading, dikes, or other means.
  4. Accomplish dewatering without damaging existing buildings, structures, and site improvements adjacent to excavation.
  5. Remove dewatering system when no longer required for construction.
- B. Regulatory Requirements: Comply with governing EPA notification regulations before beginning dewatering. Comply with water- and debris-disposal regulations of authorities having jurisdiction.

### PART 3 - EXECUTION

#### 3.1 PREPARATION

- A. Protect structures, utilities, sidewalks, pavements, and other facilities from damage caused by settlement, lateral movement, undermining, washout, and other hazards created by dewatering operations.
1. Prevent surface water and subsurface or ground water from entering excavations, from ponding on prepared subgrades, and from flooding site or surrounding area.
  2. Protect subgrades and foundation soils from softening and damage by rain or water accumulation.
- B. Install dewatering system to ensure minimum interference with roads, streets, walks, and other adjacent occupied and used facilities.
1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by authorities having jurisdiction.
- C. Provide temporary grading to facilitate dewatering and control of surface water.
- D. Protect and maintain temporary erosion and sedimentation controls, which are specified in Section 015000 "Temporary Facilities and Controls," and Section 311000 "Site Clearing," during dewatering operations.

#### 3.2 INSTALLATION

- A. Install dewatering system utilizing wells, well points, or similar methods complete with pump equipment, standby power and pumps, filter material gradation, valves, appurtenances, water disposal, and surface-water controls.
1. Space well points or wells at intervals required to provide sufficient dewatering.
  2. Use filters or other means to prevent pumping of fine sands or silts from the subsurface.

- B. Place dewatering system into operation to lower water to specified levels before excavating below ground-water level.
- C. Provide sumps, sedimentation tanks, and other flow-control devices as required by authorities having jurisdiction.
- D. Provide standby equipment on-site, installed and available for immediate operation, to maintain dewatering on continuous basis if any part of system becomes inadequate or fails.

### 3.3 OPERATION

- A. Operate system continuously until drains, sewers, and structures have been constructed and fill materials have been placed or until dewatering is no longer required.
- B. Operate system to lower and control ground water to permit excavation, construction of structures, and placement of fill materials on dry subgrades. Drain water-bearing strata above and below bottom of foundations, drains, sewers, and other excavations.
  - 1. Do not permit open-sump pumping that leads to loss of fines, soil piping, subgrade softening, and slope instability.
  - 2. Reduce hydrostatic head in water-bearing strata below subgrade elevations of foundations, drains, sewers, and other excavations.
  - 3. Maintain piezometric water level a minimum of 24 inches below bottom of excavation.
- C. Dispose of water removed by dewatering in a manner that avoids endangering public health, property, and portions of work under construction or completed. Dispose of water and sediment in a manner that avoids inconvenience to others.
- D. Remove dewatering system from Project site on completion of dewatering. Plug or fill well holes with sand or cut off and cap wells a minimum of 36 inches below overlying construction.

### 3.4 FIELD QUALITY CONTROL

- A. Observation Wells: Provide observation wells or piezometers, take measurements, and maintain at least the minimum number indicated; additional observation wells may be required by authorities having jurisdiction.
  - 1. Observe and record daily elevation of ground water and piezometric water levels in observation wells.
  - 2. Repair or replace, within 24 hours, observation wells that become inactive, damaged, or destroyed. In areas where observation wells are not functioning properly, suspend construction activities until reliable observations can be made. Add or remove water from observation-well risers to demonstrate that observation wells are functioning properly.
  - 3. Fill observation wells, remove piezometers, and fill holes when dewatering is completed.
- B. Survey-Work Benchmarks: Resurvey benchmarks regularly during dewatering and maintain an accurate log of surveyed elevations for comparison with original elevations. Promptly notify Architect if changes in elevations occur or if cracks, sags, or other damage is evident in adjacent construction.

- C. Provide continual observation to ensure that subsurface soils are not being removed by the dewatering operation.
- D. Prepare reports of observations.

### 3.5 PROTECTION

- A. Protect and maintain dewatering system during dewatering operations.
- B. Promptly repair damages to adjacent facilities caused by dewatering.

END OF SECTION 312319

## SECTION 31 50 00 - EXCAVATION SUPPORT AND PROTECTION

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes temporary excavation support and protection systems.
- B. Related Requirements:
  - 1. Section 312000 "Earth Moving" for excavating and backfilling, for controlling surface-water runoff and ponding, and for dewatering excavations.

#### 1.3 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project site.
  - 1. Review geotechnical report.
  - 2. Review existing utilities and subsurface conditions.
  - 3. Review coordination for interruption, shutoff, capping, and continuation of utility services.
  - 4. Review proposed excavations.
  - 5. Review proposed equipment.
  - 6. Review monitoring of excavation support and protection system.
  - 7. Review coordination with waterproofing.
  - 8. Review abandonment or removal of excavation support and protection system.

#### 1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Include construction details, material descriptions, performance properties, and dimensions of individual components and profiles, and calculations for excavation support and protection system.
- B. Shop Drawings: For excavation support and protection system, prepared by or under the supervision of a qualified professional engineer.
  - 1. Include plans, elevations, sections, and details.
  - 2. Show arrangement, locations, and details of soldier piles, piling, lagging, tiebacks, bracing, and other components of excavation support and protection system according to engineering design.
  - 3. Indicate type and location of waterproofing.

4. Include a written plan for excavation support and protection, including sequence of construction of support and protection coordinated with progress of excavation.
- C. Delegated-Design Submittal: For excavation support and protection systems, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

#### 1.5 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For the following:
  1. Land surveyor.
  2. Professional Engineer: Experience with providing delegated-design engineering services of the type indicated, including documentation that engineer is licensed in the state in which Project is located.
- B. Contractor Calculations: For excavation support and protection system. Include analysis data signed and sealed by the qualified professional engineer responsible for their preparation.
- C. Existing Conditions: Using photographs or video recordings, show existing conditions of adjacent construction and site improvements that might be misconstrued as damage caused by inadequate performance of excavation support and protection systems. Submit before Work begins.

#### 1.6 CLOSEOUT SUBMITTALS

- A. Record Drawings: Identify locations and depths of capped utilities, abandoned-in-place support and protection systems, and other subsurface structural, electrical, or mechanical conditions.

#### 1.7 FIELD CONDITIONS

- A. Interruption of Existing Utilities: Do not interrupt any utility-serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary utility according to requirements indicated:
  1. Notify Construction Manager and Owner no fewer than two days in advance of proposed interruption of utility.
  2. Do not proceed with interruption of utility without Construction Manager and Owner's written permission.
- B. Survey Work: Engage a qualified land surveyor or professional engineer to survey adjacent existing buildings, structures, and site improvements; establish exact elevations at fixed points to act as benchmarks. Clearly identify benchmarks, and record existing elevations.

## PART 2 - PRODUCTS

### 2.1 PERFORMANCE REQUIREMENTS

- A. Delegated Design: Engage a qualified professional engineer, to design excavation support and protection systems to resist all lateral loading and surcharge, including but not limited to, retained soil, groundwater pressure, adjacent building loads, adjacent traffic loads, construction traffic loads, material stockpile loads, and seismic loads, based on the following:
  - 1. Compliance with OSHA Standards and interpretations, 29 CFR 1926, Subpart P.
  - 2. Compliance with AASHTO Standard Specification for Highway Bridges or AASHTO LRFD Bridge Design Specification, Customary U.S. Units.
  - 3. Compliance with requirements of authorities having jurisdiction.
  - 4. Compliance with utility company requirements.
  - 5. Compliance with railroad requirements.

### 2.2 MATERIALS

- A. Provide materials that are either new or in serviceable condition.
- B. Structural Steel: ASTM A36/A36M, ASTM A690/A690M, or ASTM A992/A992M.
- C. Steel Sheet Piling: ASTM A328/A328M, ASTM A572/A572M, or ASTM A690/A690M; with continuous interlocks.
  - 1. Corners: Roll-formed corner shape with continuous interlock.
- D. Wood Lagging: Lumber, mixed hardwood, nominal rough thickness of size and strength required for application.
- E. Shotcrete: Comply with Section 033713 "Shotcrete" for shotcrete materials and mixes, reinforcement, and shotcrete application.
- F. Cast-in-Place Concrete: ACI 301, of compressive strength required for application.
- G. Reinforcing Bars: ASTM A615/A615M, Grade 60, deformed.
- H. Tiebacks: Steel bars, ASTM A722/A722M.
- I. Tiebacks: Steel strand, ASTM A416/A416M.

## PART 3 - EXECUTION

### 3.1 PREPARATION

- A. Protect structures, utilities, sidewalks, pavements, and other facilities from damage caused by settlement, lateral movement, undermining, washout, and other hazards that could develop during excavation support and protection system operations.

1. Shore, support, and protect utilities encountered.

### 3.2 INSTALLATION - GENERAL

- A. Locate excavation support and protection systems clear of permanent construction, so that construction and finishing of other work is not impeded.
- B. Install excavation support and protection systems to ensure minimum interference with roads, streets, walks, and other adjacent occupied and used facilities.
  1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction.
  2. Provide alternate routes around closed or obstructed traffic ways if required by authorities having jurisdiction.
- C. Install excavation support and protection systems without damaging existing buildings, structures, and site improvements adjacent to excavation.

### 3.3 SOLDIER PILES AND LAGGING

- A. Install steel soldier piles before starting excavation.
  1. Extend soldier piles below excavation grade level to depths adequate to prevent lateral movement.
  2. Space soldier piles at regular intervals not to exceed allowable flexural strength of wood lagging.
  3. Accurately align exposed faces of flanges to vary not more than 2 inches from a horizontal line and not more than 1:120 out of vertical alignment.
- B. Install wood lagging within flanges of soldier piles as excavation proceeds.
  1. Trim excavation as required to install lagging.
  2. Fill voids behind lagging with soil, and compact.
- C. Install wales horizontally at locations indicated on Drawings and secure to soldier piles.

### 3.4 SHEET PILING

- A. Before starting excavation, install one-piece sheet piling lengths and tightly interlock vertical edges to form a continuous barrier.
- B. Accurately place the piling using templates and guide frames unless otherwise recommended in writing by the sheet piling manufacturer.
  1. Limit vertical offset of adjacent sheet piling to 60 inches.
  2. Accurately align exposed faces of sheet piling to vary not more than 2 inches from a horizontal line and not more than 1:120 out of vertical alignment.
- C. Cut tops of sheet piling to uniform elevation at top of excavation.

### 3.5 TIEBACKS

- A. Drill, install, grout, and tension tiebacks.
- B. Test load-carrying capacity of each tieback, and replace and retest deficient tiebacks.
  - 1. Have test loading observed by a qualified professional engineer responsible for design of excavation support and protection system.
- C. Maintain tiebacks in place until permanent construction is able to withstand lateral earth and hydrostatic pressures.

### 3.6 BRACING

- A. Locate bracing to clear columns, floor framing construction, and other permanent work. If necessary to move brace, install new bracing before removing original brace.
  - 1. Do not place bracing where it will be cast into or included in permanent concrete work unless otherwise approved by Architect.
  - 2. Install internal bracing if required to prevent spreading or distortion of braced frames.
  - 3. Maintain bracing until structural elements are supported by other bracing or until permanent construction is able to withstand lateral earth and hydrostatic pressures.

### 3.7 MAINTENANCE

- A. Monitor and maintain excavation support and protection system.
- B. Prevent surface water from entering excavations by grading, dikes, or other means.
- C. Continuously monitor vibrations, settlements, and movements to ensure stability of excavations and constructed slopes and to ensure that damage to permanent structures is prevented.

### 3.8 FIELD QUALITY CONTROL

- A. Survey-Work Benchmarks: Resurvey benchmarks regularly during installation of excavation support and protection systems, excavation progress, and for as long as excavation remains open.
  - 1. Maintain an accurate log of surveyed elevations and positions for comparison with original elevations and positions.
  - 2. Promptly notify Architect if changes in elevations or positions occur or if cracks, sags, or other damage is evident in adjacent construction.
- B. Promptly correct detected bulges, breakage, or other evidence of movement to ensure that excavation support and protection system remains stable.
- C. Promptly repair damages to adjacent facilities caused by installation or faulty performance of excavation support and protection systems.



### 3.9 REMOVAL AND REPAIRS

- A. Remove excavation support and protection systems when construction has progressed sufficiently to support excavation and earth and hydrostatic pressures.
  - 1. Remove in stages to avoid disturbing underlying soils and rock or damaging structures, pavements, facilities, and utilities.
  - 2. Remove excavation support and protection systems to a minimum depth of 48 inches below overlying construction, and abandon remainder.
  - 3. Fill voids immediately with approved backfill compacted to density specified in Section 312000 "Earth Moving."
  - 4. Repair or replace, as approved by Architect, adjacent work damaged or displaced by removing excavation support and protection systems.
- B. Leave excavation support and protection systems permanently in place.

END OF SECTION 315000

## SECTION 32 12 16 - ASPHALT PAVING

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:

1. Hot-mix asphalt paving.
2. Hot-mix asphalt overlay.
3. Cold milling of existing asphalt pavement.
4. Hot-mix asphalt patching.
5. Asphalt curbs.
6. Asphalt traffic-calming devices.
7. Asphalt surface treatments.

- B. Related Requirements:

1. Section 312000 "Earth Moving" for subgrade preparation, fill material, separation geotextiles, unbound-aggregate subbase and base courses, and aggregate pavement shoulders.
2. Section 321313 "Concrete Paving" for concrete pavement and for separate concrete curbs, gutters, and driveway aprons.
3. Section 321373 "Concrete Paving Joint Sealants" for joint sealants and fillers at pavement terminations.

#### 1.3 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at **Project site**.

1. Review methods and procedures related to hot-mix asphalt paving including, but not limited to, the following:
  - a. Review proposed sources of paving materials, including capabilities and location of plant that will manufacture hot-mix asphalt.
  - b. Review requirements for protecting paving work, including restriction of traffic during installation period and for remainder of construction period.

#### 1.4 ACTION SUBMITTALS

- A. Product Data: Include technical data and tested physical and performance properties.

1. Herbicide.
2. Paving geotextile.
3. Joint sealant.

B. Hot-Mix Asphalt Designs:

1. Certification, by authorities having jurisdiction, of approval of each hot-mix asphalt design proposed for the Work.
2. For each hot-mix asphalt design proposed for the Work.

C. Samples for Verification: For the following product, in manufacturer's standard sizes unless otherwise indicated:

1. Paving Geotextile: 12 by 12 inches minimum.

## 1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For **paving-mix manufacturer and testing agency**.

B. Material Certificates: **Include statement that mixes containing recycled materials will perform equal to mixes produced from all new materials.**

1. Aggregates.
2. Asphalt binder.
3. Asphalt cement.
4. Cutback prime coat.
5. Emulsified asphalt prime coat.
6. Tack coat.
7. Fog seal.
8. Undersealing asphalt.

C. Field quality-control reports.

## 1.6 QUALITY ASSURANCE

A. Manufacturer Qualifications: **A paving-mix manufacturer registered with and approved by authorities having jurisdiction or the DOT of state in which Project is located .**

B. Testing Agency Qualifications: Qualified in accordance with ASTM D3666 for testing indicated.

C. Regulatory Requirements: Comply with materials, workmanship, and other applicable requirements of **the** Pennsylvania Department of Transportation for asphalt paving work.

1. Measurement and payment provisions and safety program submittals included in standard specifications do not apply to this Section.

## 1.7 FIELD CONDITIONS

- A. Environmental Limitations: Do not apply asphalt materials if subgrade is wet or excessively damp, if rain is imminent or expected before time required for adequate cure, or if the following conditions are not met:
  - 1. Prime Coat: Minimum surface temperature of 60 deg F.
  - 2. Tack Coat: Minimum surface temperature of 60 deg F.
  - 3. Slurry Coat: Comply with weather limitations in ASTM D3910.
  - 4. Asphalt Base Course **and Binder Course**: Minimum surface temperature of 40 deg F and rising at time of placement.
  - 5. Asphalt Surface Course: Minimum surface temperature of 60 deg F at time of placement.

## PART 2 - PRODUCTS

### 2.1 AGGREGATES

- A. General: Use materials and gradations that have performed satisfactorily in previous installations.
- B. Coarse Aggregate: ASTM D692/D692M, sound; angular crushed stone, crushed gravel, or cured, crushed blast-furnace slag.
- C. Fine Aggregate: **ASTM D1073 or AASHTO M 29**, sharp-edged natural sand or sand prepared from stone, gravel, cured blast-furnace slag, or combinations thereof.
  - 1. For hot-mix asphalt, limit natural sand to a maximum of 20 percent by weight of the total aggregate mass.
- D. Mineral Filler: **ASTM D242/D242M or AASHTO M 17**, rock or slag dust, hydraulic cement, or other inert material.

### 2.2 ASPHALT MATERIALS

- A. Asphalt Binder: [ASTM D6373] [or] [AASHTO M 320] binder designation [PG 58-28] [PG 64-22] [PG 70-22] <Insert performance grade>.
- B. Asphalt Cement: [ASTM D3381/D3381M for viscosity-graded material] [ASTM D946/D946M for penetration-graded material].
- C. Cutback Prime Coat: ASTM D2027/D2027M, medium-curing cutback asphalt, [MC-30 or MC-70] [MC-250].
- D. Emulsified Asphalt Prime Coat: [ASTM D977] [or] [AASHTO M 140] emulsified asphalt, or [ASTM D2397/D2397M] [or] [AASHTO M 208] cationic emulsified asphalt, slow setting, diluted in water, of suitable grade and consistency for application.
- E. Tack Coat: [ASTM D977] [or] [AASHTO M 140] emulsified asphalt, or [ASTM D2397/D2397M] [or] [AASHTO M 208] cationic emulsified asphalt, slow setting, diluted in water, of suitable grade and consistency for application.

- F. Fog Seal: [ASTM D977] [or] [AASHTO M 140] emulsified asphalt, or [ASTM D2397/D2397M] [or] [AASHTO M 208] cationic emulsified asphalt, slow setting, factory diluted in water, of suitable grade and consistency for application.
- G. Water: Potable.
- H. Undersealing Asphalt: ASTM D3141/D3141M; pumping consistency.

## 2.3 AUXILIARY MATERIALS

- A. Recycled Materials for Hot-Mix Asphalt Mixes: Reclaimed asphalt pavement; reclaimed, unbound-aggregate base material; and recycled **tires asphalt shingles or glass** from sources and gradations that have performed satisfactorily in previous installations, equal to performance of required hot-mix asphalt paving produced from all new materials.
- B. Herbicide: Commercial chemical for weed control, registered by the EPA, and not classified as "restricted use" for locations and conditions of application. Provide in granular, liquid, or wettable powder form.
- C. Sand: **ASTM D1073 or AASHTO M 29**, Grade No. 2 or No. 3.
- D. Paving Geotextile: AASHTO M 288 paving fabric; nonwoven polypropylene; resistant to chemical attack, rot, and mildew; and specifically designed for paving applications.
- E. Joint Sealant: ASTM D6690, [Type I] [Type II or III] [Type IV], hot-applied, single-component, polymer-modified bituminous sealant.

## 2.4 MIXES

- 1. Surface Course Limit: Recycled content no more than **10**percent by weight.
- B. Hot-Mix Asphalt: Dense-graded, hot-laid, hot-mix asphalt plant mixes **approved by authorities having jurisdiction** [; **designed in accordance with procedures in AI MS-2, "Asphalt Mix Design Methods"**;] and complying with the following requirements:
  - 1. Provide mixes with a history of satisfactory performance in geographical area where Project is located.
  - 2. Base Course: **<Insert mix designation>**.
  - 3. Binder Course: **<Insert mix designation>**.
  - 4. Surface Course: **<Insert mix designation>**.
- C. Emulsified-Asphalt Slurry: ASTM D3910, [Type 1] [Type 2] [Type 3].

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Verify that subgrade is dry and in suitable condition to begin paving.
- B. Proceed with paving only after unsatisfactory conditions have been corrected.

### 3.2 PREPARATION

- A. Protection: Provide protective materials, procedures, and worker training to prevent asphalt materials from spilling, coating, or building up on curbs, driveway aprons, manholes, and other surfaces adjacent to the Work.
- B. Proof-roll subgrade below pavements with heavy pneumatic-tired equipment to identify soft pockets and areas of excess yielding. Do not proof-roll wet or saturated subgrades.
  - 1. Completely proof-roll subgrade in one direction, **repeating proof-rolling in direction perpendicular to first direction**. Limit vehicle speed to 3 mph.
  - 2. Proof-roll with a loaded 10-wheel, tandem-axle dump truck weighing not less than 15 tons.
  - 3. Excavate soft spots, unsatisfactory soils, and areas of excessive pumping or rutting, as determined by Architect, and replace with compacted backfill or fill as directed.

### 3.3 PATCHING

- A. Asphalt Pavement: Saw cut perimeter of patch and excavate existing pavement section to sound base. Excavate rectangular or trapezoidal patches, extending 12 inches into perimeter of adjacent sound pavement, unless otherwise indicated. Cut excavation faces vertically. Remove excavated material. Recompact existing unbound-aggregate base course to form new subgrade.
- B. Portland Cement Concrete Pavement: Break cracked slabs and roll as required to reseat concrete pieces firmly.
  - 1. Undersealing: Pump hot undersealing asphalt under rocking slab until slab is stabilized or, if necessary, crack slab into pieces and roll to reseat pieces firmly.
  - 2. Remove disintegrated or badly cracked pavement. Excavate rectangular or trapezoidal patches, extending into perimeter of adjacent sound pavement, unless otherwise indicated. Cut excavation faces vertically. Recompact existing unbound-aggregate base course to form new subgrade.
- C. Tack Coat: Before placing patch material, apply tack coat uniformly to vertical asphalt surfaces abutting the patch. Apply at a rate of 0.05 to 0.15 gal./sq. yd..
  - 1. Allow tack coat to cure undisturbed before applying hot-mix asphalt paving.
  - 2. Avoid smearing or staining adjoining surfaces, appurtenances, and surroundings. Remove spillages and clean affected surfaces.
- D. Placing Single-Course Patch Material: Fill excavated pavement areas with hot-mix asphalt base mix for full thickness of patch and, while still hot, compact flush with adjacent surface.

- E. Placing Two-Course Patch Material: Partially fill excavated pavements with hot-mix asphalt base course mix and, while still hot, compact. Cover asphalt base course with compacted layer of hot-mix asphalt surface course, finished flush with adjacent surfaces.

### 3.4 REPAIRS

- A. Leveling Course: Install and compact leveling course consisting of hot-mix asphalt surface course to level sags and fill depressions deeper than 1 inch in existing pavements.
  - 1. Install leveling wedges in compacted lifts not exceeding 3 inches thick.
- B. Crack and Joint Filling: Remove existing joint filler material from cracks or joints to a depth of **1/4 inch**.
  - 1. Clean cracks and joints in existing hot-mix asphalt pavement.
  - 2. Use emulsified-asphalt slurry to seal cracks and joints less than 1/4 inch wide. Fill flush with surface of existing pavement and remove excess.
  - 3. Use hot-applied joint sealant to seal cracks and joints more than 1/4 inch wide. Fill flush with surface of existing pavement and remove excess.

### 3.5 SURFACE PREPARATION

- A. Ensure that prepared subgrade has been proof-rolled and is ready to receive paving. Immediately before placing asphalt materials, remove loose and deleterious material from substrate surfaces.
- B. Herbicide Treatment: Apply herbicide in accordance with manufacturer's recommended rates and written application instructions. Apply to dry, prepared subgrade or surface of compacted-aggregate base before applying paving materials.
  - 1. Mix herbicide with prime coat if formulated by manufacturer for that purpose.
- C. Cutback Prime Coat: Apply uniformly over surface of compacted unbound-aggregate base course at a rate of 0.15 to 0.50 gal./sq. yd.. Apply enough material to penetrate and seal, but not flood, surface. Allow prime coat to cure.
  - 1. If prime coat is not entirely absorbed within 24 hours after application, spread sand over surface to blot excess asphalt. Use enough sand to prevent pickup under traffic. Remove loose sand by sweeping before pavement is placed and after volatiles have evaporated.
  - 2. Protect primed substrate from damage until ready to receive paving.
- D. Emulsified Asphalt Prime Coat: Apply uniformly over surface of compacted unbound-aggregate base course at a rate of 0.10 to 0.30 gal./sq. yd. per inch depth. Apply enough material to penetrate and seal, but not flood, surface. Allow prime coat to cure.
  - 1. If prime coat is not entirely absorbed within 24 hours after application, spread sand over surface to blot excess asphalt. Use enough sand to prevent pickup under traffic. Remove loose sand by sweeping before pavement is placed and after volatiles have evaporated.
  - 2. Protect primed substrate from damage until ready to receive paving.

- E. Tack Coat: Apply uniformly to surfaces of existing pavement at a rate of 0.05 to 0.15 gal./sq. yd..
  - 1. Allow tack coat to cure undisturbed before applying hot-mix asphalt paving.
  - 2. Avoid smearing or staining adjoining surfaces, appurtenances, and surroundings. Remove spillages and clean affected surfaces.

### 3.6 INSTALLATION OF PAVING GEOTEXTILE

- A. Apply [**tack coat**] [**asphalt binder**] [**asphalt cement**] uniformly to existing pavement surfaces at a rate of 0.20 to 0.30 gal./sq. yd. (0.8 to 1.2 L/sq. m).
- B. Place paving geotextile promptly in accordance with manufacturer's written instructions. Broom or roll geotextile smooth and free of wrinkles and folds. Overlap longitudinal joints 4 inches and transverse joints 6 inches.
- C. Protect paving geotextile from traffic and other damage, and place hot-mix asphalt overlay the same day.

### 3.7 HOT-MIX ASPHALT PLACEMENT

- A. Machine place hot-mix asphalt on prepared surface, spread uniformly, and strike off. Place asphalt mix by hand in areas inaccessible to equipment in a manner that prevents segregation of mix. Place each course to required grade, cross section, and thickness when compacted.
  - 1. Place hot-mix asphalt base course **and binder course** in number of lifts and thicknesses indicated.
  - 2. Place hot-mix asphalt surface course in single lift.
  - 3. Spread mix at a minimum temperature of 250 deg F.
  - 4. Begin applying mix along centerline of crown for crowned sections and on high side of one-way slopes unless otherwise indicated.
  - 5. Regulate paver machine speed to obtain smooth, continuous surface free of pulls and tears in asphalt-paving mat.
- B. Place paving in consecutive strips not less than 10 feet wide unless infill edge strips of a lesser width are required.
  - 1. After first strip has been placed and rolled, place succeeding strips and extend rolling to overlap previous strips. Overlap mix placement about 1 to 1-1/2 inches from strip to strip to ensure proper compaction of mix along longitudinal joints.
  - 2. Complete a section of asphalt base course **and binder course** before placing asphalt surface course.
- C. Promptly correct surface irregularities in paving course behind paver. Use suitable hand tools to remove excess material forming high spots. Fill depressions with hot-mix asphalt to prevent segregation of mix; use suitable hand tools to smooth surface.



### 3.8 JOINTS

- A. Construct joints to ensure a continuous bond between adjoining paving sections. Construct joints free of depressions, with same texture and smoothness as other sections of hot-mix asphalt course.
  - 1. Clean contact surfaces and apply tack coat to joints.
  - 2. Offset longitudinal joints, in successive courses, a minimum of 6 inches.
  - 3. Offset transverse joints, in successive courses, a minimum of 24 inches.
  - 4. Construct transverse joints at each point where paver ends a day's work and resumes work at a subsequent time. Construct these joints **[using either "bulkhead" or "papered" method in accordance with AI MS-22, for both "Ending a Lane" and "Resumption of Paving Operations."]** **[as indicated on Drawings.]** <Insert joint requirement.>
  - 5. Compact joints as soon as hot-mix asphalt will bear roller weight without excessive displacement.
  - 6. Compact asphalt at joints to a density within 2 percent of specified course density.

### 3.9 COMPACTION

- A. General: Begin compaction as soon as placed hot-mix paving will bear roller weight without excessive displacement. Compact hot-mix paving with hot hand tampers or with vibratory-plate compactors in areas inaccessible to rollers.
  - 1. Complete compaction before mix temperature cools to 185 deg F.
- B. Breakdown Rolling: Complete breakdown or initial rolling immediately after rolling joints and outside edge. Examine surface immediately after breakdown rolling for indicated crown, grade, and smoothness. Correct laydown and rolling operations to comply with requirements.
- C. Intermediate Rolling: Begin intermediate rolling immediately after breakdown rolling while hot-mix asphalt is still hot enough to achieve specified density. Continue rolling until hot-mix asphalt course has been uniformly compacted to the following density:
  - 1. Average Density, Marshall Test Method: 96 percent of reference laboratory density in accordance with **ASTM D6927 or AASHTO T 245**, but not less than 94 percent or greater than 100 percent.
  - 2. Average Density, Rice Test Method: 92 percent of reference maximum theoretical density in accordance with ASTM D2041/D2041M, but not less than 90 percent or greater than 96 percent.
- D. Finish Rolling: Finish roll paved surfaces to remove roller marks while hot-mix asphalt is still warm.
- E. Edge Shaping: While surface is being compacted and finished, trim edges of pavement to proper alignment. Bevel edges while asphalt is still hot; compact thoroughly.
- F. Repairs: Remove paved areas that are defective or contaminated with foreign materials and replace with fresh, hot-mix asphalt. Compact by rolling to specified density and surface smoothness.

- G. Protection: After final rolling, do not permit vehicular traffic on pavement until it has cooled and hardened.
- H. Erect barricades to protect paving from traffic until mixture has cooled enough not to become marked.

### 3.10 ASPHALT CURBS

- A. Construct hot-mix asphalt curbs over compacted pavement surfaces. Apply a light tack coat unless pavement surface is still tacky and free from dust. Spread hot-mix asphalt at a minimum temperature of 250 deg F .
  - 1. Hot-Mix Asphalt: Same as pavement surface-course mix.
- B. Place hot-mix asphalt to curb cross section indicated or, if not indicated, to local standard shapes, by machine or by hand in wood or metal forms. Tamp hand-placed materials and screed to smooth finish. Remove forms after hot-mix asphalt has cooled.

### 3.11 ASPHALT TRAFFIC-CALMING DEVICES

- A. Construct hot-mix asphalt speed **bumps humps cushions and tables** over compacted pavement surfaces. Apply a tack coat unless pavement surface is still tacky and free from dust. Spread hot-mix asphalt at a minimum temperature of 250 deg F .
  - 1. Tack Coat Application: Apply uniformly to surfaces of existing pavement at a rate of 0.05 to 0.15 gal./sq. yd..
  - 2. Hot-Mix Asphalt: Same as pavement surface-course mix.
  - 3. Before installation, mill pavement that will be in contact with bottom of traffic-calming device. Mill to a depth of 1 inch from top of pavement to a clean, rough profile.
- B. Place and compact hot-mix asphalt to cross section indicated, by machine or by hand in wood or metal forms. Tamp hand-placed materials and screed to smooth finish. Remove forms after hot-mix asphalt has cooled.

### 3.12 INSTALLATION TOLERANCES

- A. Pavement Thickness: Compact each course to produce thickness indicated within the following tolerances:
  - 1. Base Course **and Binder Course**: Plus or minus 1/2 inch.
  - 2. Surface Course: Plus 1/4 inch, no minus.
- B. Pavement Surface Smoothness: Compact each course to produce surface smoothness within the following tolerances as determined by using a 10-foot straightedge applied transversely or longitudinally to paved areas:
  - 1. Base Course **and Binder Course**: 1/4 inch .
  - 2. Surface Course: 1/8 inch .

3. Crowned Surfaces: Test with crowned template centered and at right angle to crown. Maximum allowable variance from template is 1/4 inch.
- C. Asphalt Traffic-Calming Devices: Compact and form asphalt to the shapes indicated and within a tolerance of plus or minus 1/8 inch of height indicated above pavement surface.

### 3.13 SURFACE TREATMENTS

- A. Fog Seals: Apply fog seal at a rate of 0.10 to 0.15 gal./sq. yd. to existing asphalt pavement and allow to cure. With fine sand, lightly dust areas receiving excess fog seal.
- B. Slurry Seals: Apply slurry coat in a uniform thickness in accordance with ASTM D3910 and allow to cure.
  1. Roll slurry seal to remove ridges and provide a uniform, smooth surface.

### 3.14 FIELD QUALITY CONTROL

- A. Testing Agency: **Engage** a qualified testing agency to perform tests and inspections.
- B. Thickness: In-place compacted thickness of hot-mix asphalt courses will be determined in accordance with ASTM D3549/D3549M.
- C. Surface Smoothness: Finished surface of each hot-mix asphalt course will be tested for compliance with smoothness tolerances.
- D. Asphalt Traffic-Calming Devices: Finished height of traffic-calming devices above pavement will be measured for compliance with tolerances.
- E. In-Place Density: Testing agency will take samples of uncompacted paving mixtures and compacted pavement in accordance with **ASTM D979/D979M or AASHTO T 168**.
  1. Reference maximum theoretical density will be determined by averaging results from four samples of hot-mix asphalt-paving mixture delivered daily to site, prepared in accordance with ASTM D2041/D2041M, and compacted in accordance with job-mix specifications.
  2. In-place density of compacted pavement will be determined by testing core samples in accordance with ASTM D1188 or ASTM D2726/D2726M.
    - a. One core sample will be taken for every 1000 sq. yd. or less of installed pavement, with no fewer than three cores taken.
    - b. Field density of in-place compacted pavement may also be determined by nuclear method in accordance with ASTM D2950/D2950M and coordinated with ASTM D1188 or ASTM D2726/D2726M.
- F. Replace and compact hot-mix asphalt where core tests were taken.
- G. Remove and replace or install additional hot-mix asphalt where test results or measurements indicate that it does not comply with specified requirements.

END OF SECTION 321216

## SECTION 32 92 00 - TURF AND GRASSES

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:
  - 1. Seeding.
  - 2. Hydroseeding.
  - 3. Sodding.
  - 4. Plugging.
  - 5. Sprigging.
  - 6. Meadow grasses and wildflowers.
  - 7. Turf renovation.
  - 8. Erosion-control materials.
  - 9. Grass-paving materials.

#### 1.3 DEFINITIONS

- A. Finish Grade: Elevation of finished surface of planting soil.
- B. Pesticide: A substance or mixture intended for preventing, destroying, repelling, or mitigating a pest. Pesticides include insecticides, miticides, herbicides, fungicides, rodenticides, and molluscicides. They also include substances or mixtures intended for use as a plant regulator, defoliant, or desiccant.
- C. Pests: Living organisms that occur where they are not desired or that cause damage to plants, animals, or people. Pests include insects, mites, grubs, mollusks (snails and slugs), rodents (gophers, moles, and mice), unwanted plants (weeds), fungi, bacteria, and viruses.
- D. Planting Soil: Existing, on-site soil; imported soil; or manufactured soil that has been modified with soil amendments and perhaps fertilizers to produce a soil mixture best for plant growth.
- E. Subgrade: The surface or elevation of subsoil remaining after excavation is complete, or the top surface of a fill or backfill before planting soil is placed.

#### 1.4 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at **Project site** .

## 1.5 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For landscape Installer.
- B. Certification of Grass Seed: From seed vendor for each grass-seed monostand or mixture, stating the botanical and common name, percentage by weight of each species and variety, and percentage of purity, germination, and weed seed. Include the year of production and date of packaging.
  - 1. Certification of each seed mixture for **turfgrass sod**. Include identification of source and name and telephone number of supplier.
- C. Product Certificates: For fertilizers, from manufacturer.
- D. Pesticides and Herbicides: Product label and manufacturer's application instructions specific to Project.

## 1.6 CLOSEOUT SUBMITTALS

- A. Maintenance Data: Recommended procedures to be established by Owner for maintenance of turf **and meadows** during a calendar year. Submit before expiration of required maintenance periods.

## 1.7 QUALITY ASSURANCE

- A. Installer Qualifications: A qualified landscape installer whose work has resulted in successful turf[ **and meadow** establishment.
  - 1. Professional Membership: Installer shall be a member in good standing of either the National Association of Landscape Professionals or AmericanHort.
  - 2. Experience: **Five**years' experience in turf installation in addition to requirements in Section 014000 "Quality Requirements."
  - 3. Installer's Field Supervision: Require Installer to maintain an experienced full-time supervisor on Project site when work is in progress.
  - 4. Personnel Certifications: Installer's **personnel assigned to the Work** shall have certification in **all of** the following categories from the National Association of Landscape Professionals:
    - a. Landscape Industry Certified Technician - Exterior.
    - b. Landscape Industry Certified Lawn Care Manager.
    - c. Landscape Industry Certified Lawn Care Technician.
  - 5. Pesticide Applicator: State licensed, commercial.

## 1.8 DELIVERY, STORAGE, AND HANDLING

- A. Seed and Other Packaged Materials: Deliver packaged materials in original, unopened containers showing weight, certified analysis, name and address of manufacturer, and indication of compliance with state and Federal laws, as applicable.
- B. Sod: Harvest, deliver, store, and handle sod according to requirements in "Specifications for Turfgrass Sod Materials" and "Specifications for Turfgrass Sod Transplanting and Installation" sections in TPI's "Guideline Specifications to Turfgrass Sodding." Deliver sod within 24 hours of harvesting and in time for planting promptly. Protect sod from breakage and drying.
- C. Bulk Materials:
  - 1. Do not dump or store bulk materials near structures, utilities, walkways and pavements, or on existing turf areas or plants.
  - 2. Provide erosion-control measures to prevent erosion or displacement of bulk materials; discharge of soil-bearing water runoff; and airborne dust reaching adjacent properties, water conveyance systems, or walkways.
  - 3. Accompany each delivery of bulk materials with appropriate certificates.

## 1.9 FIELD CONDITIONS

- A. Planting Restrictions: Plant during one of the following periods. Coordinate planting periods with initial maintenance periods to provide required maintenance from date of **planting completion**.
  - 1. Spring Planting: **<Insert dates>**.
  - 2. Fall Planting: **<Insert dates>**.
- B. Weather Limitations: Proceed with planting only when existing and forecasted weather conditions permit planting to be performed when beneficial and optimum results may be obtained. Apply products during favorable weather conditions according to manufacturer's written instructions.

## PART 2 - PRODUCTS

### 2.1 SEED

- A. Grass Seed: Fresh, clean, dry, new-crop seed complying with AOSA's "Rules for Testing Seeds" for purity and germination tolerances.
- B. Seed Species:
  - 1. Quality, State Certified: State-certified seed of grass species as listed below for solar exposure.
  - 2. Quality, Non-State Certified: Seed of grass species as listed below for solar exposure, with not less than **85** percent germination, not less than **95** percent pure seed, and not more than **0.5** percent weed seed.
  - 3. Full Sun, Warm-Season Grass: Bermudagrass (*Cynodon dactylon*).
  - 4. Full Sun, Cool-Season Grass: Kentucky bluegrass (*Poa pratensis*), a minimum of three cultivars.

5. Sun and Partial Shade, Cool-Season Grass: Proportioned by weight as follows:

- a. 50 percent Kentucky bluegrass (*Poa pratensis*).
- b. 30 percent chewings red fescue (*Festuca rubra* variety).
- c. 10 percent perennial ryegrass (*Lolium perenne*).
- d. 10 percent redtop (*Agrostis alba*).

6. Shade, Cool-Season Grass: Proportioned by weight as follows:

- a. 50 percent chewings red fescue (*Festuca rubra* variety).
- b. 35 percent rough bluegrass (*Poa trivialis*).
- c. 15 percent redtop (*Agrostis alba*).

C. Grass-Seed Mix: Proprietary seed mix as follows:

- 1. Products: Subject to compliance with requirements, **provide the following**] [**provide one of the following**] [**available products that may be incorporated into the Work include, but are not limited to, the following**]:

2.2 TURFGRASS SOD

A. Turfgrass Sod: **Certified**, complying with "Specifications for Turfgrass Sod Materials" in TPI's "Guideline Specifications to Turfgrass Sodding." Furnish viable sod of uniform density, color, and texture that is strongly rooted and capable of vigorous growth and development when planted.

B. Turfgrass Species, Warm-Season Grass: **Turf-type tall fescue (*Festuca arundinacea*), shade tolerant blend.**

C. Turfgrass Species, Cool-Season Grass: Sod of grass species as follows, with not less than **85** percent germination, not less than **95**percent pure seed, and not more than **0.5**percent weed seed:

- 1. Full Sun: Kentucky bluegrass (*Poa pratensis*), a minimum of three cultivars.
- 2. Sun and Partial Shade: Proportioned by weight as follows:

- a. 50 percent Kentucky bluegrass (*Poa pratensis*).
- b. 30 percent chewings red fescue (*Festuca rubra* variety).
- c. 10 percent perennial ryegrass (*Lolium perenne*).
- d. 10 percent redtop (*Agrostis alba*).

3. Shade: Proportioned by weight as follows:

- a. 50 percent chewings red fescue (*Festuca rubra* variety).
- b. 35 percent rough bluegrass (*Poa trivialis*).
- c. 15 percent redtop (*Agrostis alba*).

2.3 SPRIGS

A. Sod Sprigs: Healthy living stems, rhizomes, or stolons with a minimum of two nodes and attached roots free of soil, of the following turfgrass species:



1. Turfgrass Species, Warm-Season Grass: [**Bermudagrass (Cynodon dactylon)**] [**Carpetgrass (Axonopus affinis)**] [**Centipedegrass (Eremochloa ophiuroides)**] [**St. Augustinegrass (Stenotaphrum secundatum)**] [**Zoysiagrass (Zoysia japonica)**] [**Zoysiagrass (Zoysia matrella)**] <Insert species>.
2. Turfgrass Species, Cool-Season Grass: Creeping bentgrass (*Agrostis palustris*).

## 2.4 MEADOW GRASSES AND WILDFLOWERS

- A. Wildflower Seed: Fresh, clean, and dry new seed, of mixed species as follows:
  1. <Insert mix of wildflower species>.
- B. Native-Grass Seed: Fresh, clean, and dry new seed, of mixed species as follows:
  1. <Insert mix of native-grass species>.
- C. Wildflower and Native-Grass Seed: Fresh, clean, and dry new seed, of mixed species as follows:
  1. <Insert mix of wildflower and native-grass species>.
- D. Seed Carrier: Inert material, sharp clean sand or perlite.

## 2.5 FERTILIZERS

- A. Commercial Fertilizer: Commercial-grade complete fertilizer of neutral character, consisting of fast- and slow-release nitrogen, 50 percent derived from natural organic sources of urea formaldehyde, phosphorous, and potassium in the following composition:
  1. Composition:
    - a. [**1 lb/1000 sq. ft. (0.45 kg/92.9 sq. m)**] <Insert value> of actual nitrogen, 4 percent phosphorous, and 2 percent potassium, by weight.
    - b. Nitrogen, phosphorous, and potassium in amounts recommended in soil reports from a qualified soil-testing laboratory.
- B. Slow-Release Fertilizer: Granular or pelleted fertilizer consisting of 50 percent water-insoluble nitrogen, phosphorus, and potassium in the following composition:
  1. Composition:
    - a. 20 percent nitrogen, 10 percent phosphorous, and 10 percent potassium, by weight.
    - b. Nitrogen, phosphorous, and potassium in amounts recommended in soil reports from a qualified soil-testing laboratory.

## 2.6 MULCHES

- A. Straw Mulch: Provide air-dry, clean, mildew- and seed-free, salt hay or threshed straw of wheat, rye, oats, or barley.

- B. Sphagnum Peat Mulch: Partially decomposed sphagnum peat moss, finely divided or of granular texture, and with a pH range of 3.4 to 4.8.
- C. Muck Peat Mulch: Partially decomposed moss peat, native peat, or reed-sedge peat, finely divided or of granular texture, with a pH range of 6 to 7.5, and having a water-absorbing capacity of 1100 to 2000 percent, and containing no sand.
- D. Compost Mulch: Well-composted, stable, and weed-free organic matter, pH range of 5.5 to 8; moisture content 35 to 55 percent by weight; 100 percent passing through **1-inch (25-mm)** sieve; soluble salt content of **[2 to 5]** **<Insert range or value>** decisiemens/m; not exceeding 0.5 percent inert contaminants and free of substances toxic to plantings; and as follows:
  - 1. Organic Matter Content: **[50 to 60]** **<Insert number range>** percent of dry weight.
  - 2. Feedstock: Agricultural, food, or industrial residuals; biosolids; yard trimmings; or source-separated or compostable mixed solid waste.
- E. Fiber Mulch: Biodegradable, dyed-wood, cellulose-fiber mulch; nontoxic and free of plant-growth or germination inhibitors; with a maximum moisture content of 15 percent and a pH range of 4.5 to 6.5.
- F. Nonasphaltic Tackifier: Colloidal tackifier recommended by fiber-mulch manufacturer for slurry application; nontoxic and free of plant-growth or germination inhibitors.
- G. Asphalt Emulsion: ASTM D977, Grade SS-1; nontoxic and free of plant-growth or germination inhibitors.

## 2.7 EROSION-CONTROL MATERIALS

- A. Erosion-Control Blankets: Biodegradable wood excelsior, straw, or coconut-fiber mat enclosed in a photodegradable plastic mesh. Include manufacturer's recommended steel wire staples, **6 inches (150 mm)** long.
- B. Erosion-Control Fiber Mesh: Biodegradable burlap or spun-coir mesh, a minimum of **0.92 lb/sq. yd. (0.5 kg/sq. m)**, with 50 to 65 percent open area. Include manufacturer's recommended steel wire staples, **6 inches (150 mm)** long.
- C. Erosion-Control Mats: Cellular, nonbiodegradable slope-stabilization mats designed to isolate and contain small areas of soil over steeply sloped surface, of **[3-inch (75-mm)] [4-inch (100-mm)] [6-inch (150-mm)]** **<Insert dimension>** nominal mat thickness. Include manufacturer's recommended anchorage system for slope conditions.
  - 1. **<Double click here to find, evaluate, and insert list of manufacturers and products.>**

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine areas to be planted for compliance with requirements and other conditions affecting installation and performance of the Work.
  - 1. Verify that no foreign or deleterious material or liquid such as paint, paint washout, concrete slurry, concrete layers or chunks, cement, plaster, oils, gasoline, diesel fuel, paint thinner, turpentine, tar, roofing compound, or acid has been deposited in soil within a planting area.
  - 2. Suspend planting operations during periods of excessive soil moisture until the moisture content reaches acceptable levels to attain the required results.
  - 3. Uniformly moisten excessively dry soil that is not workable or which is dusty.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.
- C. If contamination by foreign or deleterious material or liquid is present in soil within a planting area, remove the soil and contamination as directed by Architect and replace with new planting soil.

### 3.2 PREPARATION

- A. Protect structures; utilities; sidewalks; pavements; and other facilities, trees, shrubs, and plantings from damage caused by planting operations.
  - 1. Protect adjacent and adjoining areas from hydroseeding and hydromulching overspray.
  - 2. Protect grade stakes set by others until directed to remove them.
- B. Install erosion-control measures to prevent erosion or displacement of soils and discharge of soil-bearing water runoff or airborne dust to adjacent properties and walkways.

### 3.3 TURF AREA PREPARATION

- A. General: Prepare planting area for soil placement and mix planting soil according to [Section 329113 "Soil Preparation."] [Section 329115 "Soil Preparation (Performance Specification)."]
- B. Placing Planting Soil: [Place and mix planting soil in place over exposed subgrade] [Place manufactured planting soil over exposed subgrade] [Blend planting soil in place] <Insert requirement>.
  - 1. Reduce elevation of planting soil to allow for soil thickness of sod.
- C. Moistening prepared area before planting if soil is dry. Water thoroughly and allow surface to dry before planting. Do not create muddy soil.
- D. Before planting, obtain Architect's acceptance of finish grading; restore planting areas if eroded or otherwise disturbed after finish grading.

### 3.4 PREPARATION FOR EROSION-CONTROL MATERIALS

- A. Prepare area as specified in "Turf Area Preparation" Article.
- B. For erosion-control mats, install planting soil in two lifts, with second lift equal to thickness of erosion-control mats. Install erosion-control mat and fasten as recommended by material manufacturer.
- C. Fill cells of erosion-control mat with planting soil and compact before planting.
- D. For erosion-control blanket or mesh, install from top of slope, working downward, and as recommended by material manufacturer for site conditions. Fasten as recommended by material manufacturer.
- E. Moisten prepared area before planting if surface is dry. Water thoroughly and allow surface to dry before planting. Do not create muddy soil.

### 3.5 PREPARATION FOR GRASS-PAVING MATERIALS

- A. Reduce subgrade elevation soil to allow for thickness of grass-paving system. Grade planting areas to a smooth, uniform surface plane with loose, uniformly fine texture. Grade so that installed paving is within plus or minus **1/2 inch (13 mm)** of finish elevation. Roll and rake, remove ridges, and fill depressions.
- B. Install **[base course] [and] [sand course]** and **[sandy loam soil mix] [proprietary growing mix] [soil for paving fill]** as recommended by paving-material manufacturer for site conditions and according to details indicated on Drawings. Compact according to paving-material manufacturer's written instructions.
- C. Install paving mat and fasten according to paving-material manufacturer's written instructions.
- D. Before planting, fill cells of paving mat with **[planting soil] [sandy loam soil mix] [proprietary growing mix] [sand half full]** and compact according to manufacturer's written instructions.
- E. Moisten prepared area before planting if surface is dry. Water thoroughly and allow surface to dry before planting. Do not create muddy soil.

### 3.6 SEEDING

- A. Sow seed with spreader or seeding machine. Do not broadcast or drop seed when wind velocity exceeds **5 mph (8 km/h)**.
  - 1. Evenly distribute seed by sowing equal quantities in two directions at right angles to each other.
  - 2. Do not use wet seed or seed that is moldy or otherwise damaged.
  - 3. Do not seed against existing trees. Limit extent of seed to outside edge of planting saucer.
- B. Sow seed at a total rate of **[2 lb/1000 sq. ft. (0.9 kg/92.9 sq. m)] [3 to 4 lb/1000 sq. ft. (1.4 to 1.8 kg/92.9 sq. m)] [5 to 8 lb/1000 sq. ft. (2.3 to 3.6 kg/92.9 sq. m)] <Insert values>**.

- C. Rake seed lightly into top **1/8 inch (3 mm)** of soil, roll lightly, and water with fine spray.
- D. Protect seeded areas with slopes exceeding **[1:4 with erosion-control blankets] [and] [1:6 with erosion-control fiber mesh]** installed and stapled according to manufacturer's written instructions.
- E. Protect seeded areas with erosion-control mats where indicated on Drawings; install and anchor according to manufacturer's written instructions.
- F. Protect seeded areas with slopes not exceeding 1:6 by spreading straw mulch. Spread uniformly at a minimum rate of **[2 tons/acre (42 kg/92.9 sq. m)] <Insert values>** to form a continuous blanket **[1-1/2 inches (38 mm)] <Insert dimension>** in loose thickness over seeded areas. Spread by hand, blower, or other suitable equipment.
  - 1. Anchor straw mulch by crimping into soil with suitable mechanical equipment.
  - 2. Bond straw mulch by spraying with asphalt emulsion at a rate of **[10 to 13 gal./1000 sq. ft. (38 to 49 L/92.9 sq. m)] <Insert values>**. Take precautions to prevent damage or staining of structures or other plantings adjacent to mulched areas. Immediately clean damaged or stained areas.
- G. Protect seeded areas from hot, dry weather or drying winds by applying **[compost mulch] [peat mulch] [planting soil]** within 24 hours after completing seeding operations. Soak areas, scatter mulch uniformly to a thickness of **[3/16 inch (4.8 mm)] <Insert dimension>**, and roll surface smooth.

### 3.7 HYDROSEEDING

- A. Hydroseeding: Mix specified seed, **[commercial fertilizer] [slow-release fertilizer] <Insert type>**, and fiber mulch in water, using equipment specifically designed for hydroseed application. Continue mixing until uniformly blended into homogeneous slurry suitable for hydraulic application.
  - 1. Mix slurry with **[nonasphaltic] [asphalt-emulsion] [fiber-mulch manufacturer's recommended]** tackifier.
  - 2. Spray-apply slurry uniformly to all areas to be seeded in a one-step process. Apply slurry at a rate so that mulch component is deposited at not less than **[1500-lb/acre (15.6-kg/92.9 sq. m)] <Insert values>** dry weight, and seed component is deposited at not less than the specified seed-sowing rate.
  - 3. Spray-apply slurry uniformly to all areas to be seeded in a two-step process. Apply first slurry coat at a rate so that mulch component is deposited at not less than **[500-lb/acre (5.2-kg/92.9 sq. m)] <Insert values>** dry weight, and seed component is deposited at not less than the specified seed-sowing rate. Apply slurry cover coat of fiber mulch (hydromulching) at a rate of **[1000 lb/acre (10.4 kg/92.9 sq. m)] <Insert values>**.

### 3.8 SODDING

- A. Lay sod within 24 hours of harvesting **[unless a suitable preservation method is accepted by Architect prior to delivery time]**. Do not lay sod if dormant or if ground is frozen or muddy.

- B. Lay sod to form a solid mass with tightly fitted joints. Butt ends and sides of sod; do not stretch or overlap. Stagger sod strips or pads to offset joints in adjacent courses. Avoid damage to soil or sod during installation. Tamp and roll lightly to ensure contact with soil, eliminate air pockets, and form a smooth surface. Work sifted soil or fine sand into minor cracks between pieces of sod; remove excess to avoid smothering sod and adjacent grass.
  - 1. Lay sod across slopes exceeding 1:3.
  - 2. Anchor sod on slopes exceeding 1:6 with wood pegs[ **or steel staples**] spaced as recommended by sod manufacturer but not less than two anchors per sod strip to prevent slippage.
- C. Saturate sod with fine water spray within two hours of planting. During first week after planting, water daily or more frequently as necessary to maintain moist soil to a minimum depth of **1-1/2 inches (38 mm)** below sod.

### 3.9 PLUGGING

- A. Plant plugs in holes or furrows, spaced [**12 inches (300 mm)**] [**18 inches (450 mm)**] **<Insert dimension>** apart in [**both directions**] [**triangular pattern**]. On slopes, contour furrows to near level.

### 3.10 SPRIGGING

- A. Plant freshly shredded sod sprigs in furrows [**1 to 1-1/2 inches (25 to 38 mm)**] [**1-1/2 to 2 inches (38 to 50 mm)**] [**2-1/2 to 3 inches (64 to 75 mm)**] deep. Place individual sprigs with roots and portions of stem in moistened soil, [**6 inches (150 mm)**] [**12 inches (300 mm)**] **<Insert dimension>** apart in rows [**10 inches (250 mm)**] [**18 inches (450 mm)**] **<Insert dimension>** apart, and fill furrows without covering growing tips. Lightly roll and firm soil around sprigs after planting.
- B. Broadcast sprigs uniformly over prepared surface at a rate of [**10 cu. ft./1000 sq. ft. (0.28 cu. m/92.9 sq. m)**] **<Insert values>** and mechanically force sprigs into lightly moistened soil.
  - 1. Spread a **1/4-inch- (6-mm-)** thick layer of [**compost mulch**] [**peat mulch**] [**planting soil**] on sprigs.
  - 2. Lightly roll and firm soil around sprigs after planting.
  - 3. Water sprigs immediately after planting and keep moist by frequent watering until well rooted.

### 3.11 TURF RENOVATION

- A. Renovate existing turf where indicated.
- B. Renovate turf damaged by Contractor's operations, such as storage of materials or equipment and movement of vehicles.
  - 1. Reestablish turf where settlement or washouts occur or where minor regrading is required.
  - 2. Install new planting soil as required.

- C. Remove sod and vegetation from diseased or unsatisfactory turf areas; do not bury in soil.
- D. Remove topsoil containing foreign materials, such as oil drippings, fuel spills, stones, gravel, and other construction materials resulting from Contractor's operations, and replace with new planting soil.
- E. Mow, dethatch, core aerate, and rake existing turf.
- F. Remove weeds before seeding. Where weeds are extensive, apply selective herbicides as required. Do not use pre-emergence herbicides.
- G. Remove waste and foreign materials, including weeds, soil cores, grass, vegetation, and turf, and legally dispose of them off Owner's property.
- H. Till stripped, bare, and compacted areas thoroughly to a soil depth of **6 inches (150 mm)**.
- I. Apply[ **soil amendments and**] initial fertilizer required for establishing new turf and mix thoroughly into top **4 inches (100 mm)** of existing soil. Install new planting soil to fill low spots and meet finish grades.
  - 1. Soil Amendment(s): **<Insert required soil amendment(s)>** according to requirements of **[Section 329113 "Soil Preparation."]** **[Section 329115 "Soil Preparation (Performance Specification)."]** Apply **<Insert soil amendment>** at the rate of **<Insert application rate>**.
  - 2. Initial Fertilizer: **[Commercial fertilizer]** **[Slow-release fertilizer]** **<Insert type>** applied according to manufacturer's recommendations.
- J. Apply **[seed and protect with straw mulch]** **[sod]** **[plugs]** **[sprigs]** as required for new turf.
- K. Water newly planted areas and keep moist until new turf is established.

### 3.12 TURF MAINTENANCE

- A. General: Maintain and establish turf by watering, fertilizing, weeding, mowing, trimming, replanting, and performing other operations as required to establish healthy, viable turf. Roll, regrade, and replant bare or eroded areas and remulch to produce a uniformly smooth turf. Provide materials and installation the same as those used in the original installation.
  - 1. Fill in as necessary soil subsidence that may occur because of settling or other processes. Replace materials and turf damaged or lost in areas of subsidence.
  - 2. In areas where mulch has been disturbed by wind or maintenance operations, add new mulch and anchor as required to prevent displacement.
  - 3. Apply treatments as required to keep turf and soil free of pests and pathogens or disease. Use integrated pest management practices whenever possible to minimize the use of pesticides and reduce hazards.
- B. Watering: Install and maintain temporary piping, hoses, and turf-watering equipment to convey water from sources and to keep turf uniformly moist to a depth of **4 inches (100 mm)**.

1. Schedule watering to prevent wilting, puddling, erosion, and displacement of seed or mulch. Lay out temporary watering system to avoid walking over muddy or newly planted areas.
  2. Water turf with fine spray at a minimum rate of **1 inch (25 mm)** per week unless rainfall precipitation is adequate.
- C. Mow turf as soon as top growth is tall enough to cut. Repeat mowing to maintain specified height without cutting more than one-third of grass height. Remove no more than one-third of grass-leaf growth in initial or subsequent mowings. Do not delay mowing until grass blades bend over and become matted. Do not mow when grass is wet. Schedule initial and subsequent mowings to maintain the following grass height:
1. Mow [**bentgrass**] **<Insert grass species>** to a height of **1/2 inch (13 mm)** or less.
  2. Mow [**bermudagrass**] **<Insert grass species>** to a height of **1/2 to 1 inch (13 to 25 mm)**.
  3. Mow [**carpetgrass**] [**centipedegrass**] [**perennial ryegrass**] [**zoysiagrass**] **<Insert grass species>** to a height of **1 to 2 inches (25 to 50 mm)**.
  4. Mow [**Kentucky bluegrass**] [**buffalograss**] [**annual ryegrass**] [**chewings red fescue**] **<Insert grass species>** to a height of **1-1/2 to 2 inches (38 to 50 mm)**.
  5. Mow [**bahiagrass**] [**turf-type tall fescue**] [**St. Augustinegrass**] **<Insert grass species>** to a height of **2 to 3 inches (50 to 75 mm)**.
- D. Turf Postfertilization: Apply [**commercial fertilizer**] [**slow-release fertilizer**] **<Insert type>** after initial mowing and when grass is dry.
1. Use fertilizer that provides actual nitrogen of at least [**1 lb/1000 sq. ft. (0.45 kg/92.9 sq. m)**] **<Insert value>** to turf area.

### 3.13 SATISFACTORY TURF

- A. Turf installations shall meet the following criteria as determined by Architect:
1. Satisfactory Seeded Turf: At end of maintenance period, a healthy, uniform, close stand of grass has been established, free of weeds and surface irregularities, with coverage exceeding [**90 percent over any 10 sq. ft. (0.92 sq. m) and bare spots not exceeding 5 by 5 inches (125 by 125 mm)**] **<Insert coverage>**.
  2. Satisfactory Sodded Turf: At end of maintenance period, a healthy, well-rooted, even-colored, viable turf has been established, free of weeds, open joints, bare areas, and surface irregularities.
  3. Satisfactory Plugged Turf: At end of maintenance period, the required number of plugs has been established as well-rooted, viable patches of grass, and areas between plugs are free of weeds and other undesirable vegetation.
  4. Satisfactory Sprigged Turf: At end of maintenance period, the required number of sprigs has been established as well-rooted, viable plants, and areas between sprigs are free of weeds and other undesirable vegetation.
- B. Use specified materials to reestablish turf that does not comply with requirements, and continue maintenance until turf is satisfactory.



3.14 MEADOW

- A. Sow seed with spreader or seeding machine. Do not broadcast or drop seed when wind velocity exceeds **5 mph (8 km/h)**.
  - 1. Before sowing, mix seed with seed carrier at a ratio of not less than **[two]** **[three]** **[four]** **<Insert number>** parts seed carrier to one part seed.
  - 2. Evenly distribute seed by sowing equal quantities in two directions at right angles to each other.
  - 3. Do not use wet seed or seed that is moldy or otherwise damaged.
- B. Sow seed at a total rate of **[4 oz./1000 sq. ft. (113 g/92.9 sq. m)]** **[5 oz./1000 sq. ft. (142 g/92.9 sq. m)]** **[6 oz./1000 sq. ft. (170 g/92.9 sq. m)]** **<Insert values>**.
- C. Brush seed into top **1/16 inch (1.6 mm)** of soil, roll lightly, and water with fine spray.
- D. Protect seeded areas from hot, dry weather or drying winds by applying **[peat]** **[or]** **[compost]** mulch within 24 hours after completing seeding operations. Soak areas, scatter mulch uniformly to a thickness of **3/16 inch (4.8 mm)**, and roll surface smooth.
- E. Water newly planted areas and keep moist until meadow is established.

3.15 MEADOW MAINTENANCE

- A. Maintain and establish meadow by watering, weeding, mowing, trimming, replanting, and performing other operations as required to establish a healthy, viable meadow. Roll, regrade, and replant bare or eroded areas and remulch. Provide materials and installation the same as those used in the original installation.
  - 1. Fill in as necessary soil subsidence that may occur because of settling or other processes. Replace materials and meadow damaged or lost in areas of subsidence.
  - 2. In areas where mulch has been disturbed by wind or maintenance operations, add new mulch and anchor as required to prevent displacement.
  - 3. Apply treatments as required to keep meadow and soil free of pests and pathogens or disease. Use integrated pest management practices whenever possible to minimize the use of pesticides and reduce hazards.
- B. Watering: Install and maintain temporary piping, hoses, and meadow-watering equipment to convey water from sources and to keep meadow uniformly moist.
  - 1. Schedule watering to prevent wilting, puddling, erosion, and displacement of seed or mulch. Lay out temporary watering system to avoid walking over muddy or newly planted areas.
  - 2. Water meadow with fine spray at a minimum rate of **1/2 inch (13 mm)** per week for **[four]** **[six]** **[eight]** weeks after planting unless rainfall precipitation is adequate.
- C. **<Insert requirements>**.

3.16 PESTICIDE APPLICATION

- A. Apply pesticides and other chemical products and biological control agents according to requirements of authorities having jurisdiction and manufacturer's written recommendations. Coordinate applications with Owner's operations and others in proximity to the Work. Notify Owner before each application is performed.
- B. Post-Emergent Herbicides (Selective and Nonselective): Apply only as necessary to treat already-germinated weeds and according to manufacturer's written recommendations.

3.17 CLEANUP AND PROTECTION

- A. Promptly remove soil and debris created by turf work from paved areas. Clean wheels of vehicles before leaving site to avoid tracking soil onto roads, walks, or other paved areas.
- B. Remove surplus soil and waste material, including excess subsoil, unsuitable soil, trash, and debris, and legally dispose of them off Owner's property.
- C. Erect temporary fencing or barricades and warning signs as required to protect newly planted areas from traffic. Maintain fencing and barricades throughout initial maintenance period and remove after plantings are established.
- D. Remove nondegradable erosion-control measures after grass establishment period.

3.18 MAINTENANCE SERVICE

- A. Turf Maintenance Service: Provide full maintenance by skilled employees of landscape Installer. Maintain as required in "Turf Maintenance" Article. Begin maintenance immediately after each area is planted and continue until acceptable turf is established, but for not less than the following periods:
  - 1. Seeded Turf: [60] <Insert number> days from date of [planting completion] [Substantial Completion] <Insert starting time>.
    - a. When initial maintenance period has not elapsed before end of planting season, or if turf is not fully established, continue maintenance during next planting season.
  - 2. Sodded Turf: [30] <Insert number> days from date of [planting completion] [Substantial Completion] <Insert starting time>.
  - 3. Plugged Turf: [30] <Insert number> days from date of [planting completion] [Substantial Completion] <Insert starting time>.
  - 4. Sprigged Turf: [30] <Insert number> days from date of [planting completion] [Substantial Completion] <Insert starting time>.
- B. Meadow Maintenance Service: Provide full maintenance by skilled employees of landscape Installer. Maintain as required in "Meadow Maintenance" Article. Begin maintenance immediately after each area is planted and continue until acceptable meadow is established, but for not less than maintenance period below.

1. Maintenance Period: [40] <Insert number> days from date of [planting completion]  
[Substantial Completion] <Insert starting time>.

END OF SECTION 329200